

**United Kingdom-Skipton: Technical and vocational secondary education services**

OJ S 90/2014 10/05/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Craven College  
Postal address: Gargrave Road  
Town: Skipton  
Postal code: BD23 1US  
Country: United Kingdom  
For the attention of: Christine Johnson  
E-mail: [cjohnson@craven-college.ac.uk](mailto:cjohnson@craven-college.ac.uk)  
Telephone: +44 1756791411

**Internet address(es):**

General address of the contracting authority: <http://www.craven-college.ac.uk>  
Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA29548](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA29548)  
Electronic access to information: <http://www.craven-college.ac.uk/the-college/article/tender-opportunities>  
Electronic submission of tenders and requests to participate: <http://www.craven-college.ac.uk/the-college/article/tender-opportunities>

**Additional information can be obtained from:**

Official name: Craven College  
Postal address: Gargrave Road  
Town: Skipton  
Postal code: BD23 1US  
Country: United Kingdom  
Contact person: Subcontracting  
For the attention of: Christine Johnson  
E-mail: [cjohnson@craven-college.ac.uk](mailto:cjohnson@craven-college.ac.uk)  
Telephone: +44 1756791411  
Internet address: <http://www.craven-college.ac.uk>

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Craven College  
Postal address: Gargrave Road  
Town: Skipton  
Postal code: BD23 1US  
Country: United Kingdom  
Contact person: Subcontracting  
For the attention of: Christine Johnson  
E-mail: [cjohnson@craven-college.ac.uk](mailto:cjohnson@craven-college.ac.uk)  
Telephone: +44 1756791411  
Internet address: <http://www.craven-college.ac.uk>

**Tenders or requests to participate must be submitted:** Official name: Craven College  
Postal address: Gargrave Road  
Town: Skipton  
Postal code: BD23 1US  
Country: United Kingdom  
Contact person: Subcontracting  
For the attention of: Christine Johnson  
E-mail: [cjohnson@craven-college.ac.uk](mailto:cjohnson@craven-college.ac.uk)  
Telephone: +44 1756791411  
Internet address: <http://www.craven-college.ac.uk>

**I.2. Type of the contracting authority**

Other: Further Education College

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

Engineering Apprenticeships

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 24: Education and vocational education services

Main site or place of performance: North Yorkshire

NUTS code UKE2 North Yorkshire

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

The College is inviting proposals from suitably qualified and experienced providers to deliver Engineering Apprenticeships to 16-18 and 19+ learners in North Yorkshire, with iro 110 existing apprentices currently based in the Malton area. The initial funding available for 2014-2015 is iro GBP 450,000.

Training premises must be already established, with delivery able to start on 1 August 2014.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at [http://www.myTenders.org/Search/Search\\_Switch.aspx?ID=117299](http://www.myTenders.org/Search/Search_Switch.aspx?ID=117299).

**II.1.6. CPV code(s)**

80210000 Technical and vocational secondary education services, 80500000 Training services , 80000000 Education and training services, 80530000 Vocational training services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

GBP 450,000 SFA Funding available, subject to Management Fee, as per published policy (<http://www.craven-college.ac.uk/the-college/reports>)

### **II.2.2. Information about options**

Options: no

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Start 1.8.2014. Completion 31.7.2017

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

N/A

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Monthly payments in arrears for delivery, based on production of evidence which meets audit criteria.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Forming a single legal entity is essential as second level subcontracting is not permissible under the contract terms.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared

ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

Minimum level(s) of standards possibly required: Minimum of 'Standard' grading, as determined by SFA Financial Health Assessment: see <https://www.gov.uk/government/publications/sfa-financial-health-assessment>

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(4) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(5) A statement of the tools, plant or technical equipment available to the service provider or

contractor for carrying out the contract.  
Confirmation that no second level subcontracting will occur

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes  
Reference to the relevant law, regulation or administrative provision: Applicants should be listed on the Register of Training Organisations.  
Staff should be appropriately skilled and qualified in Training/Assessing Education and their vocational area, as specified by the Invitation to Tender.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

16.6.2014 - 12:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

**IV.3.8. Conditions for opening of tenders**

Date: 16.6.2014 - 14:00

Place:

Craven College, Skipton

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

Estimated timing for further notices to be published: This procurement is likely to be repeated in 3 years time, following the completion of this award.

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
yes

Identification of the project: Skills Funding Agency - Adult Skill Budget

**VI.3. Additional information**

(MT Ref:117299)

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

7.5.2014