

United Kingdom-Aberdeen: Computer support and consultancy services

OJ S 91/2015 12/05/2015

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sport Aberdeen

Postal address: Inspire Building, Beach Boulevard

Town: Aberdeen

Postal code: AB24 5HP

Country: United Kingdom

Contact person: Business Development

For the attention of: Jill Franks

E-mail: jfranks@sportaberdeen.co.uk

Telephone: +44 1224578700

Fax: +44 1224211050

Internet address(es):General address of the contracting authority: www.sportaberdeen.co.ukAddress of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA17182Electronic access to information: www.publiccontractsscotland.gov.ukElectronic submission of tenders and requests to participate: www.publiccontractsscotland.gov.uk**Additional information can be obtained from:**

Official name: Sport Aberdeen

Postal address: Inspire Building, Beach Boulevard

Town: Aberdeen

Postal code: AB24 5HP

Country: United Kingdom

Contact person: c/o Business Development

For the attention of: Paul Sypko

E-mail: paul@adaptaconsulting.co.uk

Telephone: +44 7773321293

Fax: +44 1224211050

Internet address: www.sportaberdeen.co.uk**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

Tenders or requests to participate must be submitted: Official name: Sport Aberdeen

Postal address: Inspire Building, Beach Boulevard

Town: Aberdeen

Postal code: AB24 5HP

Country: United Kingdom

Contact person: c/o Business Development

For the attention of: Paul Sypko

E-mail: paul@adaptaconsulting.co.uk
Telephone: +44 7773321293
Fax: +44 1224211050
Internet address: www.sportaberdeen.co.uk

I.2. Type of the contracting authority

Other: Wholly owned company of LA

I.3. Main activity

Recreation, culture and religion

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision on a fully-hosted ICT solution, including a managed infrastructure and support services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Aberdeen City.

NUTS code UKM50 Aberdeen City and Aberdeenshire

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The ICT service will include the provision, management and support of secure off-site hosting of key applications, databases, software and user data; complete management of the ICT infrastructure (including wide area network/connectivity, corporate wi-fi, telephony, desktop management, print services, domain administration, anti-virus/anti-spam and endpoint protection, etc.); support of Electronic Point of Sale (EPOS) unit hardware; provision of a 'cloud' email solution; provision of a comprehensive support and maintenance service (1st line through to 3rd line); professional services (such as for project management, migration, testing and potentially user training) and management of third-party providers of software and services as may be used by Sport Aberdeen for specific components. The ICT services provider will also be expected to provide on-going strategic and operational advice, delivering regular performance reports and statistics as well as ideas and recommendations for ensuring that Sport Aberdeen's ICT systems remain up-to-date and stay aligned with industry trends/best practice as well as the organisation's developing requirements.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at http://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=397339

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

II.1.6. CPV code(s)

72600000 Computer support and consultancy services, 30211300 Computer platforms, 72514000 Computer facilities management services, 72590000 Computer-related professional services, 72610000 Computer support services, 72611000 Technical computer support services, 72700000 Computer network services, 51610000 Installation services of computers and information-processing equipment, 48822000 Computer servers

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Maximum budget of 600 000 GBP or a 3-year period, inclusive of all aspects of a complete ICT provision. This must include all equipment, professional services (e.g. project management, technical consultancy, migration costs), software licences (where required), hosting/data storage, support and maintenance services (1st line through to 3rd line), and connectivity.

Estimated value excluding VAT: 600 000 GBP

II.2.2. Information about options

Options: yes

Description of options: Potential for extension of the contract upon expiry of the initial 3-year term (on a rolling 12-month basis).

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

N/A.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

N/A.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

N/A.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(2) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract.

(3) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.

(4) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(5) A statement of the technicians or technical services available to the candidate to carry out

the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(6) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(7) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 8

Objective criteria for choosing the limited number of candidates: Criteria is set out in sections 4 and 5 of the PQQ document.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 8.6.2015

IV.3.4. Time limit for receipt of tenders or requests to participate

8.6.2015 - 12:00

IV.3.5.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

10.7.2015

IV.3.6. Languages in which tenders or requests to participate may be submitted
English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information
(SC Ref:397339).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice
7.5.2015