

**Ireland-Dublin: Business and management consultancy and related services**

OJ S 70/2020 08/04/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Commission for Communications Regulation (ComReg)

National registration number: 9614619A

Postal address: One Dockland Central, Guild Street

Town: Dublin 1

NUTS code: IE Éire / Ireland

Postal code: D01 E4X0

Country: Ireland

Contact person: Karen Cumiskey

E-mail: [karen.cumiskey@comreg.ie](mailto:karen.cumiskey@comreg.ie)

Telephone: +353 18049600

Fax: +353 18049665

**Internet address(es):**Main address: <https://www.comreg.ie/>Address of the buyer profile: <https://irl.eu-supply.com/ctm/Company/CompanyInformation/Index/559>**I.3. Communication**The procurement documents are available for unrestricted and full direct access, free of charge, at: [http://irl.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=162128&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=162128&B=ETENDERS_SIMPLE)[PID=162128&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=162128&B=ETENDERS_SIMPLE)

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: [http://irl.eu-supply.com/app/rfq/rwlentrance\\_s.asp?PID=162128&B=ETENDERS\\_SIMPLE](http://irl.eu-supply.com/app/rfq/rwlentrance_s.asp?PID=162128&B=ETENDERS_SIMPLE)

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Other type: Public body

**I.5. Main activity**

Other activity: Regulation of the electronic communications sector

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

Professional Services — Chairperson for Telecommunications Industry Forum and Secretarial Services related to this Forum

Reference number: ComReg T07636

### **II.1.2. Main CPV code**

79400000 Business and management consultancy and related services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

Please refer to tender documentation uploaded to RFT 165097 on <https://www.etenders.gov.ie/> in order to complete a tender application.

In summary, the services comprise of the provision of assistance to ComReg, in relation to the chairing and secretarial services for the industry engagement forum relating to wholesale regulated access products.

PIN TED Reference: [2019/S 248-613903](#) RFT 163291/ComReg T07636, Despatched 20 December 2019.

### **II.1.5. Estimated total value**

Value excluding VAT: 200 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes

Tenders may be submitted for all lots

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Please refer to tender documentation.

## **II.2. Description**

### **II.2.1. Title**

Chairperson of Industry Engagement Forum (IEF)

Lot No: 1

### **II.2.2. Additional CPV code(s)**

71316000 Telecommunication consultancy services, 75100000 Administration services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 98110000 Services furnished by business, professional and specialist organisations, 98112000 Services furnished by professional organisations

### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

### **II.2.4. Description of the procurement**

Lot 1: Chairperson for industry engagement forum (IEF):

In summary, the services for lot 1 and lot 2 comprise of the provision of assistance to Commission for Communications Regulation (ComReg), in relation to the chairing and secretarial services for the industry engagement forum relating to wholesale regulated access products.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7.**

## **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: yes

Description of options:

Any contract that may result from this competition ('the Services Contract') will be for a term of 2 years ('the Term').

ComReg reserves the right to extend the Term for a period or periods of up to 12 months with a maximum of two extensions cumulatively on the same terms and conditions, subject to ComReg's obligations at law.

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

Please refer to all procurement tender documentation published on this RFT contract notice and take into consideration when completing tender application(s).

## **II.2. Description**

### **II.2.1. Title**

Secretarial Services to Support the Chair of Industry Engagement Forum (IEF)

Lot No: 2

### **II.2.2. Additional CPV code(s)**

71316000 Telecommunication consultancy services, 75100000 Administration services, 79000000 Business services: law, marketing, consulting, recruitment, printing and security, 98110000 Services furnished by business, professional and specialist organisations, 98112000 Services furnished by professional organisations

### **II.2.3. Place of performance**

NUTS code: IE Éire / Ireland

### **II.2.4. Description of the procurement**

Lot 2: Secretarial services to support the chair of industry engagement forum (IEF)

In summary, the services for lot 1 and lot 2 comprise of the provision of assistance to Commission for Communications Regulation (ComReg), in relation to the chairing and secretarial services for the industry engagement forum relating to wholesale regulated access products.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 24

This contract is subject to renewal: no

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: yes

Description of options:

Please refer to tender documentation for all information

Any contract that may result from this competition ('the Services Contract') will be for a term of 2 years ('the Term').

ComReg reserves the right to extend the Term for a period or periods of up to 12 months with a maximum of two extensions cumulatively on the same terms and conditions, subject to ComReg's obligations at law.

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

Please refer to all procurement tender documentation published on this RFT contract notice and take into consideration when completing tender application(s).

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Please refer to all tender documentation on etenders.gov.ie contract notice RFT 165097.

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.1. Information about a particular profession**

Execution of the service is reserved to a particular professionReference to the relevant law, regulation or administrative provision:

Please refer to all tender documentation on etenders.gov.ie contract notice RFT 165097.

**III.2.2. Contract performance conditions**

Please refer to all tender documentation on etenders.gov.ie contract notice RFT 165097.

**III.2.3. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

**Section IV: Procedure**

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#### **IV.1. Description**

##### **IV.1.1. Type of procedure**

Open procedure

##### **IV.1.3. Information about a framework agreement or a dynamic purchasing system**

##### **IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **IV.2. Administrative information**

##### **IV.2.1. Previous publication concerning this procedure**

Notice number in the OJ S: [2019/S 248-613903](#)

##### **IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 22/05/2020 Local time: 17:00

##### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

##### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

##### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 22/08/2020

##### **IV.2.7. Conditions for opening of tenders**

Date: 22/05/2020 Local time: 17:00

Place:

Using ePostbox on <https://www.etenders.gov.ie/> RFT 165097, to be opened by at least two ComReg Officials in ComReg, Dublin.

Information about authorised persons and opening procedure: Using ePostbox on <https://www.etenders.gov.ie/> RFT 165097, to be opened by at least two ComReg Officials in ComReg, Dublin. Only ComReg Officials present.

#### **Section VI: Complementary information**

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##### **VI.1. Information about recurrence**

This is a recurrent procurement: no

##### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

##### **VI.3. Additional information**

Please refer to the procurement tender documentation uploaded to contract notice on <https://www.etenders.gov.ie/> RFT 165097 (ComReg Ref T07636) for all details when completing tender application(s).

##### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: The High Court of Ireland

Town: Dublin  
Country: Ireland

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:  
Please refer to your own legal advice.

**VI.5. Date of dispatch of this notice**

07/04/2020