

CH-Berne: miscellaneous services
OJ S 97/2012 23/05/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: CIS Division
Postal address: Freiburgstrasse 130
Town: Berne
Postal code: 3003
Country: Switzerland
For the attention of: Sophie Delessert
E-mail: sophie.delessert@deza.admin.ch

Internet address(es):

General address of the contracting authority: www.sdc.admin.ch

Additional information can be obtained from:

Official name: CIS Division
Internet address: http://www.simap.ch/shabforms/servlet/Search?NOTICE_NR=736585

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Please do not open Swiss Agency for Development and Cooperation (SDC) CIS Division

Postal address: Freiburgstrasse 130
Town: Berne
Postal code: 3003
Country: Switzerland
For the attention of: Sophie Delessert
E-mail: sophie.delessert@deza.admin.ch

I.2. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.3. Main activity

I.4. Contract award on behalf of other contracting authorities

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Access to justice project in Tajikistan.

II.1.2. Type of contract and place of performance or delivery

Services
Service category No 27: Other services

Main site or place of performance: Tajikistan.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Tajikistan is a country in transition from a post-Soviet legacy and a post-conflict situation towards democracy and market economy. Legal reform is one of the cornerstones of transition; hence Switzerland decided to continue its support to the area of Rule of Law. From the wealth of experience gained by legal aid centers it can be seen that the administrative and judicial system does not adequately respond to the needs of citizens. The main idea of the future Rule of Law domain of intervention is therefore to make the system more responsive to the needs of citizens, to link bottom-up concerns with adequate top-down responses. The implementation gaps, the obstacles encountered in the real life of citizens and particularly in the family law, the issues of concern of citizens should make their way to the State authorities responsible for services, with a view to feeding reform processes; improve effective implementation of laws and access to rights.

The tendered project will be the flagship of the SDC Rule of Law domain of intervention in Tajikistan. The project is conceived to be implemented during a first operational phase lasting four years. The project implementation is scheduled to start in November 2012 with a one year inception period during which the selected implementing agency will have to define an intervention model in line with the overall program results framework.

The project structure shall comprise the following components: — Support legal aid centers in providing quality legal aid and in identifying key issues for reform encountered in their practices.

— Provide support to the organizational and institutional development of local NGOs and develop their capacities in analyzing the issues, in translating them into proposals for legal reform, in lobbying,

— Support the establishment of a dialogue platform between practitioners including key Ministries, the judiciary actors, civil society organizations on improvement of current procedures and practices,

— Support State authorities and help to build their capacities in responding to the concerns identified, and implementing the existing commitments in the family justice and the action plan for legal reform,

— Ensure an effective monitoring of the reform process and the judicial and administrative procedures and practices.

SDC is looking for an implementing agency with solid experience, strong capacities and substantive expertise in: project management; legal and judiciary reform; facilitation; institutional development and empowerment of local actors; and with political sensitivity and analytical skills. The connections and the legitimacy of the implementing agency within the Rule of Law area in Tajikistan are crucial for trustful relationship with national stakeholders and the establishment of alliances with other projects and donors.

II.1.6. CPV code(s)

98300000 Miscellaneous services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Start 1.11.2012. Completion 31.10.2016

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

None.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Permitted Permitted on condition that one enterprise will be the overall responsible contracting partner and take the lead in the consortium. The leading partner should be clearly defined in the participation documents.

III.1.4. Contract performance conditions

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

III.2.3. Technical and professional ability

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 3

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

7F-08351.01

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

27.6.2012 - 17:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 120 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

Partial offers are not permitted.

Conditions for countries not party to the WTO agreement: None.

Negotiations: remain reserved.

Basic procedural principles: the client only awards public commissions for services in Switzerland to tenderers who comply with job security regulations and the conditions of work for employees, and provide equal payment for men and women.

Additional information: 1) The option of directly awarding subsequent mandates is reserved. 2)

Statement of rights of redress: The decisions made during the procedure are not on the level of official ordinances. Filing an appeal is excluded.

www.simap.ch

Deadline / remarks: submission of applications for participation: 1 Original and 3 copies, plus EDP medium as CD, DVD or memory Stick. In order to meet the deadline, the contracting authority has to be in possession of the application for participation on the set date; the mere posting of the application for participation by this deadline (postmark) is not enough to fulfill the requirement, applications for participation which are submitted too late will not be taken into consideration. The opening procedure will not be public.

National reference publication: Simap of 22.5.2012, doc. 736585.

Desired deadline for questions in written form: 31.5.2012.

Conditions for obtaining the tendering documentation: The documentation on the public call to tender for the project mentioned can be downloaded from the platform www.simap.ch under: running procedures, Confederation, Invitations to tender. In order to do so, you first have to register in the above-mentioned project. You will then be able to log in and use the password that you will have been sent by e-mail to download the documentation desired.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

22.5.2012