

UK-Birmingham: IT services: consulting, software development, Internet and support

OJ S 95/2012 19/05/2012

Contract notice

Services

Directive 2004/18/EC

## Section I: Contracting authority

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### I.1. Name and addresses

Official name: West Midland Ambulance Service

Postal address: Chelmsley Wood Ambulance Station, Waterloo Avenue

Town: Birmingham

Postal code: B37 6RE

Country: United Kingdom

For the attention of: Laura Johnson

E-mail: [laura.johnson@wmas.nhs.uk](mailto:laura.johnson@wmas.nhs.uk)

Telephone: +44 1384246608

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

### I.2. Type of the contracting authority

Body governed by public law

### I.3. Main activity

Health

### I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

## Section II: Object of the contract

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### II.1. Description

#### II.1.1. Title attributed to the contract by the contracting authority

Filming and DVD production (immersive injects production).

#### II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

Main site or place of performance: UK mainly but the requirement for overseas work may arise.

NUTS code UK United Kingdom

#### II.1.3. Information about a framework agreement or a dynamic purchasing system

#### II.1.4. Information about framework agreement

#### II.1.5.

### **Short description of the contract or purchase(s)**

The National ambulance resilience unit (NARU) require the provision of HD filming of training exercises and other ad hoc requirements, the provision is to include HD filming, project management, camera person, lighting, sound, graphic artist, graphic production, studio and production of a final DVD. The provision will mainly be centered on the training Hazardous area response team (HART) facility in Salisbury, however will extend to the UK and overseas as and when required throughout the lifetime of the contract.

A majority of the provision will take place on Ministry of Defense site therefore the award company must have SC level security clearance.

The award of this contract will allow any UK (inc England, Northern Ireland, Scotland and Wales) ambulance services to procure from as required.

#### **II.1.6. CPV code(s)**

72000000 IT services: consulting, software development, Internet and support, 80000000 Education and training services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

#### **II.1.8. Lots**

#### **II.1.9. Information about variants**

#### **II.2. Scope of the procurement**

##### **II.2.1. Total quantity or scope**

##### **II.2.2. Information about options**

##### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

### **Section III: Legal, economic, financial and technical information**

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#### **III.1. Conditions related to the contract**

##### **III.1.1. Deposits and guarantees required**

##### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

##### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

##### **III.1.4. Contract performance conditions**

#### **III.2. Conditions for participation**

##### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Suppliers instructions how to express interest in this tender:

1. Register your company on the eSourcing portal (this is only required once),  
— Browse to the eSourcing Portal: <https://www.nhssourcing.co.uk> and click the link to register,

- Accept the terms and conditions and click 'Continue',
  - Enter your correct business and user details,
  - Note the username you chose and click 'Save' when complete,
  - You will shortly receive an email with your unique password (please keep this secure).
2. Express an Interest in the tender,
- Login to the portal with the username/password,
  - Click the 'PQQs / ITTs Open To All Suppliers' link. (These are pre-qualification questionnaires or invitations to tender open to any registered supplier),
  - Click on the relevant PQQ/ ITT to access the content,
  - Click the 'Express Interest' button at the top of the page,
  - This will move the PQQ /ITT into your 'My PQQs/ My ITTs' page. (This is a secure area reserved for your projects only),
  - You can now access any attachments by clicking 'Buyer Attachments' in the 'PQQ/ ITT Details' box.
3. Responding to the tender:
- Click 'My Response' under 'PQQ/ ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining),
  - You can now use the 'Messages' function to communicate with the buyer and seek any clarification,
  - Note the deadline for completion, then follow the onscreen instructions to complete the PQQ/ ITT,
  - There may be a mixture of online & offline actions for you to perform (there is detailed online help available). You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk.

### **III.2.2. Economic and financial ability**

### **III.2.3. Technical and professional ability**

### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 30
2. Quality. Weighting 70

#### **IV.2.2. Information about electronic auction**

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

0018-12-H

##### **IV.3.2. Previous publication concerning this procedure**

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

25.6.2012 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

##### **VI.2. Information about European Union funds**

##### **VI.3. Additional information**

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction.

##### **VI.4. Procedures for review**

###### **VI.4.1. Review body**

Official name: West Midlands Ambulance Service NHS Trust

Postal address: Chelmsley Wood Ambulance Station

Town: Birmingham

Postal code: B37 6RE

Country: United Kingdom

###### **VI.4.2. Review procedure**

###### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

16.5.2012