

UK-Northwich: insurance services
OJ S 92/2012 15/05/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Weaver Vale Housing Trust
Postal address: Gadbrook Point Rudheath Way Gadbrook Park
Town: Northwich
Postal code: CW9 7LL
Country: United Kingdom
For the attention of: Beverley Malam
E-mail: beverley.malam@wvht.co.uk
Telephone: +44 1606813355
Fax: +44 1606813303

Additional information can be obtained from:

Official name: Aon Ltd
Postal address: Arkwright House Parsonage Gardens
Town: Manchester
Postal code: M3 2LF
Country: United Kingdom
Contact person: Aon Ltd
For the attention of: Vicki Matthews
E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Aon Ltd
Postal address: Arkwright House Parsonage Gardens
Town: Manchester
Postal code: M3 2LF
Country: United Kingdom
Contact person: Aon Ltd
For the attention of: Vicki Matthews
E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334

Tenders or requests to participate must be submitted: Official name: Aon Ltd

Postal address: Arkwright House Parsonage Gardens
Town: Manchester
Postal code: M3 2LF
Country: United Kingdom
Contact person: Aon Ltd
For the attention of: Vicki Matthews
E-mail: vicki.matthews@aon.co.uk
Telephone: +44 1616872334

I.2. Type of the contracting authority

Other: Housing Trust

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Weaver Vale Housing Trust - 2012 contract notice.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Northwich.

NUTS code UKD2 Cheshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Insurance services excluding broking as required by Weaver Vale Housing Trust.

II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Please note that the covers are currently under long term agreement and this notice is being issued as a precautionary measure.

Tenders for insurance risks will be invited on the basis of an annual contract with the option to extend for up to a further two years. Options for longer term contracts will be considered provided sufficient information is provided by tenderers for the total cost of each option to be assessed. Insurers will be permitted to tender for all or some of the risk classes.

II.2.2. Information about options

Options: yes

Description of options: See II.2.1 above.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Not applicable.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The awarding authority will pay insurance premiums annually.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or the EC Member State of domicile.

Letter of application to be accompanied with information below.

III.2.2. Economic and financial ability

List and brief description of conditions: Copy of last three years Annual Report and Accounts. Overview of services provided to the Public Sector over the last 3 years. Standard & Poor's (or equivalent) rating.

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of names and qualifications of employees who would be responsible for delivery of services.

List of other public sector bodies insured and the risk classes involved.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open to insurance companies who are licensed to provide the insurance cover required either in the UK or in the EC Member State of domicile. Insurers must be authorised by the UK Financial Services Authority or equivalent.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) yes

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3: and Maximum number 20

Objective criteria for choosing the limited number of candidates: Insurance companies will be shortlisted using the criteria set out under III.2.I and III.2.III above.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 50
2. Scope of policy cover / programme design. Weighting 15
3. Housing experience. Weighting 10
4. Claims handling service. Weighting 20
5. Added value services. Weighting 5

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

10.6.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

Please note that the covers are currently under long term agreement and this Notice is being issued as a precautionary measure.

The following insurers are pre-qualified:

ACE Europe, Allianz, Aon Artscope, Aon Crisis Management, Aviva, AXA, Beazley, Brit, Chartis UK Insurance Ltd, Chubb, CNA, DAS, Ecclesiastical, Equity Red Star, Generali Global,, Hiscox, HSB, Liberty, Lloyds of London, Markel, Maven Underwriters, Mitsui, Navigators and General, QBE, Risk Management Partners, Royal & Sun Alliance, Tokio Marine, Travelers, Zurich Municipal.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

11.5.2012