

**Italy-Foggia: Portering services**

OJ S 86/2014 03/05/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Università degli Studi di Foggia

Postal address: Via Gramsci 89-91

Town: Foggia

Postal code: 71122

Country: Italy

Contact person: Area Affari Tecnici e Negoziali

E-mail: [elisabetta.basile@unifg.it](mailto:elisabetta.basile@unifg.it)

Telephone: +39 08813383407

Fax: +39 0881338406

**Internet address(es):**General address of the contracting authority: <http://www.unifg.it/ateneo/concorsi-e-gare/gare>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Università

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Procedura aperta per la stipula di un accordo quadro triennale con unico operatore per l'affidamento di servizi di portierato e assistenza aule nelle sedi dell'Università degli studi di Foggia.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Foggia.

NUTS code IT Italia

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 3

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 210 000 EUR

### **II.1.5. Short description of the contract or purchase(s)**

Servizi di portierato e assistenza aule nelle sedi dell'Università degli studi di Foggia.

### **II.1.6. CPV code(s)**

98341120 Porter services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

210 000 EUR

Estimated value excluding VAT: 210 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 1

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

L'operatore economico aggiudicatario per la sottoscrizione del contratto è obbligato a costituire una garanzia (cauzione definitiva) pari al 10 % dell'ammontare dell'importo di aggiudicazione, ai sensi dell'art. 113 del D.Lgs 12.4.2006 n. 163 e s.m.i.

L'operatore economico aggiudicatario deve stipulare un'apposita assicurazione per un massimale minimo di 1 000 000 EUR impegnandosi a produrre copia della relativa polizza al momento della sottoscrizione del contratto.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: 1. Iscrizione albo professionale e/o nei registri della Camera di Commercio, Industria, Artigianato, Agricoltura o altro registro ufficiale per i concorrenti stabiliti in un paese diverso dall'Italia, ai sensi dell'Allegato XI.A al decreto legislativo n. 163 del 2006, completa delle generalità dei rappresentanti legali e dei direttori tecnici in carica;

2.

**III.2.2. Economic and financial ability**

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Dichiarazione sostitutiva sottoscritta dal legale rappresentante, resa ai sensi del D.P.R. 445 /2000, attestante l'elenco delle principali forniture analoghe eseguite negli ultimi tre anni (anni 2011-2012-2013), ai sensi dell'art. 42 del D.Lgs 163/06, riportante indicazione degli importi, delle date e dei destinatari, pubblici o privati, della fornitura stessa.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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**IV.1. Type of procedure**

**IV.1.1. Type of procedure**

Open

**IV.1.2. Information about the limits on the number of candidates to be invited**

**IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

**IV.2. Award criteria**

**IV.2.1. Award criteria**

Lowest price

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

30.6.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 8.7.2014 - 10:00

Place:

Sala riunioni sita al 6° piano del Palazzo Ateneo sito in Via Gramsci nn. 89-91.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Potranno presenziare i Legali Rappresentanti degli offerenti o loro procuratori o delegati, purché muniti di procura o delega scritta e di documento d'identità valido e solo tali soggetti possono rilasciare dichiarazioni a verbale.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

30.4.2014

