

United Kingdom-Belfast: Seminar organisation services

OJ S 65/2019 02/04/2019

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Tourism NI

Postal address: Bedford Street

Town: Belfast

NUTS code: UK United Kingdom

Postal code: BT2 7DX

Country: United Kingdom

E-mail: SSDAdmin.CPD@finance-ni.gov.uk**Internet address(es):**Main address: <https://etendersni.gov.uk/epps>Address of the buyer profile: <https://etendersni.gov.uk/epps>**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendersni.gov.uk/epps>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

General public services

Section II: Object

II.1. Scope of the procurement**II.1.1. Title**

DfE Tourism NI — Corporate Event Management Support

Reference number: 1899342

II.1.2. Main CPV code

79951000 Seminar organisation services

II.1.3. Type of contract

Services

II.1.4. Short description

Tourism NI is responsible for the development of tourism and the marketing of Northern Ireland as a tourist destination to domestic tourists, from within Northern Ireland, and to visitors

from the Republic of Ireland. A number of corporate events are delivered each year by Tourism NI, aligned with and in order to help deliver the organisation's key objectives. Tourism NI is now seeking to establish a contract to appoint Contractors to help deliver/manage these events to help it achieve their key objectives.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: yes

Tenders may be submitted for maximum number of lots: 4

II.2. Description

II.2.1. Title

Tourism Enterprise Development (TED) Programme

Lot No: 1

II.2.2. Additional CPV code(s)

79950000 Exhibition, fair and congress organisation services, 79952000 Event services, 79956000 Fair and exhibition organisation services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Tourism NI is responsible for the development of tourism and the marketing of Northern Ireland as a tourist destination to domestic tourists, from within Northern Ireland, and to visitors from the Republic of Ireland. A number of corporate events are delivered each year by Tourism NI, aligned with and in order to help deliver the organisation's key objectives. Tourism NI is now seeking to establish a contract to appoint Contractors to help deliver/manage these events to help it achieve their key objectives.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 1 000 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The figure in II.2.6) is the estimated Contract value for Lot 1 including the optional extensions available up to 24 months.

II.2. Description

II.2.1. Title

Business Solutions Events — Primarily Travel Trade and Group Business Events
Lot No: 2

II.2.2. Additional CPV code(s)

79950000 Exhibition, fair and congress organisation services, 79952000 Event services, 79956000 Fair and exhibition organisation services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Tourism NI is responsible for the development of tourism and the marketing of Northern Ireland as a tourist destination to domestic tourists, from within Northern Ireland, and to visitors from the Republic of Ireland. A number of corporate events are delivered each year by Tourism NI, aligned with and in order to help deliver the organisation's key objectives. Tourism NI is now seeking to establish a contract to appoint contractors to help deliver/manage these events to help it achieve their key objectives.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 500 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11.

Information about options

Options: yes

Description of options:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The figure in II.2.6 is the estimated contract value for Lot 2 including the optional extensions available up to 24 months.

II.2. Description

II.2.1. Title

Northern Ireland Tourism Awards

Lot No: 3

II.2.2. Additional CPV code(s)

79950000 Exhibition, fair and congress organisation services, 79952000 Event services, 79956000 Fair and exhibition organisation services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Tourism NI is responsible for the development of tourism and the marketing of Northern Ireland as a tourist destination to domestic tourists, from within Northern Ireland, and to visitors from the Republic of Ireland. A number of corporate events are delivered each year by Tourism NI, aligned with and in order to help deliver the organisation's key objectives. Tourism NI is now seeking to establish a contract to appoint Contractors to help deliver/manage these events to help it achieve their key objectives.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 105 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.10.

Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

The figure in II.2.6) is the estimated contract value for Lot 3 including the optional extensions available up to 24 months.

II.2. Description

II.2.1. Title

Ad Hoc Corporate Events — to include Media Receptions, Stakeholder Showcase Dinners, etc.
Lot No: 4

II.2.2. Additional CPV code(s)

79950000 Exhibition, fair and congress organisation services, 79952000 Event services,
79956000 Fair and exhibition organisation services

II.2.3. Place of performance

NUTS code: UKN Northern Ireland

II.2.4. Description of the procurement

Tourism NI is responsible for the development of tourism and the marketing of Northern Ireland as a tourist destination to domestic tourists, from within Northern Ireland, and to visitors from the Republic of Ireland. A number of corporate events are delivered each year by Tourism NI, aligned with and in order to help deliver the organisation's key objectives. Tourism NI is now seeking to establish a contract to appoint Contractors to help deliver/manage these events to help it achieve their key objectives.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

Value excluding VAT: 500 000,00 GBP

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: yes

Description of renewals:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

The client may, at its sole discretion, extend the duration of this contract for any extension period up to and including 24 months commencing from the expiry date of the original contract term by giving the contractor no less than one (1) month's written notice prior to the end of the initial term.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

The figure in II.2.6) is the estimated Contract value for Lot 4 including the optional extensions available up to 24 months.

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:
As per tender documentation.

III.1.3. Technical and professional ability

List and brief description of selection criteria:
As per tender documentation.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 02/05/2019 Local time: 15:00

IV.2.3.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31/07/2019

IV.2.7. Conditions for opening of tenders

Date: 02/05/2019 Local time: 15:30

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: yes

Estimated timing for further notices to be published:

To be reviewed when the contract period is due to expire.

VI.3. Additional information

The successful contractor's performance on the contract will be regularly monitored. Contractors not delivering on contract requirements is a serious matter. It means the public purse is not getting what it is paying for. If a contractor fails to reach satisfactory levels of contract performance they will be given a specified time to improve. If, after the specified time, they still fail to reach satisfactory levels of contract. Performance, the matter will be escalated to senior management in CPD for further action. If this occurs and their performance still does not improve to satisfactory levels within the specified period, it may be regarded as an act of grave professional misconduct and they may be issued with a certificate of unsatisfactory performance and the contract may be terminated. The issue of a Certificate of Unsatisfactory Performance will result in the contractor being excluded from all procurement competitions being undertaken by Centres of Procurement. Expertise on behalf of bodies covered by the Northern Ireland Procurement Policy for a period of 12 months from the date of issue of the certificate. The Authority expressly reserves the rights:

(I) not to award any contract as a result of the procurement process commenced by publication of this notice;

(II) to make whatever changes it may see fit to the content and structure of the tendering competition;

(III) to award (a) contract(s) in respect of any part(s) of the [services] covered by this notice and

(IV). to award contract(s) in stages and in no circumstances will the Authority be liable for any costs incurred by candidates.

VI.4. Procedures for review

VI.4.1. Review body

Official name: The UK does not have any such bodies with responsibility for appeal/mediation procedures

Town: N/A

Country: United Kingdom

VI.4.2. Body responsible for mediation procedures

Official name: The UK does not have any such bodies with responsibility for appeal/mediation procedures

Town: N/A

Country: United Kingdom

VI.4.3. Review procedure

Precise information on deadline(s) for review procedures:

CPD will comply with the Public Contracts Regulations 2015 and, where appropriate, will incorporate a standstill period (i.e. a minimum of 10 calendar days) at the point information on the award of contract is communicated to tenderers. That notification will provide full information on the award decision. This provides time for the unsuccessful tenderers to challenge the award decision before the contract is entered into.

VI.5. Date of dispatch of this notice

28/03/2019