

Italy-Genzano di Roma: Insurance services

OJ S 91/2014 13/05/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Comune di Genzano di Roma

Postal address: Via Italo Belardi 81

Town: Genzano di Roma (RM)

Postal code: 00045

Country: Italy

For the attention of: D.ssa Geltrude Monti — Responsabile del Procedimento — Dirigente I Area Amministrativa

E-mail: monti.g@comune.genzanodiroma.roma.it

Telephone: +39 0693711-381/231

Fax: +39 0693711359

Internet address(es):General address of the contracting authority: <http://www.comune.genzanodiroma.roma.it>Electronic access to information: <http://www.comune.genzanodiroma.roma.it>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Procedura aperta per l'affidamento delle coperture assicurative dell'Ente.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Punto I.1).

NUTS code ITE43 Roma

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Servizi di copertura assicurativa inerenti:

Lotto I: RCT/O;

Lotto II: R.C. Patrimoniale;

Lotto III: RCA/RD Amministrata a Libro Matricola;

Lotto IV: Infortuni Cumulativa;

Lotto V: All Risks Elettronica.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Importi a base d'asta annuale

Lotto I: 60 000 EUR;

Lotto II: 13 000 EUR;

Lotto III: 14 500 EUR;

Lotto IV: 700 EUR;

Lotto V: 1 250 EUR.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: RCT/O

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

Estimated value excluding VAT: 60 000 EUR

4) Indication about different time frame or duration

Duration in months: 36 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: R.C. Patrimoniale

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

Estimated value excluding VAT: 13 000 EUR

4) Indication about different time frame or duration

Start 30.6.2014. Completion 30.6.2017

5) Additional information about lots

Lot No: 3

Lot title: RC Auto/ARD Amministrata a Libro Matricola

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

Estimated value excluding VAT: 14 500 EUR

4) Indication about different time frame or duration

Start 30.6.2014. Completion 30.6.2017

5) Additional information about lots

Lot No: 4

Lot title: Infortuni Cumulativa

1) Short description

2) CPV code(s)

66510000 Insurance services

3) Quantity or scope

Estimated value excluding VAT: 700,00 EUR

4) Indication about different time frame or duration

Start 30.6.2014. Completion 30.6.2017

5) Additional information about lots

Lot No: 5

Lot title: All Risks Elettronica

1) Short description

- 2) **CPV code(s)**
66510000 Insurance services
- 3) **Quantity or scope**
Estimated value excluding VAT: 1 250 EUR
- 4) **Indication about different time frame or duration**
Start 30.6.2014. Completion 30.6.2017
- 5) **Additional information about lots**

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Cauzione provvisoria ex art. 75 del D.Lgs. 163/2006 e s.m.i. in sede di offerta e cauzione definitiva ex art. 113 del D. Lgs. 163/2006. Vedasi Disciplinare di gara.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Il presente appalto è finanziato con fondi ordinari di bilancio.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Sono ammessi i R.T.I. ai sensi dell'art. 37 D.Lgs. 163/2006 e s.m.i. È consentita la coassicurazione.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: I requisiti richiesti e le modalità per attestarne il possesso sono specificati nel Disciplinare di Gara.

III.2.2. Economic and financial ability

List and brief description of conditions: Vedasi Disciplinare di Gara.

III.2.3. Technical and professional ability

List and brief description of conditions:
Vedasi Disciplinare di Gara.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Procedimento riservato ad Imprese autorizzate all'esercizio dell'attività assicurativa sul territorio nazionale nei rami oggetto del presente appalto ex D.Lgs. n. 209 del 2005.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 12.6.2014 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

18.6.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Italian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 18.6.2014 - 13:00

Place:

Comune di Genzano di Roma, Via Italo Belardi 81.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Legali Rappresentati o soggetti muniti di delega.

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

I documenti di gara sono visionabili gratuitamente sul sito internet del Comune di Genzano di Roma nella sezione Gare e Concorsi e possono essere richiesti, a mezzo fax e/o e-mail, e ritirati presso l'Ente ai recapiti di cui al punto I.1), dalle ore 9:00 alle ore 12:00 dal lunedì al venerdì o presso la General Broker SpA — Via Angelo Bargoni 8 — 00153 Roma — Tel. +39 0683090161 — Fax. +39 0645200412, e-mail gbs@gbsspa.it. Eventuali informazioni complementari e/o chiarimenti sui documenti di gara potranno essere richiesti ai recapiti e con le modalità indicati nel Disciplinare di gara entro e non oltre il 12.6.2014 (6 giorni precedenti la data posta quale termine ultimo per il ricevimento delle offerte). I chiarimenti di interesse generale ed altre eventuali comunicazioni verranno pubblicati sul sito internet sopra indicato e concorreranno ad integrare la disciplina di gara. Le offerte dovranno pervenire entro il termine di cui sopra, pena l'esclusione, con le modalità indicate del Disciplinare. L'Ente si avvale dell'assistenza del Broker "General Broker SpA", come previsto dai Capitolati Tecnici e dall'art. 12 "Clausola Broker" del Disciplinare di Gara. Per quanto non espressamente specificato nel presente Bando, per ogni altra indicazione utile al fine di partecipare alla gara, si rinvia al suddetto Disciplinare di Gara ai Capitolati Tecnici, ed alle vigenti disposizioni di legge. L'Ente si avvale della possibile riduzione dei termini ai sensi dell'art. 70 commi 8 e 9, del D.Lg.s. 163/2006 s.m.i. nel rispetto delle prescrizioni ivi previste.

Il CIG (Codice Identificativo della Procedura) è: Lotto I: 574970677C ; Lotto II: 57497224B1 ; Lotto III: 57497278D0; Lotto IV: 5749733DC2; Lotto V: 5749737113.

Il Responsabile del Procedimento è la D.ssa Geltrude Monti Dirigente I Area Amministrativa.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

9.5.2014