

**Belgium-Amay: Payroll management services**

OJ S 62/2021 30/03/2021

Contract notice

Services

**Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

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**Section I: Contracting authority**

**I.1. Name and addresses**

Official name: Concertation des ateliers d'insertion professionnelle et sociale

National registration number: 0438.406.049\_551083

Postal address: Rue du Point 24

Town: Amay

NUTS code: BE331 Arr. Huy

Postal code: 4540

Country: Belgium

Contact person: Jean-Luc Vrancken

E-mail: [jean-luc.vrancken@caips.be](mailto:jean-luc.vrancken@caips.be)

Telephone: +32 43378964

**Internet address(es):**

Main address: [www.caips.be](http://www.caips.be)

Address of the buyer profile: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=405532>

**I.2. Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://enot.publicprocurement.be/enot-war/preViewNotice.do?noticeId=405532>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

European institution/agency or international organisation

**I.5. Main activity**

Other activity: Insertion socioprofessionnelle

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**Section II: Object**

**II.1. Scope of the procurement**

**II.1.1. Title**

Désignation d'un secrétariat social

Reference number: C.A.I.P.S-SECSOC2225-F02\_0

**II.1.2. Main CPV code**

79211110 Payroll management services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Désignation d'un secrétariat social pour la gestion, l'administration des salaires et le soutien juridique des adhérents à notre centrale de marché, pour les années 2022 à 2025.

### **II.1.5. Estimated total value**

### **II.1.6. Information about lots**

This contract is divided into lots: no

## **II.2. Description**

### **II.2.3. Place of performance**

NUTS code: BE3 Région wallonne

Main site or place of performance: Région wallonne.

### **II.2.4. Description of the procurement**

La gestion, administration des salaires et soutien juridique des adhérents à notre centrale de marché.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Start: 01/01/2022 End: 31/12/2025

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: yes

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.3. Technical and professional ability**

Minimum level(s) of standards possibly required:

Classe: N/A, catégorie: N/A.

## **Section IV: Procedure**

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### **IV.1. Description**

**IV.1.1. Type of procedure**

Competitive procedure with negotiation

**IV.1.3. Information about a framework agreement or a dynamic purchasing system****IV.1.5. Information about negotiation****IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

**IV.2. Administrative information****IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 30/04/2021 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates****IV.2.4. Languages in which tenders or requests to participate may be submitted**

French

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: yes

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body**

Official name: Tribunal de première instance

Postal address: Quai d'Arona 4

Town: Huy

Postal code: 4500

Country: Belgium

**VI.5. Date of dispatch of this notice**

25/03/2021