

B-Brussels: Maintenance and operation of general security installations on the site of the European Parliament in Luxembourg

OJ S 94/2013 16/05/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Parliament, Directorate-General for the Presidency

Postal address: rue Wiertz 60

Town: Brussels

Postal code: 1047

Country: Belgium

Contact person: Programming, Budget Management and Contracts Unit

E-mail: marches-tenders@ep.europa.eu

Fax: +32 22843038

Internet address(es):General address of the contracting authority: <http://www.europarl.europa.eu/tenders/invitations.htm>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Maintenance and operation of general security installations on the site of the European Parliament in Luxembourg.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Luxembourg.

NUTS code LU000 Luxembourg

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in months: 48

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 2 000 000 and 2 500 000 EUR

II.1.5. Short description of the contract or purchase(s)

This invitation to tender is divided into 2 main tasks:

— maintenance of general security equipment:

this task involves performing all levels of maintenance on general security equipment installed in the buildings occupied by the European Parliament in Luxembourg,

— operation of general security equipment:

this task mainly involves monitoring the running of the installations, as well as their configuration and backups of data and/or equipment and system settings.

This contract comprises 1 lot only. Tenders submitted by tenderers must meet all the criteria of the proposed assignment.

II.1.6. CPV code(s)

50610000 Repair and maintenance services of security equipment - FB09

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

See specifications.

Should it be necessary, the contracting authority may make use of a negotiated procedure for new services involving the repetition of services similar to those in this contract during a period of 3 years following conclusion of the initial contract.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 48 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

See invitation to tender dossier.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See invitation to tender dossier.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

See invitation to tender dossier.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: participation in invitation to tender procedures is open on equal terms to all natural persons, legal entities and public bodies who fall within the scope of the treaties and to all natural persons, legal entities and public bodies of non-member countries which have entered into a special agreement with the European Communities in the public procurement field, under the terms stipulated in said agreement.

In order to determine their eligibility, tenderers must indicate in their tenders the country in which they have their head office or are domiciled. They must also submit the proof required under their national law.

Tenderers must provide proof of their authorisation to produce the object covered by the contract in accordance with national law. To this end, they must provide the relevant documentary evidence. For example, the European Parliament may accept an entry on the professional or trade register, a statement under oath, a certificate showing membership of a specific organisation, or entry on the VAT register. If none of these documents provides sufficient evidence to prove and evaluate the existence of such authorisation, the European Parliament may accept other equivalent official documents submitted by the tenderer.

For economic groupings, proof of authorisation to produce the object covered by the contract will be required from each member.

III.2.2. Economic and financial ability

List and brief description of conditions: (a) balance sheets for the past 3 financial years for which accounts have closed; and

(b) statement as to the overall turnover and turnover for services similar to those in this contract, realised over a period covering the past 3 financial years.

Minimum level(s) of standards possibly required: — minimum turnover of 2 000 000 EUR/year during the past 3 financial years for which accounts have been closed (2010, 2011 and 2012), — positive operating result.

If the tenderer is unable to provide the means of proof required, he may prove his economic and financial capacity by any other means which the European Parliament deems appropriate. For economic groupings, the financial capacity of each member of the grouping will be treated cumulatively.

The tenderer may also make use of the capacities of other bodies irrespective of the legal relationship between himself and said bodies. In such an event, he must provide the European Parliament with proof that he will have the resources needed to carry out the contract, for example, by a commitment from said bodies to make such resources available. In this case,

the European Parliament is entitled to refuse the tender submitted if it has any doubts about the third party's commitment.

III.2.3. Technical and professional ability

List and brief description of conditions:

(a) submission of a list of the main tasks which are similar to those in this invitation to tender, carried out over the past 5 years. This list shall include their values, dates and the public or private recipients thereof, as well as a description. The list of the most important works must be backed up by certificates of satisfactory performance, stating that they were duly completed to a good professional standard. If the recipient of said services and deliveries was a department of an EU institution, the economic operators must provide proof in the form of certificates issued or countersigned by the competent authority; and
(b) professional certificates, official approvals and/or qualification certificates in the field of installing and maintaining security equipment.

Minimum level(s) of standards possibly required:

for this contract, the European Parliament requires tenderers (or grouping members, if necessary) to prove that they have at least 3 years' experience in performing similar tasks. The tenderer may rely on the capacities of other entities, regardless of the legal nature of the links which he has with them. In such an event, he must provide the European Parliament with proof that he will have the resources needed to carry out the contract, for example, by a commitment from said bodies to make such resources available. In this case, the European Parliament is entitled to refuse the application or tender submitted if it has any doubts about the third party's commitment.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

EP/DGPRES/SEC/SER/2013-019.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

19.8.2013 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 26.8.2013 - 11:00

Place:

European Parliament, rue Wiertz 60, 1047 Brussels.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: a maximum of 2 representatives per tenderer (see specifications for the conditions).

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

1. The relevant departments of the European Parliament will organise a mandatory site visit on Monday 10.6.2013 (9:30), at the following address: European Parliament, KAD Building, rue Alcide de Gasperi, plateau de Kirchberg, 2929 Luxembourg, LUXEMBOURG.

Tenders submitted by economic operators who did not attend the mandatory site visit will be considered non-compliant.

Up to 2 representatives per tenderer may attend. The names and positions of the participants must be notified by 5.6.2013 at the latest to the following address: European Parliament, Programming, Budget Management and Contracts Unit. Fax +32 22843038. E-mail: marches-tenders@ep.europa.eu

Any travel costs relating to the site visit are to be borne by tenderers and will not be reimbursed by the European Parliament.

2. The invitation to tender documents are published in English and in French on the European Parliament's website at the following address: <http://www.europarl.europa.eu/tenders/invitations.htm>

Interested companies are invited to consult the site regularly in order to take account of any additional information relating to this contract.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the Court of Justice of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu>

Body responsible for mediation procedures

Official name: European Ombudsman

Postal address: 1 avenue du Président Robert Schuman, PO Box 403

Town: Strasbourg

Postal code: 67001

Country: France

Telephone: +33 388172313

Fax: +33 388179062

Internet address: <http://www.ombudsman.europa.eu/>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: please contact the body responsible for appeal procedures (see point VI.4.1).

VI.4.3. Service from which information about the review procedure may be obtained

Official name: see point VI.4.1.

VI.5. Date of dispatch of this notice

6.5.2013