

**I-Ruvo di Puglia: General liability insurance services**

OJ S 92/2013 14/05/2013

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Comune di Ruvo di Puglia

Postal address: Piazza Matteotti 31

Town: Ruvo di Puglia

Postal code: 70037

Country: Italy

Contact person: Servizio appalti e contratti

E-mail: [appalti.contratti@comune.ruvodipuglia.ba.it](mailto:appalti.contratti@comune.ruvodipuglia.ba.it)

Telephone: +39 0809507128

Fax: +39 0809507102

**Internet address(es):**General address of the contracting authority: <http://www.comune.ruvodipuglia.ba.it>Address of the buyer profile: <http://www.comune.ruvodipuglia.ba.it>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Assicurazione responsabilità civile verso terzi e verso prestatori d'opera (RCT/RCO).

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Comune di Ruvo di Puglia.

NUTS code ITF42 Bari

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Stipula polizza assicurativa RCT/RCO per la durata anni due.

**II.1.6. CPV code(s)**

66516400 General liability insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Estimated value excluding VAT: 210 000 EUR

**II.2.2. Information about options**

Options: no

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 24 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Cauzione provvisoria del 2% del valore dell'appalto.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Fondi del bilancio comunale.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

A.T.I. - Coassicurazione ex art. 1911 del codice civile.

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Vengono ammessi alla gara i soggetti di cui all'art. 34 del D.Lgs. n. 163/2006 a condizione che:

a) non si trovino in alcuna delle cause di esclusione di cui all'art. 38 comma 1 del D.Lgs. n. 163 /2006,

b) siano iscritti al R.I. della CCIAA o in equivalente Registro per le Imprese aventi sede all'estero,

c) siano abilitati all'esercizio dell'assicurazione nei rami riguardanti i rischi oggetto di appalto,

### **III.2.2. Economic and financial ability**

List and brief description of conditions: Referenza bancaria

### **III.2.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Avere stipulato negli ultimi tre anni almeno un contratto analogo a quello oggetto della presente gara con altro Ente Locale e con un premio finito pari o superiore ad EUR 105 000 per annualità.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

Lowest price

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3.**

## **Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 20.6.2013 - 12:00

Payable documents: no

### **IV.3.4. Time limit for receipt of tenders or requests to participate**

25.6.2013 - 12:00

### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Italian.

### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 180 (from the date stated for receipt of tender)

### **IV.3.8. Conditions for opening of tenders**

Date: 26.6.2013 - 10:00

Place:

Municipio - Sala Giunta

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Chiunque può presenziare alle operazioni di gara, ma soltanto i titolari o i legali rappresentanti delle imprese partecipanti, o persone munite di specifica delega, hanno diritto di parola e di chiedere la trascrizione delle proprie dichiarazioni all'interno del verbale;

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

### **VI.3. Additional information**

il bando di gara, il disciplinare di gara contenente le norme integrative del presente bando relative alle modalità di partecipazione alla gara, alle modalità di compilazione e presentazione dell'offerta, ai documenti da presentare a corredo della stessa ed alle procedure di aggiudicazione dell'appalto nonché il capitolato d'oneri approvato con determinazione del coordinatore d'area n. 30075 del 22.4.2013 sono visionabili sul sito internet [www.comune.ruvodipuglia.ba.it](http://www.comune.ruvodipuglia.ba.it) – link “bandi”.

Il Comune si avvale della collaborazione del broker assicurativo ASSIGEM S.r.l., con sede in Manfredonia, Via della Croce 1/O (tel. 0884 588346, fax 0884 515609). Il compenso del broker, come da consuetudine di mercato, resta a intero ed esclusivo carico della compagnia aggiudicataria e non dovrà costituire onere aggiuntivo per l'Ente.

Si applicano le disposizioni di cui all'art. 34 – comma 35 – del D.L. 18/10/2012, n. 179, convertito nella legge 17.12.2012, n. 221, in tema di spese di pubblicità.

Il contratto verrà stipulato in forma pubblica amministrativa.

### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: TAR Puglia- Bari

Country: Italy

**VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Vedi artt. 244 e seguenti del D.Lgs. 163/2006 e o D.Lgs. 104/2010.

**VI.4.3. Service from which information about the review procedure may be obtained**

Official name: Servizio Appalti e Contratti

Country: Italy

**VI.5. Date of dispatch of this notice**

10.5.2013