

United Kingdom-Paisley: Banking services

OJ S 78/2017 21/04/2017

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1JB

Country: United Kingdom

E-mail: cpu@renfrewshire.gov.uk

Telephone: +44 1416187042

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.1. Name and addresses

Official name: The Renfrewshire Council

Postal address: Renfrewshire House, Cotton Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1TT

Country: United Kingdom

E-mail: cpu@renfrewshire.gov.uk

Telephone: +44 1416186400

Fax: +44 1416187050

Internet address(es):

Main address: <http://www.renfrewshire.gov.uk>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00400

I.1. Name and addresses

Official name: Renfrewshire Leisure Limited

Postal address: The Lagoon Centre, Christie Street

Town: Paisley

NUTS code: UKM35 Inverclyde

Postal code: PA1 1NB

Country: United Kingdom

E-mail: craig.connelly@renfrewshire.gov.uk

Telephone: +44 1416187390

Internet address(es):

Main address: <http://www.renfrewshireleisure.com>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA23182

I.2. Information about joint procurement

The contract involves joint procurement

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://www.publictenderscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://www.publictenderscotland.publiccontractsscotland.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://www.publictenderscotland.publiccontractsscotland.gov.uk>

I.4. Type of the contracting authority

Regional or local authority

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Framework Contract for Banking Services.

Reference number: RC/FA/138/17

II.1.2. Main CPV code

66110000 Banking services

II.1.3. Type of contract

Services

II.1.4. Short description

Framework Contract for Banking Services.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for all lots

II.2. Description

II.2.1. Title

Renfrewshire Leisure Limited General Banking Services

Lot No: 2

II.2.2. Additional CPV code(s)

66110000 Banking services

II.2.3. Place of performance

NUTS code: UKM35 Inverclyde

Main site or place of performance: Renfrewshire Council Area, Scotland, UK.

II.2.4. Description of the procurement

RLL currently maintains the following bank accounts:

1 Culture Account

2 RL Sport Account

3 Leisure Trading Account

It is likely that similar bank accounts will be required for the new contract although precise requirements will be agreed during implementation.

RLL may require instant access deposit accounts depending on credit interest rates proposed for current account balances.

Processing Centre Deposits,

Bulk Cash Withdrawals

Branch Deposits and Withdrawals

Credit Facilities

BACS

Settlement/Clearance

Statements/ Return of Vouchers

Cheque and Credit Books

Internet Banking Service

Reconciliation Data

Relationship Management & Query Handling

Implementation Planning

Please note that the associated weightings listed below will be applied to both lots.

II.2.5. Award criteria

Criteria below

Quality criterion - Name: Branch Network / Weighting: 11 %

Quality criterion - Name: Debit Interest Rate on balances within Overdraft Facility / Weighting: 2 %

Quality criterion - Name: Excess Debit Interest / Weighting: 2 %

Quality criterion - Name: Credit Interest / Weighting: 5 %

Quality criterion - Name: Relationship Management / Weighting: 5 %

Quality criterion - Name: Implementation / Weighting: 5 %

Quality criterion - Name: Cyber Security / Weighting: 5 %

Quality criterion - Name: Fair Working Practices / Weighting: 5 %

Price - Weighting: 60

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 48

This contract is subject to renewal: yes

Description of renewals:

The Framework agreement is for 4 years. Any Call off contract period will be up to an initial 5 years with the option to extend for up to a further 2 years.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Economic Operators may be excluded from this competition if they are in any of the situations referred to in Regulation 58 of the Public Contracts (Scotland) Regulations 2015. Please see the ITT in PCS-Tender project relevant to this procurement and the other Procurement Documents for further information.

II.2. Description

II.2.1. Title

Renfrewshire Council General Banking Services
Lot No: 1

II.2.2. Additional CPV code(s)

66110000 Banking services

II.2.3. Place of performance

NUTS code: UKM35 Inverclyde
Main site or place of performance: Renfrewshire Council Area, Scotland, UK.

II.2.4. Description of the procurement

The Council requires the provision of bank accounts and currently maintains 13 accounts. This number may vary over the term of the contract. This includes for example, the following main bank accounts.

General Account, Payroll Account, Debtors Account etc.

The Council also maintains approximately 10 imprest accounts used by various departments /locations for petty cash. The bank accounts are maintained by associated bodies i.e. they hold non Council funds.

It is likely that a similar suite of bank accounts will be required for the new contract although precise requirements will be agreed during implementation.

The Council may require instant access deposit accounts depending on credit interest rates proposed for current account balances.

Processing Centre Deposits

Bulk Cash Withdrawals

Branch Deposits & Withdrawals

Credit Facilities

BACS

The Council and Associated Bodies also require.

Settlement/Clearance

Statements/ Return of Vouchers

Cheque and Credit Books

Internet Banking Service

Reconciliation Data

Relationship Management and Query Handling

Implementation Planning

Please note that the associated weightings listed below will be applied to both lots.

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Quality criterion - Name: Cyber Security / Weighting: 5 %

Quality criterion - Name: Fair Working Practices / Weighting: 5 %

Price - Weighting: 60

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Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Where it is required, within a bidder's country of establishment they must confirm which authorisation or memberships of the relevant organisation(s) are required in order to perform this service.

Bidders must confirm if they hold the particular authorisation or memberships i.e. Registered with the PRA (Prudential Regulatory Authority).

III.1.2. Economic and financial standing

Minimum level(s) of standards possibly required:

Minimum level(s) of standards possibly required:

It is a requirement of this Framework Agreement that bidders hold, or can commit to obtain prior to the commence of any subsequently awarded contract, the types and levels of insurance indicated below:

Employer's (Compulsory) Liability Insurance = 5 000 000 GBP

Public Liability Insurance = 2 000 000 GBP

Professional Indemnity = 500 000 GBP

Please note tenderers are required to have a Minimum Long Term rating from the following, which will be maintained for the duration of the Framework Contract and any Call Off Contract made thereunder.

Moody's Investors Service Baa2

S&P Global Ratings BBB+

Fitch Ratings BBB+

Where this criteria is not met the Council may request tenderers to provide detail why and supporting evidence in the form of company accounts for the previous financial year.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

III.2. Conditions related to the contract

III.2.1. Information about a particular profession

Execution of the service is reserved to a particular profession Reference to the relevant law, regulation or administrative provision:

The Service Provider will be and continue to be a UK institution which has permission under the Financial Services and Markets Act 2000 to carry on the regulated activity of accepting deposits (within the meaning of section 22 of that Act, taken with Schedule 2 and any order under section 22) for the term of the Contract and for the term of any Call-off thereunder.

Service Provider will be registered and authorised and will maintain such registration and authorisation with both the Financial Conduct Authority and also the Prudential Regulation Authority in respect of the provision banking and related services.

The Service Provider will at all times comply with the requirements of the Banking Act 2009 and the Financial Services Act 2012 in respect of all Services provided under the Contract and any Call-off.

III.2.3. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 22/05/2017 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.7. Conditions for opening of tenders

Date: 22/05/2017 Local time: 12:00

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

Notices will be published in line with the contract end/contract extension end dates.

VI.3. Additional information

The ITT 17818 on PCST has not been structured as a lotted framework as the information contained within the technical and commercial envelopes cover both requirements. The MEAT supplier for lots 1 and 2 combined will be awarded onto the framework.

The Renfrewshire Council will award the framework contract and Renfrewshire Council will enter into any subsequent call off on behalf of The Renfrewshire Council and the following associated bodies in respect of Lot 1.

The Renfrewshire Valuation Joint Board, a separate legal entity and statutory body.

Established by the Valuation Joint Boards (Scotland) Order 1995 to carry out the valuation functions of Renfrewshire, East Renfrewshire and Inverclyde Councils.

The Clyde Muirshiel Park Authority, a joint committee of eight councillors drawn from the three participating authorities. Renfrewshire Council chairs the Joint Committee.

The Glasgow and Clyde Valley Strategic Development Planning Authority. The Councils in the Glasgow and the Clyde Valley area work together on strategic development plan matters. A strategic development team is managed by a joint committee of 16 councillors from the eight participating councils.

Scotland Excel, a non-profit making organisation funded by participating local authority members. Its head office is located in Paisley.

Renfrewshire Leisure Limited (RLL) will enter into any call off under Lot 2.

Request for Documentation:

The Council will request the following documentation once all bids have been received:

1 Evidence of your company's insurance certificates detailing the required level of insurance's as per the levels stated within this Site Notice and as detailed within the Invitation to Tender document uploaded within the general attachments area.

2 Tenderers are required to submit S7 Declaration as part of their tender submission. The document is attached within the commercial envelope.

3 A completed copy of the Supporting Documents uploaded within the general attachments area in Public Contract Scotland Tender Portal, please note that documents must be signed by an authorised signatory.

The Supporting Documents include:

- Agreement to S1 Equalities Questionnaire
- Agreement to S2 Equalities Declaration
- Agreement to S3 Tender Compliance Certificate
- Agreement to S4 No Collusion Certificate

4 Any contract awarded as a result of this tender exercise will be subject to Scots Law and the exclusive jurisdiction of the Scottish Courts.

5 Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 58 of the Public Contracts (Scotland) Regulations 2015.

6 Bidders will be required to provide examples that demonstrate that they have the relevant experience to deliver the services/supplies as described in part II.2.4 of the OJEU Contract Notice or the relevant section of the Site Notice.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 8063. For more information see: <http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343> (SC Ref:491287).

VI.4. Procedures for review

VI.4.1. Review body

Official name: See VI.4.3 below

Town: See VI.4.3 below

Country: United Kingdom

Internet address: <http://www.renfrewshire.gov.uk>

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

Precise information on deadline(s) for review procedures:

An economic operator that suffers, or risks suffering, loss or damage attributable to a breach of duty under the Public Contracts (Scotland) Regulations 2015 (SSI 2105/446) (as amended) may bring proceedings in the Sheriff Court or Court of Session.

VI.5. Date of dispatch of this notice

19/04/2017