

**Belgium-Brussels: Insurance services**

OJ S 85/2015 02/05/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Nationaal Geografisch Instituut

Postal address: Abdij Ter Kameren

Town: Brussel

Postal code: 1000

Country: Belgium

For the attention of: Mevrouw Marleen Vandevelde

E-mail: [marleen.vandevelde@ngi.be](mailto:marleen.vandevelde@ngi.be)

Telephone: +32 26298228

**Additional information can be obtained from:**

Official name: Aon Belgium

Postal address: Jules Cockxstraat 8-10

Town: Brussel

Postal code: 1160

Country: Belgium

For the attention of: Piet Froyen

E-mail: [piet.froyen@aon.be](mailto:piet.froyen@aon.be)

Telephone: +32 27697412

Fax: +32 27309888

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Aon Belgium

Postal address: Jules Cockxstraat 8-10

Town: Brussel

Postal code: 1160

Country: Belgium

For the attention of: Piet Froyen

E-mail: [piet.froyen@aon.be](mailto:piet.froyen@aon.be)

Telephone: +32 27697412

Fax: +32 27309888

**Tenders or requests to participate must be submitted:** Official name: Aon Belgium

Postal address: Jules Cockxstraat 8-10

Town: Brussel

Postal code: 1160

Country: Belgium

For the attention of: Piet Froyen

E-mail: [piet.froyen@aon.be](mailto:piet.froyen@aon.be)

Telephone: +32 27697412

Fax: +32 27309888

**I.2. Type of the contracting authority**

National or federal agency/office

### **I.3. Main activity**

Environment

### **I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

## **Section II: Object of the contract**

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### **II.1. Description**

#### **II.1.1. Title attributed to the contract by the contracting authority**

Afsluiten van volgende verzekeringscontracten: personenverzekeringen, verzekeringen materiële schade, verzekeringen aansprakelijkheid, verzekeringen auto voor de Nationaal Geografisch Instituut.

#### **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Brussel.

NUTS code BE1 Région de Bruxelles-Capitale/Brussels Hoofdstedelijk Gewest

#### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Afsluiten van volgende verzekeringscontracten: personenverzekeringen, verzekeringen materiële schade, verzekeringen aansprakelijkheid, verzekeringen auto voor de Nationaal Geografisch Instituut.

#### **II.1.6. CPV code(s)**

66510000 Insurance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

#### **II.2.2. Information about options**

#### **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 48 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Personen

- 1) **Short description**  
Arbeidsongevallen en lichamelijke ongevallen verzekeringen.
- 2) **CPV code(s)**  
66512000 Accident and health insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 2

Lot title: Bijstandsverzekeringen

- 1) **Short description**  
Bijstand.
- 2) **CPV code(s)**  
66512000 Accident and health insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 3

Lot title: Materiële schade

- 1) **Short description**  
Brand, elektronica.
- 2) **CPV code(s)**  
66515000 Damage or loss insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 4

Lot title: Aansprakelijkheidsverzekeringen

- 1) **Short description**  
Burgerlijke aansprakelijkheid.
- 2) **CPV code(s)**  
66516000 Liability insurance services
- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 5

Lot title: Auto

**1) Short description**

BA, RB.

**2) CPV code(s)**

66514000 Freight insurance and Insurance services relating to transport

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

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**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zie selectieleidraad.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Zie selectieleidraad.

**III.2.3. Technical and professional ability**

List and brief description of conditions:  
Zie selectieleidraad.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Verzekeraars. De kandidaatstelling van makelaars of consultants zullen geweigerd worden.

**III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

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**Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

Afsluiten van volgende verzekeringscontracten : Personenverzekeringen, Verzekeringen Materiële Schade, Verzekeringen Aansprakelijkheid, Verzekeringen Auto voor de Nationaal Geografisch Instituut

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

3.6.2015 - 10:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Er is geen publieke opening van de kandidaturen.

#### **Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

@Ref:00699831/2015007468

Lastenboek(en)/document(en) beschikbaar op dit internet adres: [http://www.  
publicatiesonline.be/cscDownload.aspx?ViewID=00060004010651](http://www.publicatiesonline.be/cscDownload.aspx?ViewID=00060004010651)

— Selectieleidraad NGI.pdf

Informaties over lastenboek(en)/document(en):

Dit betreft een 2-stapsprocedure:

— kandidaatstelling: 3.6.2015,

— offertes: 6.7.2015.

**VI.4. Procedures for review****VI.4.1. Review body**

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Raad van State

Postal address: Wetenschapsstraat 33

Town: Brussel

Postal code: 1040

Country: Belgium

**VI.5. Date of dispatch of this notice**

28.4.2015