

United Kingdom-Derby: Health and social work services

OJ S 87/2014 06/05/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Southern Derbyshire Clinical Commissioning Group

Postal address: Cardinal Square, 1st Floor North, 10 Nottingham Road

Town: Derby

Postal code: DE1 3QT

Country: United Kingdom

For the attention of: Lisa Innes

E-mail: lisa.innes@gemcsu.nhs.uk

Telephone: +44 1332888014

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

NHS Southern Derbyshire Clinical Commissioning Group – Walk-in Service.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 25: Health and social services

Main site or place of performance: Derby City Centre.

NUTS code UKF13 South and West Derbyshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The NHS Greater East Midlands Commissioning Support Unit (GEM CSU) on behalf of Southern Derbyshire Clinical Commissioning Group (SDCCG) are commissioning the re-procurement of Derby City Centre Walk-in Services. The aim of this procurement process is to provide a walk-in service for patients that require urgent care for an acute condition that can be dealt with in a single episode.

The providers aim will be to:

- Provide a high quality and safe service for patients,
- Meet all NHS requirements notified to it to the extent that they apply to the Walk-In-Centre Services,
- Treat all Walk-in-Centre Patients who attend the Walk-in-Centre for clinical care,
- Ensure patients will be triaged on a clinical priority basis,
- Patients to be discharged when considered that all necessary treatment has been undertaken, advice given, or a referral made,
- Patients arriving with conditions that cannot be treated should be referred to another service,
- Ensure details of any treatment provided to Walk-in-Centre Patients are sent to the GP practice at which the Walk-in-Centre Patient is ordinarily registered by 8:00 the next day,
- Establish and implementation of systems to allow Walk-in-Centre Patients to opt out of the provisions above and that any Walk-in-Centre Patients opting out of the provisions is advised of the potential adverse consequences that may arise from the Provider withholding this clinical information from the Walk-In-Centre patient's registered GP practice,
- A Medical Prescriber is available throughout opening times,
- Ensure compliance with Patient Group Directions HSC2000/026,
- Manage the overall running of the centre including the coordination of other services based at the Centre. The Provider will be responsible for all on-site management of the premise including day to day communication with cleaning services, deliveries, waste disposal, security etc.,
- There may be additions or changes in the service requirements in the future, but this would be dependent on the changes within health community and proposed new housing planned within Derby City and across Southern Derbyshire,

A Public Engagement Event to discuss planned services for the Derby walk-in service will take place in Derby on the evening of Wednesday 21.5.2014, between 17:30–20:00 (venue to be confirmed on registration). Southern Derbyshire Clinical Commissioning Group will present progress to date and discuss future modelling of walk-in services from 1.4.2015. The public will then have an opportunity to have its say and allows for interested providers to review consultations already undertaken.

Anyone interested in attending is asked to register by

Friday 16.5.2014 by emailing Kalyan.Krishna@southernderbyshireccg.nhs.uk or calling 01332 868923.

Further information around the Derby walk-in services review and consultation can be obtained by visiting www.southernderbyshireccg.nhs.uk then clicking on “Derby Walk-In Service Review” on the right-hand side of the home page.

II.1.6. CPV code(s)

85000000 Health and social work services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Parent Company or other guarantee bonds, deposits, insurance or other forms of security may be required in certain circumstances.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Southern Derbyshire Clinical Commissioning Group reserves the right to require grouping of contractors to take a particular legal form or to require one part to undertake primary legal liability or to require that each party undertakes joint and several liability.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://gemcsu.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) - Click on the relevant PQQ/ ITT to access the content. - Click the 'Express Interest' button at the top of the page. - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box 3. Responding to the tender - Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to

complete the PQQ/ ITT - There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

III.2.2. Economic and financial ability

List and brief description of conditions: For information relating to this section please see the Pre-Qualification Questionnaire (PQQ).

III.2.3. Technical and professional ability

List and brief description of conditions:

For information relating to this section please see the Pre-Qualification Questionnaire (PQQ).

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Objective criteria for choosing the limited number of candidates: Details available in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

4.6.2014 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

1.5.2014