

**Ireland-Dublin: Exhibition, fair and congress organisation services**

OJ S 55/2023 17/03/2023

**Contract notice****Services****Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Tourism Ireland CLG

National registration number: N/A

Postal address: 4th Floor - Bishop's Square, Redmond's Hill

Town: Dublin

NUTS code: IE Éire / Ireland

Postal code: D02 TD99

Country: Ireland

Contact person: Procurement Team

E-mail: [hhughes@tourismireland.com](mailto:hhughes@tourismireland.com)**Internet address(es):**Main address: <http://www.ireland.com>Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/1197>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=237172&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=237172&B=ETENDERS_SIMPLE)[PID=237172&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=237172&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlenrance\\_s.asp?PID=237172&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=237172&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Body governed by public law

**I.5. Main activity**

Other activity: Tourism - Destination Marketing

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Exhibition Stand Design, Build, Storage and Related Services

Reference number: EX/MD/2023

**II.1.2. Main CPV code**

79950000 Exhibition, fair and congress organisation services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Tourism Ireland wishes to appoint a Supplier to provide innovative solutions in stand design, build, service and storage, for events. The service requirements are split into two Lots:

- Lot 1 – Trade Events in Great Britain (including World Travel Market)
- Lot 2 – Trade Events in Europe / Other Locations

Bidder can apply for either or both Lots. Sustainability is at the core of these service requirements, in terms of materials to be used and reusability of design elements plus a commitment to provide sustainable features that can be used each year of the contract(s). Please refer to the RFT documentation available for downloading for further details of the requirements.

### **II.1.5. Estimated total value**

Value excluding VAT: 1 380 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

LOT 1 – Trade Events in Great Britain  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

39154000 Exhibition equipment, 79822500 Graphic design services, 79950000 Exhibition, fair and congress organisation services, 79956000 Fair and exhibition organisation services, 39154100 Exhibition stands

### **II.2.3. Place of performance**

NUTS code: UKM Scotland  
NUTS code: UKL Wales  
NUTS code: UKK South West (England)  
NUTS code: UKJ South East (England)  
NUTS code: UKI London  
NUTS code: UKH East of England  
NUTS code: UK United Kingdom  
Main site or place of performance: Trade events across the GB Market

### **II.2.4. Description of the procurement**

Exhibition Stand Design, Build, Support and Related Services for trade events in Great Britain, including World Travel Market.

### **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Creativity & functionality of the proposed stand design for WTM including demonstration of understanding of how to adapt the Tourism Ireland Brand from the brand guidelines / Weighting: 20%

Quality criterion - Name: Flexibility of stand design to accommodate more or less industry partners / Weighting: 10%

Quality criterion - Name: Sustainability – materials to be used and reusability of design elements plus a commitment to provide sustainable features that can be used each year of the contract. / Weighting: 10%

Quality criterion - Name: Project management and implementation including technical support / Weighting: 10%

Cost criterion - Name: Ultimate Cost / Weighting: 50%

#### **II.2.6. Estimated value**

Value excluding VAT: 780 000,00 EUR

#### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 72

This contract is subject to renewal: yes

Description of renewals:

The Contract term will be for an initial term of three [3] years subject to budget, annual performance review and other factors. Tourism Ireland may, at its discretion, extend the contract for annually for up to three [3] years, again subject to budget, annual performance review and other factors, and up to a maximum term of six [6] years in total.

#### **II.2.10. Information about variants**

Variants will be accepted: no

#### **II.2.11. Information about options**

Options: no

#### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

#### **II.2.14. Additional information**

##### **II.2. Description**

##### **II.2.1. Title**

LOT 2 - Trade Event in Europe / Other Locations

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

39154000 Exhibition equipment, 79822500 Graphic design services, 79950000 Exhibition, fair and congress organisation services, 79956000 Fair and exhibition organisation services, 39154100 Exhibition stands

##### **II.2.3. Place of performance**

NUTS code: PT Portugal

NUTS code: IT Italia

NUTS code: FR France

NUTS code: ES España

Main site or place of performance: Across Europe plus other potential locations

##### **II.2.4. Description of the procurement**

Exhibition Stand Design, Build, Support and Related Services for trade events in Europe, including ILTM and IGTM. Please note that certain events do not have a fixed location and may be hosted anywhere globally, as dictated by the event organisers. The appointed contractor will be expected to service any such events as part of the requirements.

## **II.2.5. Award criteria**

Criteria below

Quality criterion - Name: Creativity & functionality of the proposed stand design including demonstration of understanding of how to adapt the Tourism Ireland Brand from the brand guidelines / Weighting: 20%

Quality criterion - Name: Flexibility of stand design to accommodate more or less industry partners / Weighting: 10%

Quality criterion - Name: Sustainability – materials to be used and reusability of design elements plus a commitment to provide sustainable features that can be used each year of the contract. / Weighting: 10%

Quality criterion - Name: Project management and implementation including technical support / Weighting: 10%

Cost criterion - Name: Ultimate Cost / Weighting: 50%

## **II.2.6. Estimated value**

Value excluding VAT: 600 000,00 EUR

## **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 72

This contract is subject to renewal: yes

Description of renewals:

The Contract Period will be for an initial term of three [3] years subject to budget, annual performance review and other factors. Tourism Ireland may, at its discretion, extend the contract for annually for up to three [3] years, again subject to budget, annual performance review and other factors, and up to a maximum term of six [6] years in total.

## **II.2.10. Information about variants**

Variants will be accepted: no

## **II.2.11. Information about options**

Options: no

## **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

## **II.2.14. Additional information**

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions for participation**

#### **III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Selection criteria as stated in the procurement documents available for downloading from the Irish Government procurement portal [www.etenders.gov.ie](http://www.etenders.gov.ie)

#### **III.1.2. Economic and financial standing**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents available for downloading from the Irish Government procurement portal [www.etenders.gov.ie](http://www.etenders.gov.ie)

### **III.1.3. Technical and professional ability**

List and brief description of selection criteria:

Selection criteria as stated in the procurement documents available for downloading from the Irish Government procurement portal [www.etenders.gov.ie](http://www.etenders.gov.ie)

## **III.2. Conditions related to the contract**

### **III.2.2. Contract performance conditions**

As stated in the procurement documents available for downloading from the Irish Government procurement portal [www.etenders.gov.ie](http://www.etenders.gov.ie)

### **III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

## **Section IV: Procedure**

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### **IV.1. Description**

#### **IV.1.1. Type of procedure**

Open procedure

#### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

#### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **IV.2. Administrative information**

#### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2022/S 249-728762](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:2022/S_249-728762)

#### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 24/04/2023 Local time: 12:00

#### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 12 (from the date stated for receipt of tender)

#### **IV.2.7. Conditions for opening of tenders**

Date: 24/04/2023 Local time: 12:00

Information about authorised persons and opening procedure: eTenders postbox facility will be opened by 2 authorised Tourism Ireland staff members

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.3. Additional information**

- 1) Interested parties must register their interest on the eTenders website ([www.etenders.gov.ie](http://www.etenders.gov.ie)) in order to be included on the mailing list for clarifications. All information relating to attachments, including clarifications and changes, will be published on the Irish Government Procurement Opportunities Portal ([www.etenders.gov.ie](http://www.etenders.gov.ie)) only. Registration is free of charge. Tourism Ireland will not accept responsibility for information relayed (or not relayed) via third parties;
- 2) This is the sole call for Request for Tenders for each Lot of this contract.
- 3) The Contracting Authority will not be responsible for any costs, charges or expenses incurred by candidates or tenderers;
- 4) Contract award will be subject to the approval of the Board of Tourism Ireland;
- 5) These services are being procured by Tourism Ireland. Tourism Ireland reserves the right to permit its sister agencies, Fáilte Ireland and Tourism Northern Ireland, to draw down services under any agreement resulting from this procurement process;
- 6) Award of this contract will be subject to selected candidate obtaining a Tax Clearance Certificate as required by the Irish Revenue Commissioners;
- 7) Tourism Ireland reserves the right without advance notice (and without giving reasons unless so required by law and without liability to the applicants) to amend or otherwise change the process or to terminate the process.
- 8) Please note in relation to all documents, that where reference is made to a particular standard, make, source, process, trademark, type or patent, that this is not to be regarded as a de facto requirement. In all such cases it should be understood that such indications are to be treated strictly and solely for reference purposes only, to which the words "or equivalent" will always be appended;
- 9) Without prejudice to the principle of equal treatment, the Contracting Authority is not obliged to engage in a clarification process in respect of the procurement documents with missing or incomplete information. Therefore, respondents are advised to ensure that they return completed documentation in order to avoid the risk of elimination from the competition;
- 10) Tenders must be delivered as per the instructions;
- 11) Tourism Ireland will not accept or consider Tenders delivered after this deadline;
- 12) Tourism Ireland will not be responsible for costs, charges or expenses incurred by applicants, whether or not a final contract is awarded;
- 13) Tourism Ireland is subject to the provisions of the Code of Practice on Freedom of Information for North/ South Implementation Bodies and Tourism Ireland, which is available on Tourism Ireland's website;
- 14) To the extent that any Personal Data is processed in connection with the provision of the Services or otherwise, the provisions set out in Tourism Ireland's ICT and GDPR guidelines shall apply to such processing;
- 15) Award of this contract will be subject to selected candidate being qualified for the purposes of the Fair Employment and Treatment (Northern Ireland) Order 1998, if based in Northern Ireland.
- 16) The contract will be subject to Irish law;
- 17) If for any reason it is not possible to conclude the contract with the designated successful tenderer emerging from this competitive process; or if having concluded contract the contracting authority considers that the successful tenderer has not met, or cannot meet its obligations; the contracting authority reserves the right to contract with the next highest scoring tenderer on the basis of the same terms at any time during the tender validity period.
- 18) Tourism Ireland is committed to purchasing responsibly / Green Procurement.

#### **VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: The High Court

Postal address: Chief Registrar, The Four Courts

Town: Dublin

Postal code: D7

Country: Ireland

Internet address: [www.courts.ie](http://www.courts.ie)

**VI.5. Date of dispatch of this notice**

14/03/2023