

UK-Bootle: insurance services

OJ S 95/2012 19/05/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sefton Metropolitan Borough Council

Postal address: Magdalen House, 30 Trinity Road

Town: Bootle

Postal code: L20 3NJ

Country: United Kingdom

For the attention of: Elaine Smith

E-mail: elaine.smith@finance.sefton.gov.uk

Telephone: +44 1519344059

Additional information can be obtained from:

Official name: Aon Risk Solutions

Postal address: 40 Spring Gardens

Town: Manchester

Postal code: M2 1EN

Country: United Kingdom

For the attention of: Vicki Matthews

E-mail: vicki.matthews@aon.co.uk

Telephone: +44 1616872334

Internet address: <http://www.aon.com/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Aon Risk Solutions

Postal address: 40 Spring Gardens

Town: Manchester

Postal code: M2 1EN

Country: United Kingdom

For the attention of: Vicki Matthews

E-mail: vicki.matthews@aon.co.uk

Telephone: +44 1616872334

Internet address: <http://www.aon.com/>

Tenders or requests to participate must be submitted: Official name: Aon Risk Solutions

Postal address: 40 Spring Gardens

Town: Manchester

Postal code: M2 1EN

Country: United Kingdom

For the attention of: Vicki Matthews

E-mail: vicki.matthews@aon.co.uk

Telephone: +44 1616872334

Internet address: <http://www.aon.com/>

I.2. Type of the contracting authority

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

2012 Contract Notice - Sefton Metropolitan Borough Council - Combined Liability / Motor Insurances and Claims Handling Services (excluding broking services).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Sefton.

NUTS code UKD53 Sefton

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Combined Liability / Motor insurances and Claims Handling as required by Sefton Metropolitan Borough Council - excluding broking services.

II.1.6. CPV code(s)

66510000 Insurance services, 66516000 Liability insurance services, 66516500 Professional liability insurance services, 66516100 Motor vehicle liability insurance services, 66514110 Motor vehicle insurance services, 66518300 Insurance claims adjustment services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Tenders for insurance risks will be invited on the basis of a 1 year period. Options to amend the policy to include a Long Term Agreement after the first renewal will be considered provided sufficient information is provided by tenderers for the total cost of each option to be assessed. Insurers will be permitted to tender for all or some of the risk classes.

Tenders for claims handling services will be invited on the basis of a one year contract which can be extended at the first renewal at the discretion of the Authority.

II.2.2. Information about options

Options: yes

Description of options: See II.2.1 above.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

The awarding authority will pay insurance premiums annually.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or the EC Member State of domicile.

III.2.2. Economic and financial ability

List and brief description of conditions: Copy of last three years Annual Report and Accounts. Overview of services provided to the Public Sector over the last three years. Standard & Poor's (or equivalent rating).

III.2.3. Technical and professional ability

List and brief description of conditions:

Details of names and qualifications of employees who would be responsible for delivery of services.

List of other public sector bodies insured and the risk classes involved.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: This tender is open to insurance companies who must be licensed to transact insurance business in the categories listed in II.1.6 either in the UK or the EC Member State of domicile.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) yes

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

15.6.2012

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

The following insurers / claims handlers have been preselected.

ACE Europe, Allianz, Amlin, Aviva, AXA, Brit, Catlin, Chartis UK Insurance Ltd, Chubb, CNA, Ecclesiastical, Equity Red Star, Generali Global,, Hiscox, Liberty, Lloyds of London, Markel, Mitsui, QBE, Risk Management Partners, Royal & Sun Alliance, Tokio Marine, Travelers, Zurich Municipal.

Gallagher Bassett, TopMark, Garwyns, GAB Robins, Cunninghams, McLarens Young.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

15.5.2012