

United Kingdom-Edinburgh: Software implementation services

OJ S 95/2014 17/05/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Heriot-Watt University Group

Postal address: Riccarton

Town: Edinburgh

Postal code: EH14 4AS

Country: United Kingdom

Contact person: Procurement Services

For the attention of: Kirsty Hughes

E-mail: procurement@hw.ac.uk

Telephone: +44 1314514444

Fax: +44 1314513119

Internet address(es):

General address of the contracting authority: <http://www.he-purchasing.hw.ac.uk/>

Address of the buyer profile: http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00307

Electronic access to information: www.publictenderscotland.publiccontractsscotland.gov.uk

Electronic submission of tenders and requests to participate: www.publictenderscotland.publiccontractsscotland.gov.uk

Additional information can be obtained from:

Official name: Heriot-Watt University Group

Postal address: Riccarton

Town: Edinburgh

Postal code: EH14 4AS

Country: United Kingdom

Contact person: Procurement Services

For the attention of: Kirsty Hughes

E-mail: procurement@hw.ac.uk

Telephone: +44 1314514444

Fax: +44 1314513119

Internet address: <http://www.he-purchasing.hw.ac.uk/>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

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Town: Edinburgh

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Country: United Kingdom

Contact person: Procurement Services

For the attention of: Kirsty Hughes

E-mail: procurement@hw.ac.uk

Telephone: +44 1314514444

Fax: +44 1314513119

Internet address: <http://www.he-purchasing.hw.ac.uk/>

Tenders or requests to participate must be submitted: Official name: Heriot-Watt University Group

Postal address: Riccarton

Town: Edinburgh

Postal code: EH14 4AS

Country: United Kingdom

Contact person: Procurement Services

For the attention of: Kirsty Hughes

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I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Estates Information Management System.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 7: Computer and related services

Main site or place of performance: Edinburgh Campus, Riccarton, Edinburgh, EH14 4AS.

NUTS code UK United Kingdom

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision, implementation and support of an Estates Information Management - Computer Assisted Facilities Management System.

Note: The authority is using PCS-Tender to carry out this procurement process. Please note this is a separate website and if you are not already registered, registration will be required.

To access PCS-Tender, record your interest in this notice and access the tender documentation please visit <https://www.publictendersscotland.publiccontractsscotland.gov.uk> and search for project Code 2340 within the appropriate area.

If you have already registered on Public Contracts Scotland and PCS-Tender and paired your accounts you can access PCS-Tender through your Public Contracts Scotland Control Panel.

II.1.6. CPV code(s)

72263000 Software implementation services, 48421000 Facilities management software package

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

1

Estimated value excluding VAT:

Range: between 250 000 and 350 000 GBP

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: Information as detailed within the tender documents.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Information as detailed within the PQQ.

III.2.2. Economic and financial ability

List and brief description of conditions: The Authority's particular requirements will be set out in the tender documentation.

Minimum level(s) of standards possibly required: Will be specified within the PQQ document.

III.2.3. Technical and professional ability

List and brief description of conditions:

Information as detailed within the tender documentation.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

HWU/1336/002

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2014/S 66-112959](#) of 3.4.2014

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

9.6.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

18.8.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(SC Ref:304745)

VI.4. Procedures for review

VI.4.1. Review body

Official name: Heriot-Watt University Group

Postal address: Procurement Services, Gait 6, Riccarton Campus

Town: Edinburgh

Postal code: EH14 4AS

Country: United Kingdom

E-mail: procurement@hw.ac.uk

Telephone: +44 1314513700

Fax: +44 1314513119

Internet address: www.hw.ac.uk

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Heriot-Watt University Group

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VI.5. Date of dispatch of this notice

14.5.2014