

Belgium-Zwijndrecht: Insurance services

OJ S 86/2016 03/05/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Gemeente Zwijndrecht

Postal address: Binnenplein 1

Town: Zwijndrecht

Postal code: 2070

Country: Belgium

For the attention of: De heer Piet Froyen

E-mail: piet.froyen@aon.be

Telephone: +32 27697412

Internet address(es):Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=233007>Electronic submission of tenders and requests to participate: <https://eten.publicprocurement.be/etendering/viewWorkspacesBasedOnExtUrl.do?wsName=Zwijndrecht-508-F02>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Gemeente Zwijndrecht

Postal address: Binnenplein 1

Town: Zwijndrecht

Postal code: 2070

Country: Belgium

For the attention of: Foubert Vincent

E-mail: vincent.foubert@zwijndrecht.be

Telephone: +32 32504861

Tenders or requests to participate must be submitted: Official name: Gemeente Zwijndrecht

Postal address: Binnenplein 1

Town: Zwijndrecht

Postal code: 2070

Country: Belgium

For the attention of: Foubert Vincent

E-mail: vincent.foubert@zwijndrecht.be

Telephone: +32 32504861

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: OCMW Zwijndrecht

Postal address: Binnenplein 1

Town: Zwijndrecht

Postal code: 2070

Country: Belgium

Official name: Politiezone Zwijndrecht

Postal address: Pastoor Coplaan 222

Town: Zwijndrecht

Postal code: 2070

Country: Belgium

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Aanbesteding verzekeringsportefeuille gemeente, OCMW en politiezone Zwijndrecht.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Grondgebied gemeente Zwijndrecht.

NUTS code BE211 Arr. Antwerpen

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Aanbesteding verzekeringsportefeuille gemeente, OCMW en politiezone Zwijndrecht.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 3

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Start 1.1.2017. Completion 31.12.2017

Information about lots

Lot No: 1

Lot title: Perceel 1 — personenverzekeringen

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Perceel 2 — verzekeringen materiële schade

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Perceel 3 — verzekeringen aansprakelijkheid

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Perceel 4 — verzekeringen auto

1) Short description

2) CPV code(s)

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3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Geen.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Zie bestek.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Zie bestek.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Door in te schrijven op deze opdracht verklaart de inschrijver zich niet in een toestand van uitsluiting te bevinden, zoals bedoeld in artikel 20 §§1 en 1/1 van de wet van 15.6.2006 betreffende overheidsopdrachten en bepaalde opdrachten voor werken, leveringen en diensten en artikel 61 tot en met 66 van het koninklijk besluit van 15.7.2011 betreffende plaatsing overheidsopdrachten klassieke sectoren.

De inschrijver voegt bij zijn kandidaatstelling een verklaring op eer waaruit blijkt dat hij zich niet in een toestand van uitsluiting bevindt, zoals bedoeld in deze artikels.

III.2.2. Economic and financial ability

List and brief description of conditions: Een verklaring betreffende de totale omzet en premie-incasso betreffende de diensten waarover de opdracht gaat, gevoerd tijdens de laatste 3 jaar (2013-2014-2015). De kandidaten dienen minimaal een premie incasso te hebben van 1 000 000 EUR voor de specifieke tak waarvoor de opdracht gaat.

III.2.3. Technical and professional ability

List and brief description of conditions:

* Een FSMA-attest: een erkenning om, volgens de wet van 9.7.1975 betreffende de controle der verzekeringsondernemingen, dergelijke verzekeringen aan te bieden.

* Een beschrijving van het team dat verantwoordelijk zal zijn voor deze opdracht, inclusief korte studie- en beroepskwalificaties met kennis van nutssector en de specifieke betrokken verzekeringstak.

* Het team dient minimaal te bestaan uit: unieke contactpersoon, algemeen beheerder, productiebeheerder, schadebeheerder en administratieve assistent(e). Het ganse team dient zowel mondeling als schriftelijk in het Nederlands te kunnen communiceren.

* Een lijst met minimaal 5 referenties van gelijkaardige diensten uitgevoerd tijdens de laatste 3 jaar (minstens met vermelding van de startdatum en van de instanties waarvoor zij bestemd waren alsook een indicatie van de premieomvang die minimaal 50 000 EUR dient te

bedragen). Hieruit moet een ervaring blijken met het afsluiten van verzekeringen voor grotere instanties waaronder bijvoorbeeld grote steden en gemeenten en intercommunales.

* Visie op de verzekeringsmarkt (inclusief tendensen, nadrukken van uw maatschappij in verband met de toekomst, ...) waaruit hun ervaring en inzicht in de specifieke betrokken verzekeringstak blijkt.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Premie. Weighting 60
2. Waarborgen. Weighting 10
3. Diensten. Weighting 20
4. Premievoet-garantie. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Zwijndrecht-508-F02_0

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 29.5.2016 - 23:59
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate
30.5.2016 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates
8.6.2016

IV.3.6. Languages in which tenders or requests to participate may be submitted
Dutch.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence
This is a recurrent procurement: no

VI.2. Information about European Union funds
The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice
29.4.2016