

UK-Bolton: Storage and retrieval services
OJ S 96/2013 18/05/2013
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Bolton NHS Foundation Trust

Postal address: Minerva Road, Farnworth

Town: Bolton

Postal code: BL4 0JR

Country: United Kingdom

For the attention of: Nicola Kenny

E-mail: nicola.kenny@boltonft.nhs.uk

Telephone: +44 1204390638

Fax: +44 1204390790

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

BFT001/13/14 - Provision of Health Records Management and Storage Services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 27: Other services

NUTS code UKD32 Greater Manchester North

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Bolton NHS FT requires the Provision of Health Records Management and Storage Services.

II.1.6. CPV code(s)

63121000 Storage and retrieval services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Bolton NHS FT requires the Provision of Health Records Management and Storage Services including: Secure and confidential storage, retrieval of records from storage, uplift of records from various offices and sites, next/same day delivery of records, confidential disposal, provision of boxes with unique identifiers and management and tracking information.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Performance or Parent Guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

As specified in the PQQ and Invitation to tender Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: This procurement exercise will be conducted on the EU supply eTendering portal at: <https://nhssbs.eu-supply.com>

Candidates wishing to be considered for this agreement must register their expression of interest and complete the pre-qualification questionnaire (PQQ) through this portal.

To register interest:

1) Go to 'Current Tender Opportunities' from the eTendering portal login page:

<https://nhssbs.eu-supply.com>

2) Find the tender listed and click on the title. This will take you to the letter of invitation.

3) If you are not a registered user of EU Supply follow the 'Online registration' link otherwise follow the 'Login' link and enter username and password.

4) Once logged in 'Accept' the invitation to register your interest in the opportunity. You will then be taken direct to the tender response screen.

5) Go to the 'Access Documents' folder on the response screen to view and download tender documentation.

Further guidance on how to access and respond to the opportunity is available in the 'Quick Guide for Suppliers' which is available for downloading from the main portal login page:

<https://nhssbs.eu-supply.com> (follow link: 'Quick Guide for Suppliers').

For any support in submitting your response please contact EU Supply Helpdesk at support@eu-supply.com (Tel: +44 8008402050) quoting the tender ID number.

III.2.2. Economic and financial ability

List and brief description of conditions: See PQQ.

Minimum level(s) of standards possibly required: See PQQ.

III.2.3. Technical and professional ability

List and brief description of conditions:

See PQQ.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

14.6.2013 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

16.5.2013