

Belgium-Namur: Insurance services
OJ S 96/2014 20/05/2014
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: SPGE

Postal address: Avenue de Stassart 14-16

Town: Namur

Postal code: 5000

Country: Belgium

For the attention of: Nicolas Grommersch et Anne Schmidt

E-mail: nicolas.grommersch@spge.be

Telephone: +32 81251938

Internet address(es):

General address of the contracting authority: <http://www.spge.be>

Additional information can be obtained from:

Official name: Aon Belgium, Public Sector

Postal address: Rue Jules Cockx 8-10

Town: Bruxelles

Postal code: 1160

Country: Belgium

For the attention of: Mme Audrey Leemans

E-mail: audrey.leemans@aon.be

Telephone: +32 27697411

Fax: +32 27309888

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Aon Belgium, Public Sector

Postal address: Rue Jules Cockx 8-10

Town: Bruxelles

Postal code: 1160

Country: Belgium

For the attention of: Mme. Audrey Leemans

E-mail: audrey.leemans@aon.be

Telephone: +32 27697411

Fax: +32 27309888

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Environment

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Centrale de marché pour l'attribution des assurances automobiles et de l'assurance assistance voyage.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Namur.

NUTS code BE35 Prov. Namur

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Mise en place par la SPGE d'une centrale de marché pour l'attribution des assurances suivantes :

- lot 1 : assurance véhicules et omnium missions,
- lot 2 : assurance assistance voyage et véhicules.

II.1.6. CPV code(s)

66510000 Insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: yes

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

II.2.3. Information about renewals

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Assurance véhicules et omnium missions

1) Short description

Garanties obligatoires : responsabilité civile et protection juridique.

Garanties optionnelles : omnium complète, omnium partielle, incendie, vol et bris de vitres,

omnium missions, assistance, conducteur, ... (voir CSCH).
L'assurance peut viser plusieurs types de véhicules.

2) CPV code(s)

66516100 Motor vehicle liability insurance services

3) Quantity or scope

Estimation du nombre de véhicules des adhérents actuels : 2600.

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Lot No: 2

Lot title: Assurance assistance voyage et véhicules

1) Short description

Assurance pour voyage à l'étranger, dans le cadre de déplacements privés (Garanties de base et options : voir CSCH).

Ce lot est facultatif pour l'adhérent et la prime sera à charge des agents.

2) CPV code(s)

66512000 Accident and health insurance services

3) Quantity or scope

Estimation du nombre d'agents : environ 4000 agents peuvent être concernés au travers des différents adhérents.

4) Indication about different time frame or duration

Duration in months: 48 (from the award of the contract)

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Conformément à l'article 160 de l'AR du 14/01/2013 au plus tard dans les trente jours calendrier à compter de l'échéance du délai de vérification prévu à l'article 150 de l'AR du 14 /01/2013.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: - l'extrait du casier judiciaire ou un document équivalent délivré par une autorité judiciaire ou administrative du pays d'origine ou de provenance et dont il résulte que les exigences décrites à l'article 61§1er et le §2 1° 2° 3° de l'AR du 15/07/2011, - une attestation délivrée par une autorité compétente prouvant que le candidat /soumissionnaire (conforme aux dispositions de l'article 62 de l'arrêté royal du 15/07/2011) est en règle de paiement des cotisations de sécurité sociale, - une attestation délivrée par une autorité compétente prouvant que le candidat /soumissionnaire (conforme aux dispositions de l'article 63 de l'arrêté royal de 15/07/2011) est en règle au niveau de ses obligations fiscales.

III.2.2. Economic and financial ability

List and brief description of conditions: - déclaration concernant le chiffre d'affaires global et le chiffre d'affaires concernant les branches d'assurance auxquelles se réfère le marché réalisé au cours des trois dernières années. Il s'agit des chiffres d'affaires des compagnies d'assurances.

Minimum level(s) of standards possibly required: Auto: 2.500.000 EUR (HTVA et hors taxes).

Assistance Voyage : 5.000.000 EUR (HTVA et hors taxes).

Contrat Secteur Public : un minimum de 10.

III.2.3. Technical and professional ability

List and brief description of conditions:

- agrément pour pratiquer les branches mentionnées au point II.1.5,
- un document précisant le savoir-faire, l'expérience, la disponibilité, l'efficacité et la fiabilité du candidat/soumissionnaire notamment au niveau de la gestion en production et en sinistre (C. V. détaillé de l'équipe dédiée au projet,...),
- le candidat/soumissionnaire doit démontrer l'expérience dans la souscription des branches mentionnées dans des secteurs comparables (liste de références pour les trois dernières années).

Minimum level(s) of standards possibly required:

Gestionnaire administratif : 2.

Souscripteurs : 2.

Gestionnaires sinistres : 2.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Compagnies d'assurances. Les candidatures de, par ou avec des courtiers en assurances et consultants ne seront pas acceptées.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated no

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: yes

Price: 50,00 EUR

Terms and method of payment: Versement au compte bancaire Paribas Fortis n°210-0233410-80 (Aon Belgium) Réf: SPGE/AUTO/ASSITSANCE/IHR/2014

IV.3.4. Time limit for receipt of tenders or requests to participate

23.5.2014 - 11:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

30.6.2014

IV.3.6. Languages in which tenders or requests to participate may be submitted

French.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Date: 25.7.2014 - 11:00

Place:

Aon Belgium, Rue Jules Cockx 8-10 - 1160 Bruxelles

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

@Ref:00699831/2014008874

Date limite de réception des candidatures : le 23.6.2014 avant 11:00.

Envoi du cahier spécial des charges aux soumissionnaires : le 30.6.2014.

Date limite de réception des offres : le 25.7.2014 - avant 11:00.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Conseil d'État

Postal address: Rue de la Science 33

Town: Bruxelles

Postal code: 1040

Country: Belgium

VI.5. Date of dispatch of this notice

15.5.2014