

United Kingdom-St Helens: Technical testing, analysis and consultancy services

OJ S 90/2014 10/05/2014

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Helena Partnerships Limited

Postal address: Helena Central, 4 Corporation Street, Merseyside

Town: St Helens

Postal code: WA9 1LD

Country: United Kingdom

For the attention of: Stephen Hesketh

E-mail: ojeuasbestos@helenapartnerships.co.uk**Internet address(es):**General address of the contracting authority: www.helenapartnerships.co.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: Housing Association (Registered Social Landlord)

I.3. Main activity

Other: Housing Association (Registered Social Landlord)

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Asbestos Surveying and Analytical Services.

II.1.2. Type of contract and place of performance or delivery

Supplies

Main site or place of performance: St. Helens, Merseyside.

NUTS code UKD5 Merseyside

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Asbestos Surveying & Analytical Services to be carried out on Helena Partnerships housing stock (a breakdown of which can be found in the PQQ) in various locations throughout St. Helens, Merseyside. Works will comprise Asbestos Surveys, Bulk Sampling and also Air Monitoring where required. (Note - this contract does not include any Asbestos removal as provisions are in place elsewhere)

Interested parties can obtain a PQQ from the above contact.

II.1.6. CPV code(s)

71600000 Technical testing, analysis and consultancy services, 71630000 Technical inspection and testing services, 71620000 Analysis services, 71621000 Technical analysis or consultancy services, 90731800 Airborne particle monitoring, 71700000 Monitoring and control services, 71355000 Surveying services, 71000000 Architectural, construction, engineering and inspection services, 45000000 Construction work, 90650000 Asbestos removal services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Asbestos Surveying

Asbestos management and asbestos refurbishment/demolition surveys will be required as part of Helena Partnership's on-going asbestos management plan.

Where applicable, asbestos survey data must include a HSG264 compliant material and priority risk assessment, site plans, bulk sample certificates, photographs and full PDF report.

Asbestos data will be required in an excel format following a predefined configuration. The appointed consultant must hold asbestos surveying UKAS accreditation.

The rates provided should exclude VAT. including all labour costs, travel, expenses, safe working systems, any relevant asbestos waste disposal (overalls etc.) and bulk sample costs.

No access at properties instructed to survey will be subject to the no access policy.

By 31st December 2015 Helena aim to have carried out asbestos management surveys on all 13,000 of its stock. Approximately 3500 Asbestos Management Surveys will be required during this period. Additionally, asbestos refurbishment surveys will be required on an on-going basis to accommodate planned maintenance work/adaptations.

Bulk Sample Analysis

To support everyday activities Helena employs P402 qualified asbestos surveyors to carry out asbestos sampling. To accommodate these activities Helena will require the collection and analysis of bulk samples on an on-going basis. Samples taken between Monday and Friday will need to be collected a minimum of twice a week by the nominated consultant. When samples are ready for collection the consultant will be notified by email. The cost provided within the schedule of rates must include the provision of collecting/transporting bulk samples from St Helens.

Sample results will be required within 24 hours for urgent sample submissions and 48 hours for standard submissions. During 2013 an average of 135 no. samples were submitted on a

monthly basis.

The appointed consultant must hold UKAS accreditation for the specific task of asbestos bulks sample analysis.

Asbestos Analytical Services

Helena will require the following types of asbestos air testing;

Personal Air Testing

Background Air Testing

Leakage Air Testing

Reassurance Air Testing

4 Stage Clearances

When required, the analyst will be required to work alongside the nominated licensed asbestos removal contractor.

The appointed consultant must hold UKAS accreditation for the specific task of air monitoring.

Asbestos Analytical and Surveying Emergency Procedures

Helena requires an asbestos consultant to provide asbestos surveying and analytical services to be available in the unlikely event of an asbestos related incident.

An asbestos surveyor and analyst will be required within 3 hours of being requested. Access to this emergency facility will be required 24 hours a day.

An hourly rate should be provided by the tenderer to cover the cost of the required personnel.

The cost of travel, expenses, sampling, safe working systems and air monitoring will need to be provided based on an individual basis.

Estimated value excluding VAT:

Range: between 400 000 and 650 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Original Contract for 2 years (estimated 2 000 surveys per annum), with the option for a contract extension of a further year based on contractors performance.

Provisional timetable for recourse to these options:

in months: 24 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

II.3. Duration of the contract or time limit for completion

Duration in months: 24 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Tender to be priced in Sterling and payments to be made in Sterling.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Joint and Several Liability - a group must be led by a single named provider who will be directly responsible for the contract.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Tenderers must be capable of meeting the requirements of the specification and timescales.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers will be required to provide evidence of their financial standing.

Minimum level(s) of standards possibly required: Their most recent 3 years audited accounts.

III.2.3. Technical and professional ability

List and brief description of conditions:

Tenderers must provide details of similar contracts undertaken by them and of similar value.

Minimum level(s) of standards possibly required:

All staff employed in the provision of this contract must be suitably qualified, trained and competent in their duties.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: PQQ submissions will be evaluated and scored to assess those invited to tender.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

PS193

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 6.6.2014 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

6.6.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:

no

VI.3. Additional information

As per PQQ which needs to be requested and completed in order to register interest in contract.

PQQ needs to be requested from ojeuasbestos@helenapartnerships.co.uk.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

7.5.2014