

B-Brussels: DIGIT/R2/PO/2013/004 — Information and communication technology advice, benchmarking and consulting services (ABC III)

OJ S 100/2013 25/05/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: European Commission, Directorate-General for Informatics, Resources and Logistics Directorate, Procurement and Contracts Unit

Postal address: rue Belliard 28, Office: 07/142

Town: Brussels

Postal code: 1049

Country: Belgium

For the attention of: Mr Martin Bilbao, Head of Unit

E-mail: digit-contracts-info-centre@ec.europa.eu

Telephone: +32 22960762

Fax: +32 22957702

Internet address(es):

General address of the contracting authority: http://ec.europa.eu/dgs/informatics/procurement/calls_running/index_en.htm

Electronic access to information: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=242>

Additional information can be obtained from:

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

European institution/agency or international organisation

I.3. Main activity

Other: Information technologies.

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: European Parliament

Postal address: allée du Printemps

Town: Strasbourg Cedex

Postal code: 67070

Country: France

Official name: Council of the European Union

Postal address: rue de la Loi/Wetstraat 175

Town: Brussels

Postal code: 1048

Country: Belgium

Official name: European Securities and Markets Authority
Postal address: 103 rue de Grenelle
Town: Paris
Postal code: 75007
Country: France

Official name: European Centre for the Development of Vocational Training
Postal address: PO Box 22427
Town: Thessaloniki
Postal code: 551 02
Country: Greece

Official name: European Fisheries Control Agency
Postal address: PO Box 771
Town: Vigo (Pontevedra)
Postal code: 36200
Country: Spain

Official name: Community Plant Variety Office
Postal address: 3 boulevard Maréchal Foch
Town: Angers
Postal code: 49000
Country: France

Official name: European Asylum Support Office
Postal address: MTC Block A, Winemakers Wharf
Town: Valletta
Postal code: MT-1917
Country: Malta

Official name: European Centre for Disease Prevention and Control
Postal address: Tomtebodavägen 11A
Town: Stockholm
Postal code: SE-171 65
Country: Sweden

Official name: European Chemicals Agency
Postal address: PO Box 400
Town: Helsinki
Postal code: FI-00121
Country: Finland

Official name: European Food Safety Authority
Postal address: largo N. Palli 5/A
Town: Parma PR
Postal code: 43121
Country: Italy

Official name: European Institute for Gender Equality
Postal address: Svitrigailos g. 11M
Town: Vilnius
Postal code: LV-03228
Country: Latvia

Official name: European Medicines Agency
Postal address: Westferry Circus, Canary Wharf
Town: London
Postal code: E14 4HB
Country: United Kingdom

Official name: European Railway Agency

Postal address: PO box 20392

Town: Valenciennes

Postal code: 59307

Country: France

Official name: European Training Foundation

Postal address: Villa Gualino, viale Settimio Severo 65

Town: Turin TO

Postal code: 10133

Country: Italy

Official name: European Agency for Safety and Health at Work

Postal address: Gran Via, 33

Town: Bilbao (Biscay)

Postal code: 48009

Country: Spain

Official name: European Union Agency for Fundamental Rights

Postal address: Schwarzenbergplatz 11

Town: Vienna

Postal code: 1040

Country: Austria

Official name: European Agency for the Management of Operational Cooperation at the External Borders of the Member States of the European Union

Postal address: Rondo ONZ 1

Town: Warsaw

Postal code: 00-124

Country: Poland

Official name: European Agency for the operational management of large-scale IT systems in the area of freedom, security and justice

Postal address: Rävåla pst 4

Town: Tallinn

Postal code: 10143

Country: Estonia

Official name: Office for Harmonization in the Internal Market (Trade Marks and Designs)

Postal address: Avenida de Europa, 4

Town: Alicante (Alicante)

Postal code: 03008

Country: Spain

Official name: Clean Sky Joint Undertaking

Postal address: avenue de la Toison d'Or 56/60

Town: Brussels

Postal code: 1049

Country: Belgium

Official name: ENIAC Joint Undertaking

Postal address: avenue de la Toison d'Or 56/60

Town: Brussels

Postal code: 1049

Country: Belgium

Official name: European Joint Undertaking for ITER and the Development of Fusion Energy

Postal address: Torres Diagonal Litoral, Building B3

Town: Barcelona (Barcelona)

Postal code: 08019
Country: Spain
Official name: Fuel Cells and Hydrogen Joint Undertaking
Postal address: avenue de la Toison d'Or 56/60
Town: Brussels
Postal code: 1049
Country: Belgium
Official name: IMI Joint Undertaking
Postal address: avenue de la Toison d'Or 56–60
Town: Brussels
Postal code: 1060
Country: Belgium
Official name: SESAR Joint Undertaking
Postal address: avenue de Cortenbergh 100
Town: Brussels
Postal code: 1000
Country: Belgium
Official name: European Institute of Innovation and Technology
Postal address: Infopark, Neumann Janos utca 1/E.
Town: Budapest
Postal code: 1117
Country: Hungary
Official name: European Investment Bank
Postal address: 98–100, boulevard Konrad Adenauer
Town: Luxembourg
Postal code: 2950
Country: Luxembourg
Official name: European Defence Agency
Postal address: rue des Drapiers 17–23
Town: Brussels
Postal code: 1050
Country: Belgium
Official name: Eurojust (European Judicial Cooperation Unit)
Town: The Hague
Country: Netherlands
Official name: European Police Office
Town: The Hague
Country: Netherlands
Official name: Education, Audiovisual and Culture Executive Agency
Town: Brussels
Country: Belgium
Official name: Executive Agency for Health and Consumers
Town: Luxembourg
Country: Luxembourg
Official name: European Research Council Executive Agency
Town: Brussels
Country: Belgium
Official name: Research Executive Agency
Town: Brussels
Country: Belgium

Official name: Trans-European Transport Network Executive Agency

Town: Brussels

Country: Belgium

Official name: European External Action Service

Town: Brussels

Country: Belgium

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

DIGIT/R2/PO/2013/004 — Information and communication technology advice, benchmarking and consulting services (ABC III).

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 11: Management consulting services [6] and related services

Main site or place of performance: The main places of delivery shall be the premises of the EU institutions, bodies and agencies and the sites of the Joint Research Centres in particular Brussels, Luxembourg and Strasbourg.

Occasionally delivery may occur in any other place in the EU.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with several operators

Maximum number Envisaged maximum number of participants to the framework agreement
: 6

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

Acquisition of advice, benchmarking and consulting services for information and communication technology.

II.1.6. CPV code(s)

72220000 Systems and technical consultancy services, 72100000 Hardware consultancy services, 72150000 Computer audit consultancy and hardware consultancy services

II.1.7. Information about the Government Procurement Agreement (GPA)

II.1.8. Lots

This contract is divided into lots: yes

Tenders may be submitted for one or more lots

II.1.9. Information about variants

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The estimated volume required is indicated in Annex 4 — financial evaluation questionnaire lot

1 and lot 2.

The awarding authorities may exercise the option to increase the estimated amount of the contract at a later stage via negotiated procedure with the successful tenderer in accordance with Article 134(1)(f) of the rules of application of the Financial Regulation.

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 12 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Information about lots

Lot No: 1

Lot title: Advice and benchmarking

1) Short description

Advice is seen as a periodic and automatic process through which the Commission can regularly receive standardised information about relevant topics in the area of ICT.

Benchmarking is seen as a structured comparative analysis process that delivers reliable and independent information on the technical quality of IT infrastructures or services and on their relative financial performance.

2) CPV code(s)

72220000 Systems and technical consultancy services, 72100000 Hardware consultancy services, 72150000 Computer audit consultancy and hardware consultancy services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

The future contractor of lot 1 cannot be awarded lot 2, given that benchmarking of specific offers in high-level consultancy and studies under lot 2 cannot be independent if the benchmarker and the lot 2 contractor are the same economic operators.

Lot No: 2

Lot title: High-level consultancy and studies

1) Short description

High-level consultancy and studies are seen as provision of customised and individual, non-standard information for high-level and strategic issues.

2) CPV code(s)

72220000 Systems and technical consultancy services, 72100000 Hardware consultancy services, 72150000 Computer audit consultancy and hardware consultancy services

3) Quantity or scope

4) Indication about different time frame or duration

5) Additional information about lots

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See draft framework contract.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

See tendering specifications.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: yes

Description of particular conditions: See tendering specifications.

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

III.2.2. Economic and financial ability

List and brief description of conditions: See tendering specifications.

Minimum level(s) of standards possibly required: See tendering specifications.

III.2.3. Technical and professional ability

List and brief description of conditions:

See tendering specifications.

Minimum level(s) of standards possibly required:

See tendering specifications.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

DIGIT/R2/PO/2013/004.

IV.3.2. Previous publication concerning this procedure

Prior information notice

Notice number in the OJ S: [2013/S 65-108242](#) of 3.4.2013

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

19.7.2013

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Any EU official language

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 9 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 26.7.2013 - 10:00

Place:

European Commission, Directorate-General for Informatics, rue Belliard 28, 1049 Brussels, BELGIUM.

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: A maximum of 2 representatives per tenderer may attend the opening session.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

New registration procedure (e-tendering):

The tendering specifications and additional documents (including questions and answers) will be made available from the following website address: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=242>

If they wish so, interested parties may register via the website. This will allow them to be informed from the e-tendering system when an update with regard to the present call for tenders is made available.

Non-registered parties are invited to consult the website regularly. The Commission will not be liable if tenderers do not take notice of the additional information published on the website with regard to the present call for tenders.

No paper copy will be issued. The Directorate-General for Informatics was certified 'EMAS' in 2008 and adopts therefore environmentally friendly behaviour. EMAS is the eco-management and audit scheme, the EU voluntary instrument used by organisations to improve their environmental performance.

VI.4. Procedures for review

VI.4.1. Review body

Official name: General Court

Postal address: rue du Fort Niedergrünewald

Town: Luxembourg

Postal code: 2925

Country: Luxembourg

E-mail: generalcourt.registry@curia.europa.eu

Telephone: +352 4303-1

Fax: +352 4303-2100

Internet address: <http://curia.europa.eu/>

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: Within 2 months of the notification to the plaintiff or, in the absence thereof, of the day on which it came to the knowledge. A complaint to the European Ombudsman does not have as an effect either to suspend this period or to open a new period for lodging appeals.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: European Commission, Directorate-General for Informatics, Resources and Logistics Directorate, Procurement and Contracts Unit

Postal address: rue Belliard 28, Office: 07/142

Town: Brussels

Postal code: 1049

Country: Belgium

E-mail: digit-contracts-info-centre@ec.europa.eu

Telephone: +32 22960762

Fax: +32 22957702

Internet address: http://ec.europa.eu/dgs/informatics/procurement/index_en.htm

VI.5. Date of dispatch of this notice

15.5.2013