

Belgium-Libramont-Chevigny: Financial and insurance services

OJ S 84/2017 29/04/2017

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Commune de Libramont-Chevigny

Postal address: Place Communale 9

Town: Libramont-Chevigny

Postal code: 6800

Country: Belgium

Contact person: Madame Violaine Borcy

E-mail: violaine.borcy@libramont.be

Telephone: +32 61510160

Fax: +32 61225719

Internet address(es):General address of the contracting authority: www.libramont.be**Additional information can be obtained from:**

Official name: AON Public Sector

Postal address: Telecomlaan 5-7

Town: Diegem

Postal code: 1831

Country: Belgium

Contact person: Madame Violaine Maufroid

E-mail: violaine.maufroid@aon.be

Telephone: +32 27697405

Fax: +32 27309888

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: AON Public Sector

Postal address: Telecomlaan 5-7

Town: Diegem

Postal code: 1831

Country: Belgium

Contact person: Madame Violaine Maufroid

E-mail: violaine.maufroid@aon.be

Telephone: +32 27697405

Fax: +32 27309888

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Appel à demandes de participation — marché conjoint de services d'assurances de personnes, dommages matériels, responsabilité civile et automobile pour l'administration communale et le CPAS de Libramont-Chevigny.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Commune de Libramont-Chevigny, Place Communale 9 à 6800 Libramont-Chevigny.

NUTS code BE344 Arr. Neufchâteau

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Le présent marché est un marché conjoint (Administration communale et CPAS) et porte sur le renouvellement des branches d'assurances de personnes, dommages matériels, responsabilité civile et automobile des preneurs d'assurance.

II.1.6. CPV code(s)

66000000 Financial and insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Estimated value excluding VAT: 378 045,96 EUR

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Assurances de personnes

1) Short description

Assurances de personnes.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

Estimated value excluding VAT: 123 044,60 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Assurances dommages matériels

1) Short description

Assurances dommages matériels.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

Estimated value excluding VAT: 106 621,04 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 3

Lot title: Assurances responsabilité civile

1) Short description

Assurances responsabilité civile.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

Estimated value excluding VAT: 77 635,84 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 4

Lot title: Assurances automobile

1) Short description

Assurances automobile.

2) CPV code(s)

66000000 Financial and insurance services

3) Quantity or scope

Estimated value excluding VAT: 70 744,48 EUR

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Par le seul fait de participer à la procédure de passation du marché, le soumissionnaire atteste qu'il ne se trouve pas dans un des cas d'exclusion visés aux articles 20§§1 et 1/1 de la loi du 15.6.2006 relative aux marchés publics et certains marchés de travaux, fournitures et de services et articles 61 à 66 de l'arrêté royal du 15.6.2011 relatif à la passation des marchés publics dans les secteurs classiques.

III.2.2. Economic and financial ability

List and brief description of conditions: Déclaration concernant le chiffre d'affaires global et le chiffre d'affaires concernant les branches d'assurance auxquelles se réfère le marché réalisé au cours des 3 dernières années. Il s'agit des chiffres d'affaires des compagnies d'assurances.

Minimum level(s) of standards possibly required: Personnes: 5 000 000 EUR HTVA.

Dommages matériels: 5 000 000 EUR HTVA.

Responsabilité civile: 2 500 000 EUR HTVA.

Automobiles: 2.500.000 EUR HTVA.

III.2.3. Technical and professional ability

List and brief description of conditions:

— agrément (FSMA) pour pratiquer les branches mentionnées ci-dessus.

— un document précisant l'expérience du candidat/soumissionnaire notamment au niveau de la gestion en production et en sinistre notamment en produisant une liste détaillant les effectifs disponibles durant les 3 dernières années (CV détaillé de l'équipe dédiée au projet avec la mention des diplômes et titres professionnels).

— le candidat/soumissionnaire doit démontrer l'expérience dans la souscription des branches d'assurance mentionnées avec minimum 5 contrats en secteur public (liste des références pour les 3 dernières années).

— le candidat doit préciser sa vision stratégique en matière de marchés publics d'assurances

(notamment en mentionnant les tendances, la stratégie spécifique adoptée par la compagnie) en démontrant l'expérience et la connaissance du secteur public.

Minimum level(s) of standards possibly required:

Gestionnaire administratif: 2

Souscripteurs: 2

Gestionnaires sinistres: 2.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Compagnies d'assurances. Les candidatures de, par ou avec des courtiers en assurances et consultants ne seront pas acceptées.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 3

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

Assurances - 2017

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 31.5.2017
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

1.6.2017 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 180 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

27.4.2017