

**Spain-San Sebastian: Toilet paper, handkerchiefs, hand towels and serviettes**

OJ S 90/2014 10/05/2014

Contract notice

Supplies

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Diputación Foral de Gipuzkoa. Central de Contratación Foral

Postal address: Gipuzkoako Plaza, z/g

Town: San Sebastián

Postal code: 20004

Country: Spain

For the attention of: Mikel Ulazia

E-mail: [mulazia@gipuzkoa.net](mailto:mulazia@gipuzkoa.net)

Telephone: +34 943113722

Fax: +34 943429291

**Internet address(es):**General address of the contracting authority: [www.gfaegoitza.net](http://www.gfaegoitza.net)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Entes adheridos al presente expediente que se relacionan en el anexo 1 del pliego de prescripciones técnicas.

Postal address: En el Territorio Histórico

Town: Gipuzkoa

Country: Spain

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Acuerdo Marco relativo al suministro de productos higiénicos y de limpieza a través de la Central de Contratación Foral.

**II.1.2. Type of contract and place of performance or delivery**

Supplies  
Purchase  
NUTS code ES212 Gipuzkoa

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

### **II.1.4. Information about framework agreement**

Framework agreement with a single operator

#### **Duration of the framework agreement**

Duration in years: 4

#### **Estimated total value of purchases for the entire duration of the framework agreement**

Estimated value excluding VAT: 1 300 000 EUR

### **II.1.5. Short description of the contract or purchase(s)**

Suministro de productos higiénicos y de limpieza a las entidades locales, los entes dependientes de ellas, así como las entidades del sector público foral del Territorio Histórico de Gipuzkoa que se hayan adherido al expediente tramitado por la Central de Contratación Foral de Gipuzkoa.

### **II.1.6. CPV code(s)**

33760000 Toilet paper, handkerchiefs, hand towels and serviettes, 39830000 Cleaning products

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

### **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

El volumen del contrato se sitúa aproximadamente en 325 000 EUR (lote nº 1: 162 000 EUR y lote nº 2: 163 000) por año. El valor estimado del contrato, incluyendo prórrogas, 1 300 000 EUR, IVA excluido.

Estimated value excluding VAT: 1 300 000 EUR

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

## Information about lots

Lot No: 1

- 1) Short description**  
Productos higiénicos
- 2) CPV code(s)**  
33760000 Toilet paper, handkerchiefs, hand towels and serviettes
- 3) Quantity or scope**  
Lote 1: 162 000 EUR/año más IVA
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

Lot No: 2

- 1) Short description**  
Productos de limpieza
- 2) CPV code(s)**  
39830000 Cleaning products
- 3) Quantity or scope**  
Lote 2: 163 000 EUR/año más IVA
- 4) Indication about different time frame or duration**
- 5) Additional information about lots**

## Section III: Legal, economic, financial and technical information

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### III.1. Conditions related to the contract

#### III.1.1. Deposits and guarantees required

Véase el apartado 11 de la carátula del pliego de cláusulas administrativas.

#### III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Véase el apartado 18 del pliego de cláusulas administrativas.

#### III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

De acuerdo con lo establecido en el texto refundido de la Ley de Contratos del Sector Público, aprobado por el RDL 3/2011, de 14 de noviembre.

#### III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

### III.2. Conditions for participation

#### III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: De acuerdo con lo señalado en el apartado 8.1. del pliego de cláusulas administrativas.

#### III.2.2. Economic and financial ability

List and brief description of conditions: Según punto 1 del apartado 9 del pliego de cláusulas administrativas.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

Según punto 1 del apartado 10 del pliego de cláusulas administrativas.

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Precio. Weighting 60
2. Características técnicas. Weighting 25
3. Servicio. Weighting 15

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

X14015

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 20.6.2014

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

20.6.2014 - 14:30

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6.**

## **Languages in which tenders or requests to participate may be submitted**

Spanish.

Other: euskera

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Empresas admitidas a licitación.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

### **VI.3. Additional information**

Gastos de los anuncios en el Boletín Oficial del Estado y en el Boletín Oficial de Gipuzkoa a cuenta del/los adjudicatario/s, con un máximo de 1 300 EUR.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: Tribunal Administrativo Foral de Recursos Contractuales

Postal address: Plaza Gipuzkoa, s/n

Town: San Sebastián

Postal code: 20004

Country: Spain

#### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: 15 días hábiles.

#### **VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Secretaría Técnica del Departamento de Administración Foral y Función Pública

Postal address: Plaza Gipuzkoa, s/n

Town: San Sebastián

Postal code: 20004

Country: Spain

#### **VI.5. Date of dispatch of this notice**

7.5.2014