

UK-Gateshead: insurance services
OJ S 101/2012 30/05/2012
Contract notice
Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Gateshead Health NHS Foundation Trust
Postal address: Queen Elizabeth Hospital, Sheriff Hill
Town: Gateshead
Postal code: NE9 6SX
Country: United Kingdom
For the attention of: Rachael Tracey
E-mail: traceyr@willis.com
Telephone: +44 1179769346

Internet address(es):

General address of the contracting authority: <http://www.gatesheadhealth.nhs.uk>

Additional information can be obtained from:

Official name: Willis Limited
Postal address: St Catherine's Court Berkeley Place
Town: Bristol
Postal code: BS8 1BQ
Country: United Kingdom
For the attention of: Rachael Tracey
E-mail: rachael.tracey@willis.com
Telephone: +44 1179769346

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Willis Limited
Postal address: St Catherine's Court Berkeley Place
Town: Bristol
Postal code: BS8 1BQ
Country: United Kingdom
For the attention of: Rachael Tracey
E-mail: rachael.tracey@willis.com
Telephone: +44 1179769346

Tenders or requests to participate must be submitted: Official name: Willis Limited

Postal address: St Catherine's Court Berkeley Place
Town: Bristol
Postal code: BS8 1BQ
Country: United Kingdom
For the attention of: Rachael Tracey
E-mail: rachael.tracey@willis.com
Telephone: +44 1779769346

I.2. Type of the contracting authority

Body governed by public law

I.3. Main activity

Health

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

Provision of non-life insurance related services (excluding broker services) to Gateshead Health NHS Foundation Trust.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Tyne & Wear.

NUTS code UKC22 Tyneside

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

Provision of non-life covers including material damage, business interruption, public & products liability, personal accident, motor fleet.

II.1.6. CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66515411 Pecuniary loss insurance services, 66514110 Motor vehicle insurance services, 66516400 General liability insurance services, 66512100 Accident insurance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Cover is to run for a period of 12 months, to commence from 1.10.2012.

II.2.2. Information about options

Options: yes

Description of options: Gateshead Health NHS Trust require quotations to include a one year agreement with the option to extend for two years.

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Duration in months: 12 (from the award of the contract)

Information about lots

Lot No: 1

Lot title: Provision of property damage insurance services

1) Short description

Provision of material damage and business related services.

2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services, 66515411 Pecuniary loss insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 2

Lot title: Provision of motor vehicle insurance services

1) Short description

Provision of motor fleet insurance related services.

2) CPV code(s)

66510000 Insurance services, 66514110 Motor vehicle insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 3

Lot title: Provision of general liability insurance services

1) Short description

Provision of public and products liability related insurance services.

2) CPV code(s)

66510000 Insurance services, 66516400 General liability insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Lot No: 4

Lot title: Provision of accident insurance services

1) Short description

Provision of employee personal accident related services.

2) CPV code(s)

66510000 Insurance services, 66512100 Accident insurance services

- 3) **Quantity or scope**
- 4) **Indication about different time frame or duration**
- 5) **Additional information about lots**

Lot No: 5

Lot title: Provision of computer insurance services

1) Short description

Provision of computer related insurance services.

2) CPV code(s)

66510000 Insurance services, 66515200 Property insurance services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Applicants are requested to provide with their letter of application an overview of services provided to the public sector over the past 3 years.

III.2.2. Economic and financial ability

List and brief description of conditions: Applicants are requested to provide with their letter of application details of their financial standing. Potential suppliers may be asked to provide a copy of their annual report and accounts for the last 3 years.

Minimum level(s) of standards possibly required: Applicants must have a Standard & Poors credit rating of at least A- (or equivalent).

III.2.3. Technical and professional ability

List and brief description of conditions:

Service providers will be authorised to write the class of insurance listed within EU member states subject to English law and jurisdiction of English courts.

Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the insurer is authorised to provide.

Minimum level(s) of standards possibly required:

Service providers will be authorised to write the class of insurance listed within EU member states subject to English law and jurisdiction of English courts.

Potential suppliers may be asked to produce a certificate issued by the appropriate insurance regulatory authority indicating the types of insurance the insurer is authorised to provide.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Insurance Companies Act 1982 and any other statutory modifications thereof.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Criteria below

1. Price. Weighting 50
2. Scope of cover. Weighting 50

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

29.6.2012 - 10:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

VI.3. Additional information

Gateshead Health NHS Foundation Trust is supported by its appointed insurance advisor Willis Limited in the conduct of the tender.

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Gateshead Health NHS Trust will incorporate a ten calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into. Applicants have two working days from notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before expiry of the standstill period. Such additional information should be requested from the Contact Point detailed in 1.1). If an appeal regarding the award of the contracts has not been successfully resolved the Public Contract Regulations 2006 (SI 2006 No 5) provide for aggrieved parties who have been harmed or are at risk by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months).

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

25.5.2012