

Norway-Oslo: Non-scheduled passenger transport

OJ S 86/2016 03/05/2016

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Høgskolen i Oslo og Akershus (Oslo and Akershus University College)

National registration number: 997 058 925

Postal address: St. Olavs plass 4

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Morten Møll Birkeland

E-mail: innkjop@hioa.no**Internet address(es):**General address of the contracting authority: <http://www.hioa.no>Address of the buyer profile: <https://sourcing.amesto.com/avantra/Customer/hioa/modules/purchase/published/>**Additional information can be obtained from:**

Official name: The procurement and the tender documentation will be uploaded to the supplier portal Thursday 28.4.2016 or Friday 29.4.2016. See the website for the internet address

Country: Norway

E-mail: innkjop@hioa.noInternet address: <https://sourcing.amesto.com/avantra/Customer/hioa/modules/purchase/published/>**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: The procurement and the tender documentation will be uploaded to the supplier portal Thursday 28.4.2016 or Friday 29.4.2016. See the website for the internet address

Country: Norway

E-mail: innkjop@hioa.noInternet address: <https://sourcing.amesto.com/avantra/Customer/hioa/modules/purchase/published/>**Tenders or requests to participate must be submitted:** Official name: The procurement and the tender documentation will be uploaded to the supplier portal Thursday 28.4.2016 or Friday 29.4.2016. See the website for the internet address

Country: Norway

E-mail: innkjop@hioa.noInternet address: <http://www.hioa.no>**I.2. Type of the contracting authority**

National or federal agency/office

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Framework for passenger transport services including a driver.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 2: Land transport services [2], including armoured car services, and courier services, except transport of mail

Main site or place of performance: Oslo.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

II.1.5. Short description of the contract or purchase(s)

The purpose of the procurement is to enter into framework agreement with a service provider for the delivery of passenger transport services including a driver.

The procurement shall cover the Contracting Authority's continuous requirement for passenger transport services including a driver, for all of the University College's employees.

Arrangements and excursions such as seminars, study locations' visits, activity days, etc. will require passenger transport to/from the study locations and other destinations in Norway, as well as between study locations.

II.1.6. CPV code(s)

60140000 Non-scheduled passenger transport, 60100000 Road transport services, 60000000 Transport services (excl. Waste transport)

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The duration of the framework agreement will be 2 years from the signing of the contract. The Contracting authority shall have the option to prolong the framework agreement for a further 1+1 years, a total of 4 years.

The contract value, including options, over a 4 year period, is expected to be between 1 500 000 NOK and 2 100 000 NOK excluding VAT. This is only an estimate and is not binding for the Contracting Authority.

Estimated value excluding VAT: 1 850 000 NOK

II.2.2. Information about options

Options: yes

Description of options: Options shall be 1 year + 1 year.

Provisional timetable for recourse to these options:
in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

The tenderer must be a legally established company. This is to be documented by a Company Registration Certificate. Foreign tenderers must present confirmation that the tenderer is registered in a trade register or a company register in accordance with the law in the country where the tenderer is established.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See the tender documentation including annexes. For example, 'annex 1 — the Contracting Authority's requirement specifications' includes specific terms/requirements for the execution of the contract.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Requirement — 1: Requirement: Tenderers shall be a legally established company.

Documentation requirement:

— Norwegian tenderers: Must be registered in the Brønnøysund Register Centre.

— Foreign tenderers: Confirmation that the tenderer is registered in a trade register or company register in accordance with the law in the country where the tenderer is established.

Requirement — 2: The tenderers must have their tax, payroll tax and value added tax (VAT) payments in order.

Tax Certificates which are not older than 6 months from the tender deadline must be enclosed.

Documentation requirement: Tax certificate (form RF-1316), a joint certificate for tax and VAT.

The certificate shall not be older than 6 months from the tender deadline. Foreign tenderers must present equivalent certificates from their country which show that they have their tax and duty payments in order. If the authorities in that country do not issue such certificates, the tenderer must submit a declaration which confirms that all taxes and fees are paid. The

statement must be signed by the treasurer.

Requirement — 3. Requirement: Tenderer shall/will meet the requirements of Norwegian legislation with regard to health, safety and the environment (HSE).

Documentation requirement: HSE declaration.

This self-declaration shall be signed by a general manager and countersigned by 1 of the employees. Tenderers are encouraged to use the template attached to the tender competition's other documents.

III.2.2. Economic and financial ability

List and brief description of conditions: The tenderer shall have sufficient financial strength to be able to fulfil the contract.

The economic and financial position shall be documented by a credit rating of the company that is not older than 6 months. This rating shall be prepared by an independent organisation which normally offers credit appraisal, and the results shall be evident from the documentation as a graded value (letter or figure, etc.) against a defined scale.

The rating shall cover the financial development in the last 3 years.

Newly started companies which are unable to provide a relevant credit appraisal may provide alternative documentation.

The tenderer's annual accounts including notes with the Board's and the auditor's reports from the last 2 years. If the Annual Financial Statements for last year are not completed prior to the tender deadline for this competition, the Annual Financial Statement for the previous year shall also be enclosed. The tenderer can choose to rely on the capacity of another company to fulfil the requirement of tenderer's economic and financial standing. The tenderer must, in such an event, document the resources of the companies on which he will rely and prove that he will have the requisite resources from these companies at his disposal during the contract period, for example by presenting a commitment statement, guarantee, co-operation agreement or similar.

This is valid regardless of the legal nature.

Minimum level(s) of standards possibly required: The tenderer shall have sufficient financial strength to be able to fulfil the contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

The service provider shall have good qualifications and sufficient capacity in relation to the contractual obligations.

Documentation requirement:

1 A short description of the existing activity with emphasis on fulfilment of this assignment.

This also applies for any sub providers.

2 A list with a short description of the 3 most important and most relevant contracts in the last 3 years, including information about their values, dates and the names of the recipients (name, telephone number and email address).

Minimum level(s) of standards possibly required:

The service provider shall have good qualifications and sufficient capacity in relation to the contractual obligations.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

15/07419

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 13.6.2016

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

13.6.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 13.9.2016

IV.3.8. Conditions for opening of tenders

Place:

Oslo.

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

28.4.2016