

**UK-Hartlepool: Agricultural, forestry, horticultural, aquacultural and apicultural services**

OJ S 92/2013 14/05/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Vela Group

Postal address: Greenbank, Stranton

Town: Hartlepool

Postal code: TS24 7QS

Country: United Kingdom

For the attention of: Jo boyd

E-mail: [procurement@velagroup.co.uk](mailto:procurement@velagroup.co.uk)

Telephone: +44 1642947158

**Internet address(es):**General address of the contracting authority: <https://in-tendhost.co.uk/velagroup.aspx/Home>Address of the buyer profile: [www.velagroup.co.uk](http://www.velagroup.co.uk)Electronic access to information: <https://in-tendhost.co.uk/velagroup.aspx/Home>Electronic submission of tenders and requests to participate: <https://in-tendhost.co.uk/velagroup.aspx/Home>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Tree Maintenance and Tree Survey Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

NUTS code UKC11 Hartlepool and Stockton-on-Tees

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

Agricultural, forestry, horticultural, aquacultural and apicultural services. Tree-clearing services. Tree-maintenance services. Tree seeding. Tree pruning and hedge trimming. Tree pruning. Hedge trimming. The Vela Group would require a contractor to carry out all responsive works required to Trees on Vela owned land as follows:-

— Trees situated within gardens of tenanted homes as instructed approximately, 17,500 properties. Properties are situated within Hartlepool and Stockton-On-Tees but may also cover other areas of the North East;

— On Open spaces;

— Within the grounds of Sheltered Accommodation;

— Within the grounds of communal blocks of flats;

— On garage sites or garage blocks;

— On shopping parades;

— Herbicide spraying operations;

— Trees added to the contract as required following acquisition or new build;

— Undertake a Tree Condition Survey to complement and update an existing condition survey across the Vela Group.

Please note we have stock throughout the North East and travelling between sites is required.

The services required will include but not limited to:-

— Advice on works required;

— Response to non-urgent enquiries and undertake all works within 10 working days;

— Emergency response service 365 days a year and made safe within 24 hours of notification of service requirement;

— Liaison with Local Authorities and other regulatory bodies for notification, licencing, authorisations etc.;

— Liaison with tenants as required;

— Liaison with our workforce where work impacts upon maintenance and structural concerns;

— Pruning;

— Crown reduction;

— Tree removal;

— Stump removal;

— Stump grinding;

— Removal of waste and correct disposal;

— Recycling of arisings will be encouraged;

— Advice on and Tree Planting;

— Provide appropriate advice on all regeneration and development sites as required;

— Tree Survey. To carry out a risk management inspection programme to ensure the Tree survey database is current and tree stocks well managed (survey attached for Housing Hartlepool Appendix 1), and to carry out a tree survey for Tristar Homes Ltd to create a Vela wide Survey of Tree stocks;

— Housing Hartlepool has a Tree Strategy 2011 to 2016. (As attached Appendix 2). The successful contractor will be expected to work with and advise on the development of the existing tree strategy thus creating a Vela-wide strategy, to ensure tree stocks are effectively managed.

#### **II.1.6. CPV code(s)**

77000000 Agricultural, forestry, horticultural, aquacultural and apicultural services, 77211300 Tree-clearing services, 77211500 Tree-maintenance services, 77211600 Tree seeding, 77340000 Tree pruning and hedge trimming, 77341000 Tree pruning, 77342000 Hedge trimming

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Start 1.8.2013. Completion 31.7.2016

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

as stated in tender documents.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

as stated in tender documents.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

as stated in tender documents.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: The Authority will apply all the offences listed in Article 45(1) of Directive 2004/18/EC (implemented as Regulation 23(1) of the Public Contract Regulations (PCR) 2006 in the UK) and all of the professional misconducts listed at Article 45 (2) of Directive 2004/18/EC (see also Regulation 23(2) in the PCR 2006) to the decision of whether a Candidate is eligible to be invited to tender.

A full list of the Regulation 23(1) and 23(2) criteria are at <http://www.delta-esourcing.com/delta/project/reasonsForExclusion.html#pcr>

Candidates will be required to answer these questions as part of the qualification process. For candidates who are registered overseas, you will need to declare if you have any offences /misconduct under your own countries laws, where these laws are equivalent to the Regulation 23 lists.

Candidates who have been convicted of any of the offences under Article 45(1) are ineligible and will not be selected to bid, unless there are overriding requirements in the general interest for doing so.

Candidates who are guilty of any of the offences, circumstances or misconduct under Article 45 (2) may be excluded from being selected to bid at the discretion of the Authority.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (b) The presentation of balance-sheets or extracts from the balance-sheets, where publication of the balance-sheet is required under the law of the country in which the economic operator is established

(c) A statement of the undertaking's overall turnover and, where appropriate, of turnover in the area covered by the contract for a maximum of the last three financial years available, depending on the date on which the undertaking was set up or the economic operator started trading, as far as the information on these turnovers is available

### **III.2.3. Technical and professional ability**

List and brief description of conditions:  
as stated in tender documents.

Minimum level(s) of standards possibly required:  
as stated in tender documents.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information**

**IV.3.1. File reference number attributed by the contracting authority**

VE/13/368.

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 14.6.2013 - 17:00

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

18.6.2013 - 17:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 90 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 18.6.2013 - 17:01

Place:

Via electronic time lock.

Persons authorised to be present at the opening of tenders: no

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: 2016.

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

To view this notice, please click here:

<https://www.delta-esourcing.com/delta/viewNotice.html?noticeId=59775483>

GO Reference: GO-201359-PRO-4792073

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: Vela Group  
Postal address: Greenbank  
Town: Hartlepool  
Postal code: TS24 7QS  
Country: United Kingdom  
Telephone: +44 01429525252

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

9.5.2013