

Belgium-Brussels: The performance of the points of single contact (PSC): an assessment against the PSC Charter

OJ S 93/2014 15/05/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for the Internal Market and Services

Postal address: SPA2, 01/32

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: ec-intmarket-contracts@ec.europa.eu**Internet address(es):**General address of the contracting authority: http://ec.europa.eu/comm/dgs/internal_market/calls_en.htmElectronic access to information: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=500>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: European Commission, Directorate-General for the Internal Market and Services

Postal address: SPA2, 01/32

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: ec-intmarket-contracts@ec.europa.euInternet address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=500>**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

European institution/agency or international organisation

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

The performance of the points of single contact (PSC): an assessment against the PSC Charter.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: The tasks are to be performed at the premises designated by the contractor. A maximum of 5 coordination meetings with the contracting authority will be held in Brussels.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The contract will focus on assessment of the points of single contact established under the Directive 2006/123/EC on services in the internal market and, in particular, it will assess the performance of the points of single contact based on the benchmarking criteria that have been agreed with the Member States in a form of the PSC Charter (this part of the study should be carried out via a user testing of the websites that act as points of single contact). Additionally, the contract should also establish whether the PSCs are part of Member States' e-government policies.

II.1.6. CPV code(s)

79419000 Evaluation consultancy services, 72254100 Systems testing services, 79311000 Survey services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated maximum amount for the execution of all the tasks referred to in this call for tenders is 250 000 EUR including all charges and expenses, including the travel and subsistence expenses. No contract offer above this amount will be considered.

Estimated value excluding VAT: 250 000 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 6 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

The Commission may request tenderers to provide a guarantee or a performance guarantee under the conditions provided in the tender specifications.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Specified in the tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Not applicable.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Tenderers will fill in the form provided with the tender specifications and provide the documents requested in it.

III.2.2. Economic and financial ability

List and brief description of conditions: See the tender specifications.

III.2.3. Technical and professional ability

List and brief description of conditions:
See the tender specifications.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Quality and relevance of the proposed methodology. Weighting 50
2. Organisation of the work. Weighting 20
3. Quality control measures. Weighting 20
4. Readability, clarity and coherence of the offer. Weighting 10

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

MARKT/2014/028/E.

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

30.6.2014

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 10.7.2014 - 10:00

Place:

European Commission, rue de Spa 2, Room SPA2 — 01/A030, 1000 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: The service provider or any person authorised by him/her can be present at the opening of tenders.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court of the Court of Justice of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

Telephone: +352 4303-1

Internet address: <http://curia.europa.eu>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff, or, in the absence thereof, of the day on which it came to the knowledge.

VI.4.3. Service from which information about the review procedure may be obtained**VI.5. Date of dispatch of this notice**

5.5.2014