

**United Kingdom-Ripley: Housing services**

**OJ S 90/2014 10/05/2014**

**Contract notice**

**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Amber Valley Borough Council

Postal address: Town Hall, Market Place, Derbyshire

Town: Ripley

Postal code: DE5 3BT

Country: United Kingdom

Contact person: Amber Valley Borough Council, Town hall, Market Place, Ripley, Derbyshire  
DE5 3BT

For the attention of: Dave Arkle

E-mail: [david.arkle@ambervalley.gov.uk](mailto:david.arkle@ambervalley.gov.uk)

Telephone: +44 1773841334

Fax: +44 1773841317

**Internet address(es):**

General address of the contracting authority: [www.ambervalley.gov.uk](http://www.ambervalley.gov.uk)

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Homelessness, Housing Advice and Administration of Allocation Policy Contract.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Borough of Amber Valley.

NUTS code UKF12 East Derbyshire

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Homelessness, Housing Advice and Administration of Allocation Policy Service (including choice based lettings, provision of homelessness service, housing needs, arrangement of temporary accommodation and advice).

### **II.1.6. CPV code(s)**

70333000 Housing services - DA27 - DA34 - EA09

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The contract will be for an initial period of 36 months with an option to extend for a further period of 24 months.

Estimated value excluding VAT: 630 000 GBP

### **II.2.2. Information about options**

Options: yes

Description of options: There will be an option to extend the period of the contract by a further period of 24 months.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Duration in months: 36 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Parent company guarantees, deposits bonds or other forms of appropriate security may be required. Further details will be included in the tender documents.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

To be developed in competitive dialogue. Payments to be made within 28 days of invoice

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

The contracting authority will require the contract to be with a legal entity. It reserves the right

to require groupings of contractors to take a particular legal form or require a single contractor to take primary liability.

Members of any consortium shall be jointly and severally liable. Legal entities shall be companies, partnerships or unincorporated joint ventures.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As set out in the pre-qualification questionnaire.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: As set out in the pre-qualification questionnaire.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As set out in the pre-qualification questionnaire.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

competitive dialogue

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3: and Maximum number 5

Objective criteria for choosing the limited number of candidates: Criteria as stated in the contract documentation.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

CON/019

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 13.6.2014 - 12:00

Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

13.6.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

1.9.2014

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

#### **IV.3.8. Conditions for opening of tenders**

### **Section VI: Complementary information**

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#### **VI.1. Information about recurrence**

This is a recurrent procurement: no

#### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

#### **VI.3. Additional information**

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: see section VI.4.2 below

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: In accordance with the Public Contracts Regulations 2006 (SI 2006 No 5) (as amended).

##### **VI.4.3. Service from which information about the review procedure may be obtained**

#### **VI.5. Date of dispatch of this notice**

7.5.2014