

**Belgium-Staden: Accident and health insurance services**

OJ S 85/2017 03/05/2017

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Gemeente Staden

Postal address: Marktplaats 2

Town: Staden

Postal code: 8840

Country: Belgium

For the attention of: De heer Dieter Dubocbage

E-mail: [dieter.dubocbage@staden.be](mailto:dieter.dubocbage@staden.be)

Telephone: +32 51708201

**Additional information can be obtained from:**

Official name: Risk Solutions BVBA

Postal address: Interleuvenlaan 62

Town: Leuven

Postal code: 3001

Country: Belgium

For the attention of: De heer Wim Dobbeleer

E-mail: [wim@risksolutions.be](mailto:wim@risksolutions.be)

Telephone: +32 16804511

Internet address: [www.risksolutions.be](http://www.risksolutions.be)**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: U kan de opdrachtdocumenten op volgende website verkrijgen

Internet address: <https://cloud.3p.eu/Downloads/1/849/53/2017>**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Regional or local authority

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Afsluiten van raamovereenkomst verzekeringen voor de gemeente en OCMW van Staden (2018-2021).

## **II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Marktplaats 2, 8840 Staden / grondgebied Staden / grondgebied Staden.

NUTS code BE256 Arr. Roeselare

## **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

## **II.1.4. Information about framework agreement**

Framework agreement with several operators

## **II.1.5. Short description of the contract or purchase(s)**

Afsluiten van raamovereenkomst verzekeringen voor de gemeente en OCMW van Staden (2018-2021).

## **II.1.6. CPV code(s)**

66512000 Accident and health insurance services, 66510000 Insurance services, 66512100 Accident insurance services, 66514110 Motor vehicle insurance services, 66515100 Fire insurance services, 66516000 Liability insurance services, 66516100 Motor vehicle liability insurance services, 66516400 General liability insurance services

## **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

## **II.1.8. Lots**

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

## **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

### **II.2.2. Information about options**

Options: yes

Description of options: Indien in de technische bepalingen wordt melding gemaakt van de optionele polissen of aanvullingen, zijn deze optioneel voor de aanbestedende overheid. Bij de sluiting van de overeenkomst zal worden opgegeven of er al dan niet op de optionele polissen of aanvullingen zal worden ingegaan.

### **II.2.3. Information about renewals**

This contract is subject to renewal: no

## **II.3. Duration of the contract or time limit for completion**

Information about lots

Lot No: 1

Lot title: Arbeidsongevallen en lichamelijke ongevallen gemeen recht

### **1) Short description**

Arbeidsongevallen en lichamelijke ongevallen gemeen recht.

**2) CPV code(s)**

66510000 Insurance services, 66512000 Accident and health insurance services, 66512100 Accident insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Post 1: arbeidsongevallen gemeente- en OCMW Personeel (wet '67).

Post 2: verzekering lichamelijke ongevallen Gemeenteraadsleden, voorzitter en raadsleden van het OCMW, leden en plaatsvervangers van de gemeentelijke adviesraden.

Post 3: verzekering van schade door ongeval, ziekte en contaminatie in het kader van het georganiseerd vrijwilligerswerk (Decreet van 3.4.2009).

Lot No: 2

Lot title: Burgerlijke aansprakelijkheid

**1) Short description**

Burgerlijke aansprakelijkheid.

**2) CPV code(s)**

66510000 Insurance services, 66516000 Liability insurance services, 66516400 General liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Post 1: objectieve aansprakelijkheidsverzekering.

Post 2: algemene burgerlijke aansprakelijkheid en rechtsbijstand.

Post 3: verzekering burgerlijke aansprakelijkheid en lichamelijke ongevallen bij schoolse en buitenschoolse activiteiten.

Post 4: BA privé-leven bewoners materieel opvanginitiatief OCMW Staden.

Post 5: aansprakelijkheid openbare mandataris.

Lot No: 3

Lot title: Brandverzekering

**1) Short description**

Brandverzekering.

**2) CPV code(s)**

66510000 Insurance services, 66515100 Fire insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Post 1: brand en aanverwante gevaren.

Post 2: overige verzekering materiële schade: alle risico's elektronica.

Post 3: overige verzekering materiële schade: alle risico's.

Lot No: 4

Lot title: Motorrijtuigenverzekering

**1) Short description**

Motorrijtuigenverzekering.

**2) CPV code(s)**

66510000 Insurance services, 66514110 Motor vehicle insurance services, 66516100 Motor vehicle liability insurance services

**3) Quantity or scope**

**4) Indication about different time frame or duration**

**5) Additional information about lots**

Post 1: burgerlijke aansprakelijkheid, rechtsbijstand, brand, diefstal, glasbraak, eigen ongevalsschade — vlootpolis.

Post 2: omnium dienststopdrachten.

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

Geen.

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Zie bestek.

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

**III.2. Conditions for participation**

**III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Zie bestek.

**III.2.2. Economic and financial ability**

List and brief description of conditions: Zie bestek.

Minimum level(s) of standards possibly required: Zie bestek.

**III.2.3. Technical and professional ability**

List and brief description of conditions:

Zie bestek.

Minimum level(s) of standards possibly required:

Zie bestek.

**III.2.4. Information about reserved contracts**

**III.3. Conditions specific to services contracts**

**III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Zie bestek.

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

2017 244

#### **IV.3.2. Previous publication concerning this procedure**

no

#### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 12.6.2017 - 12:00  
Payable documents: no

#### **IV.3.4. Time limit for receipt of tenders or requests to participate**

13.6.2017 - 11:00

#### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

#### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

Dutch.

#### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in days: 120 (from the date stated for receipt of tender)

#### **IV.3.8. Conditions for opening of tenders**

Date: 13.6.2017 - 11:00

Place:  
Gemeentehuis Staden, raadszaal, Marktplaats 2.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

### **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **VI.3. Additional information**

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

#### **VI.4.2. Review procedure**

#### **VI.4.3. Service from which information about the review procedure may be obtained**

### **VI.5. Date of dispatch of this notice**

28.4.2017