

**Estonia-Tallinn: Binders and related accessories**  
**OJ S 64/2019 01/04/2019**  
**Contract notice**  
**Supplies**

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Riigi Tugiteenuste Keskus  
National registration number: 70007340  
Postal address: Lökke tn 4  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 10122  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213  
**Internet address(es):**  
Main address: <http://www.rtk.ee>

**I.1. Name and addresses**

Official name: Harju Maakohus  
National registration number: 74001728  
Postal address: Lubja tn 4  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 10115  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213  
**Internet address(es):**  
Main address: <http://www.kohus.ee>

**I.1. Name and addresses**

Official name: Prokuratuur  
National registration number: 70000906  
Postal address: Wismari tn 7  
Town: Tallinn  
NUTS code: EE Eesti  
Postal code: 15188  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213

**Internet address(es):**

Main address: <http://www.prokuratuur.ee>

**I.1. Name and addresses**

Official name: Pärnu Maakohus

National registration number: 74001883

Postal address: Kuninga tn 22

Town: Pärnu linn

NUTS code: EE Eesti

Postal code: 80099

Country: Estonia

Contact person: Katre Illak

E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)

Telephone: +372 6638213

**Internet address(es):**

Main address: <http://www.kohus.ee>

**I.1. Name and addresses**

Official name: Tallinna Halduskohus

National registration number: 74001920

Postal address: Pärnu mnt 7

Town: Tallinn

NUTS code: EE Eesti

Postal code: 15082

Country: Estonia

Contact person: Katre Illak

E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)

Telephone: +372 6638213

**Internet address(es):**

Main address: <http://www.kohus.ee>

**I.1. Name and addresses**

Official name: Tartu Halduskohus

National registration number: 74001957

Postal address: Kalevi tn 1

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 51010

Country: Estonia

Contact person: Katre Illak

E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)

Telephone: +372 6638213

**Internet address(es):**

Main address: <http://www.kohus.ee>

**I.1. Name and addresses**

Official name: Tartu Maakohus

National registration number: 74001966

Postal address: Kalevi tn 1

Town: Tartu linn

NUTS code: EE Eesti

Postal code: 50098  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213  
**Internet address(es):**  
Main address: <http://www.kohus.ee>

#### **I.1. Name and addresses**

Official name: Viru Maakohus  
National registration number: 74001736  
Postal address: Kooli tn 2a  
Town: Jõhvi vald  
NUTS code: EE Eesti  
Postal code: 41598  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213  
**Internet address(es):**  
Main address: <http://www.kohus.ee>

#### **I.1. Name and addresses**

Official name: Viru Vangla  
National registration number: 70008144  
Postal address: Ülesõidu tn 1  
Town: Jõhvi vald  
NUTS code: EE Eesti  
Postal code: 41536  
Country: Estonia  
Contact person: Katre Illak  
E-mail: [katre.illak@rtk.ee](mailto:katre.illak@rtk.ee)  
Telephone: +372 6638213  
**Internet address(es):**  
Main address: <http://www.vangla.ee/>

#### **I.2. Information about joint procurement**

The contract involves joint procurement

#### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://riigihanked.riik.ee/rhr-web/#/procurement/1559702/general-info>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted electronically via: <https://riigihanked.riik.ee/rhr-web/#/procurement/1559702/tenders>  
Tenders or requests to participate must be submitted to the abovementioned address

#### **I.4. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

#### **I.5. Main activity**

Economic and financial affairs

## Section II: Object

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### II.1. Scope of the procurement

#### II.1.1. Title

Toimikukaante ja klambrite ostmine  
Reference number: 206793

#### II.1.2. Main CPV code

22850000 Binders and related accessories

#### II.1.3. Type of contract

Supplies

#### II.1.4. Short description

Tellitakse 48 kuu jooksul tsiviil-, kriminaal- ja väärteomenetluses ning eestkostesajades kogutavate materjalide köitmiseks mõeldud toimikukaasi ja klambreid. Tooted tuleb pakkuda kogu lepinguperioodi ajaks fikseeritud tükihinnaga, mis peab sisaldama kauba kohalevedu tellija aadressile.

Tellitavate toodete prognoositavad kogused on toodud tehnilise kirjelduse p.3. Tellija jätab endale õiguse tellida kaupa vastavalt vajadusele, st tellijal puudub kohustus osta hankeperioodi jooksul välja tehnilises kirjelduses prognoositud kogused.

#### II.1.5. Estimated total value

#### II.1.6. Information about lots

This contract is divided into lots: no

### II.2. Description

#### II.2.2. Additional CPV code(s)

22850000 Binders and related accessories

#### II.2.3. Place of performance

NUTS code: EE Eesti

Main site or place of performance: Raamlepingu Lisas 1 on toodud Ostjate tarneaadressid.

#### II.2.4. Description of the procurement

Tellitakse 48 kuu jooksul tsiviil-, kriminaal- ja väärteomenetluses ning eestkostesajades kogutavate materjalide köitmiseks mõeldud toimikukaasi ja klambreid. Tooted tuleb pakkuda kogu lepinguperioodi ajaks fikseeritud tükihinnaga, mis peab sisaldama kauba kohalevedu tellija aadressile.

Tellitavate toodete prognoositavad kogused on toodud tehnilise kirjelduse p.3. Tellija jätab endale õiguse tellida kaupa vastavalt vajadusele, st tellijal puudub kohustus osta hankeperioodi jooksul välja tehnilises kirjelduses prognoositud kogused.

#### II.2.5. Award criteria

Criteria below  
Price

#### II.2.6. Estimated value

#### II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: no

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

#### **II.2.14. Additional information**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions for participation**

##### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

1) Pakkuja peab olema riigihanke algamisele eelneva 36 kuu jooksul täitnud vähemalt 2 (kaks) (toimiku)kaante või muude arhiiveerimiseks mõeldud paber/papptoodete müümise lepingut /tellimust, mõlemad maksumusega vähemalt 15 000 (viisteist tuhat) EUR.

Pakkuja esitab esialgse tõendina hankepassis kinnituse, et ta on riigihanke algamisele eelneva 36 kuu jooksul

täitnud vähemalt kaks hankeobjektiga sarnast lepingut. Pakkuja võib esitada loetelu teostatud töödest juba hankepassis. Kui pakkuja ei ole hankepassis esitanud andmeid täidetud lepingute kohta, siis esitab pakkuja nimekirja riigihanke algamisele eelneva 36 kuu jooksul täidetud lepingute kohta koos nende maksumuse, sõlmimise kuupäevade, tarnitud kauba koguse ja infoga lepingupoolte kohta hankija nõudmisel. Hankijal on õigus lisateabe saamiseks pöörduda teise lepingupoolte poole.

Hankija kontrollib esitatud andmeid hankijale avalikes andmekogudes kättesaadava info kaudu. Info kohta, mis ei ole hankijale andmekogudes olevate avalike andmete põhjal oluliste kulutusteta kättesaadav, kohustub pakkuja hankija nõudmisel esitama täiendavad selgitused, andmed või dokumendid kuni 5 (viie) tööpäeva jooksul päringu saamisest arvates.

### **Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement  
Framework agreement with a single operator

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **IV.2. Administrative information**

##### **IV.2.2.**

**Time limit for receipt of tenders or requests to participate**

Date: 03/05/2019 Local time: 10:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

Estonian

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.2.7. Conditions for opening of tenders**

Date: 03/05/2019 Local time: 10:00

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lökke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: [vako@fin.ee](mailto:vako@fin.ee)

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

**VI.4.4. Service from which information about the review procedure may be obtained**

Official name: Riigihangete vaidlustuskomisjon

Postal address: Endla 13/Lökke 5

Town: Tallinn

Postal code: 10122

Country: Estonia

E-mail: [vako@fin.ee](mailto:vako@fin.ee)

Telephone: +372 6113713

Internet address: <http://www.fin.ee/riigihangete-poliitika>

**VI.5. Date of dispatch of this notice**

27/03/2019