

United Kingdom-Melton Mowbray: Installation of doors and windows

OJ S 87/2015 06/05/2015

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Melton Borough Council

Postal address: Council Offices, Parkside, Station Approach, Burton St

Town: Melton Mowbray

Postal code: LE13 1GH

Country: United Kingdom

For the attention of: Richard Whitmore

E-mail: rwhitmore@melton.gov.uk**Internet address(es):**General address of the contracting authority: www.melton.gov.uk**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Replacement Window and Door Programme.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: The Borough of Melton.

NUTS code UKF22 Leicestershire CC and Rutland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Melton Borough Council is seeking a suitably skilled, qualified and experienced contractor to undertake its Replacement Windows and Doors programme for its general needs housing stock over the next 4 years. The successful contractor will perform the installation works in line with an annual programme specified by the Council for each year of a 4 year contract 2015-19. If required, and at the Council's sole discretion, the installation programme may be extended for up to a further 2 years. The contract will involve the supply and replacement of defective UVPC, aluminium or wooden windows and doors to a selection of properties within the Borough of Melton. Replacement windows and doors are required at various locations throughout Melton Borough Council's property portfolio, details of which are provided in the Block Listing document that accompanies the contract specification. Contractors must comply with statutory minimum requirements in terms of Health and Safety, Environmental management, Equalities and Safeguarding. The contract is expected to commence 1.9.2016 for a four year term. Subject to requirements and at the Council's sole discretion, the contract may be extended for up to a further 2 years.

II.1.6. CPV code(s)

45421130 Installation of doors and windows

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

4 years with the option to extend for up to a further 2 years subject to requirements and at the Council's sole discretion.

Estimated value excluding VAT:

Range: between 300 000 and 450 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.9.2015. Completion 31.8.2019

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Where a parent company exists, a parent company guarantee may be required. Where there is no parent company the contractor must provide a performance bond at its own expense in a form approved by Melton Borough Council for a sum equal to 10 % of the contract value.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Payment arrangements will be agreed with the final bidder and included in the final contract document.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Bidders may be one or more organisations bidding under the leadership of a prime contractor. The prime contractor will be responsible for at the fulfilment of any contract which is awarded.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: The services to be undertaken in conformance with all relevant legislation and standards.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenders may be excluded if a director / partner / proprietor is in the state of bankruptcy, has been convicted or a criminal offence related to business or professional conduct, has committed grave misconduct in the course of business, has not fulfilled conditions related to the payment of taxes, or is guilty of misrepresentation in supplying information.

III.2.2. Economic and financial ability

List and brief description of conditions: Company turnover, pre-tax profit, organisation's net worth, present cash / credit position, meeting banking agreements, meeting obligations to pay creditors and / or staff. Tenderer's information will be used in this evaluation and this may be cross checked with reputable credit checking agencies.

III.2.3. Technical and professional ability

List and brief description of conditions:

The successful contractor must evidence compliance with statutory minimum requirements in terms of Health and Safety, Environmental management, Equalities and Safeguarding.

Minimum level(s) of standards possibly required:

A pre-qualification questionnaire must be completed. Tenderer's must meet the mandatory standards laid down in the tender documents and summarised in section II. 1.5) above and demonstrate adequate ability and resilience to undertake the specified service.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: Organisation details and experience, Financial information, Technical and Professional Ability, Technical Resources and References, Insurances, Equalities, Employment practices, Environmental Management, Health and Safety, Business Continuity, Safeguarding — sub criteria and weightings applied to them are set out in the Evaluation scoring Matrix accompanying the Pre-Qualification Questionnaire.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

RWD/MBC/15/19

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 15.5.2015 - 12:00

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

22.5.2015 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

15.6.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The contract is a single Lot rather than sub-divided given the discrete nature of the services, the value of the works and the available administrative and managerial resources of the Council.

VI.4. Procedures for review**VI.4.1. Review body**

Official name: The Solicitor to the Council

Postal address: Melton Borough Council, Parkside, Station Approach, Burton St

Town: Melton Mowbray

Postal code: LE13 1GH

Country: United Kingdom

Internet address: <http://melton.gov.uk>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Precise information on deadline(s) for lodging appeals: Melton Borough Council will incorporate a minimum 10 day standstill period at the point of notification of the decision to award the contract. The decision notice will incorporate the award criteria, the reasons for the decision, the reasons (if any) why a tenderer did not meet any specification, the identity of the successful tenderer(s) and a precise statement of when the standstill period is expected to end. Any appeal or challenge against the award decision must be communicated to the address stated in I.1) above within the standstill period. If an appeal or challenge to award the contract has not been successfully resolved the Public Contracts Regulations 2015 provide for aggrieved parties to take action in the High Court. Any such action must be brought promptly (generally within 3 months, although this time period may be reduced to 30 days in certain circumstances). Where a legal challenge is made after the contract has been entered into then that contract could be declared ineffective and / or shortened and / or a fine imposed by the Court.

VI.4.3. Service from which information about the review procedure may be obtained**VI.5. Date of dispatch of this notice**

1.5.2015