

**United Kingdom-Aberdeen: Grounds maintenance services**

OJ S 97/2014 21/05/2014

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Sport Aberdeen

Postal address: Inspire Building, Beach Boulevard

Town: Aberdeen

Postal code: AB24 5HP

Country: United Kingdom

Contact person: Business Development

For the attention of: Jill Franks

Telephone: +44 1224578700

Fax: +44 1224211050

**Internet address(es):**General address of the contracting authority: [www.sportaberdeen.co.uk](http://www.sportaberdeen.co.uk)Address of the buyer profile: [http://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA17182](http://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA17182)Electronic access to information: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)Electronic submission of tenders and requests to participate: [www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Other: Company Limited by Guarantee and Charity

**I.3. Main activity**

Recreation, culture and religion

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Provision of Grounds Maintenance Services for Outdoor Sports Facilities and Associated Amenity Areas.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 27: Other services

Main site or place of performance: Aberdeen City.

NUTS code UKM50 Aberdeen City and Aberdeenshire

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Sport Aberdeen invites interest from parties to undertake the grounds maintenance services for the following facilities and associated amenity areas:

Outdoor Sports Facilities:

Golf:

Balnagask 18-Hole Golf Course;

Balnagask Golf Course Pitch and Putt;

Hazlehead 18-Hole No.1 Golf Course;

Hazlehead 18-Hole No 2. Golf Course;

Hazlehead 9-Hole Golf Course;

Hazlehead Golf Course Pitch and Putt;

Kings Links 18-Hole Golf Course;

Kings Links 6-Hole Golf Course.

Recreational Putting:

Albury Outdoor Centre;

Hilton Outdoor Sports Centre;

Northfield Outdoor Sports Centre;

Ruthrieston Outdoor Sports Centre.

Bowling:

Albury Outdoor Centre;

Hilton Outdoor Sports Centre;

Northfield Outdoor Sports Centre;

Ruthrieston Outdoor Sports Centre;

Torry Outdoor Centre;

Westburn Outdoor Centre.

Tennis:

Albury Outdoor Sports Centre;

Torry Outdoor Sports Centre;

Hilton Outdoor Sports Centre;

Northfield Outdoor Sports Centre;

Ruthrieston Outdoor Centre.

Football:

Aulton Outdoor Sports Pitches;

Hazlehead Outdoor Pitches;

Inverdee Outdoor Pitches;

Sheddocksley Outdoor Sports Pitches.

Cricket:

Sheddocksley Outdoor Pitches;

Links Outdoor Pitches;

Indoor Sports Facilities Amenity Areas;

Alex Collie Sports and Community Centre;

Beach Leisure Centre;  
Bucksburn Swimming Pool;  
Kincorth Sports Centre;  
Northfield Swimming Pool;  
Peterculter Sports Centre;  
Sheddocksley Sports Pavilion;  
The Jesmond Centre;  
Torry Youth and Community Centre.

Sports pitches and associated amenity areas will be maintained to meet the required standards of Aberdeen City Council. The contract will initially be for a 5-year term. Subject to mutual agreement and performance there will be an option to extend for a further term of up to 5 years. The works and operation costs will be based on an output specification. Interested bidders must demonstrate their technical and professional capability to deliver the required range of grounds maintenance activities.

The contract will commence on 1.4.2015.

Note: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland website at <http://publiccontractsscotland.gov.uk>

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The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [http://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](http://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx)

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

#### **II.1.6. CPV code(s)**

77314000 Grounds maintenance services, 45112720 Landscaping work for sports grounds and recreational areas, 45212290 Repair and maintenance work in connection with sports facilities, 45236119 Repair work on sports fields, 77320000 Sports fields maintenance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 1 000 000 and 1 100 000 GBP

#### **II.2.2. Information about options**

Options: yes

Description of options: Option to extend the services as specified in the tender specification for a further period of up to 60 months.

Provisional timetable for recourse to these options:  
in months: 60 (from the award of the contract)

### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

### **II.3. Duration of the contract or time limit for completion**

Start 1.4.2015. Completion 31.3.2020

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

In the event that analysis of a bidder's financial position determines that additional measures are necessary to provide adequate assurance of a bidder's financial strength, a parent company guarantee or a bank guarantee may be required.

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Staged delivery payments, as per details contained in the tender documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and severally liable.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: As per the pre-tender and tender documents.

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: (1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are

established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: (1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

(1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years;

(2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;

(3) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.

(4) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(5) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.

(6) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## Section IV: Procedure

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### IV.1. Type of procedure

#### IV.1.1. Type of procedure

Restricted

#### IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 7

Objective criteria for choosing the limited number of candidates: As per tender questionnaire.

#### IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

### IV.2. Award criteria

#### IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### IV.2.2. Information about electronic auction

An electronic auction will be used: no

### IV.3. Administrative information

#### IV.3.1. File reference number attributed by the contracting authority

#### IV.3.2. Previous publication concerning this procedure

#### IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 17.6.2014

#### IV.3.4. Time limit for receipt of tenders or requests to participate

1.7.2014 - 12:00

#### IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

2.9.2014

#### IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

#### IV.3.7. Minimum time frame during which the tenderer must maintain the tender

#### IV.3.8. Conditions for opening of tenders

## Section VI: Complementary information

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### VI.1. Information about recurrence

### VI.2. Information about European Union funds

### VI.3. Additional information

(SC Ref:304645)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: Sport Aberdeen  
Postal address: Inspire Beach Boulevard  
Town: Aberdeen  
Postal code: AB24 5HP  
Country: United Kingdom  
E-mail: [info@sportaberdeen.co.uk](mailto:info@sportaberdeen.co.uk)

##### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: Sport Aberdeen will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. The period allows unsuccessful tenderers to seek further debriefing from the contracting organisation before the contract is entered into. Applicants have 2 working days from the notification of the award decision to request additional debriefing and that information has to be provided a minimum of 3 working days before the expiry of the standstill period. Such additional information should be required from the contact set out at 1.1.

##### **VI.4.3. Service from which information about the review procedure may be obtained**

##### **VI.5. Date of dispatch of this notice**

16.5.2014