

United Kingdom-Cheltenham: Supply services of personnel including temporary staff

OJ S 91/2014 13/05/2014

Contract notice

Services

Directive 2004/18/EC**Section I: Contracting authority**

I.1. Name and addresses

Official name: Gloucestershire College

Postal address: Princess Elizabeth Way

Town: Cheltenham

Postal code: GL51 7SJ

Country: United Kingdom

For the attention of: Joanne McCarthy, Finance Officer

E-mail: procurement@gloscol.ac.uk

Telephone: +44 1242532061

Internet address(es):General address of the contracting authority: www.gloscol.ac.ukAddress of the buyer profile: <https://in-tendhost.co.uk/gloscol/asp/Home>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Tender for the Supply of Temporary and Permanent Academic Staff.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 22: Personnel placement and supply services

NUTS code UKK13 Gloucestershire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Gloucestershire College is seeking expressions of interest from agencies who can assist the College HR department in providing temporary and permanent staff for the college academic areas when and where necessary. The aim of this tender is to appoint an agency who can provide:

a sustainable and value for money service, thorough safeguarding recruitment and selection measures, a range of suitable candidates, immediate short-term cover arrangements, assistance with hard to fill vacancies, temporary to permanent fee agreement and ethical policies, including equality and diversity. The contract will run for an initial 2 year period, with the option of a further extension of 1 year, commencing 1.10.2014.

II.1.6. CPV code(s)

79620000 Supply services of personnel including temporary staff

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

See Tender Documentation.

Estimated value excluding VAT: 150 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.10.2014. Completion 30.9.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: As set out in the Pre-Qualification Questionnaire and supporting documentation.

III.2.2. Economic and financial ability

List and brief description of conditions: As set out in the Pre-Qualification Questionnaire and supporting documentation.

III.2.3. Technical and professional ability

List and brief description of conditions:
As set out in the Pre-Qualification Questionnaire and supporting documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

JM12014

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 9.6.2014
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate
9.6.2014

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates
13.6.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

The dates given in Sections IV.3.4 and IV.3.5 are indicative only, and the Contracting Authority reserves the right to vary those dates if necessary.

Participants will be required to complete a PQQ which can be obtained via Gloucestershire College's In-Tend portal (<https://in-tendhost.co.uk/gloscol.aspx.Home>).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

8.5.2014