

**United Kingdom-Belfast: Property insurance services**

OJ S 94/2015 16/05/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Arthur J Gallagher Insurance Broking Limited

Postal address: Metropolitan Building, 29/31 Alfred Street

Town: Belfast

Postal code: BT2 8ED

Country: United Kingdom

For the attention of: Catherine Millar

E-mail: [catherine\\_millar@ajg.com](mailto:catherine_millar@ajg.com)

Telephone: +44 2890241651

Fax: +44 2890240441

**Internet address(es):**General address of the contracting authority: [www.ajginternational.com](http://www.ajginternational.com)Address of the buyer profile: [http://www.mytenders.org/search/Search\\_AuthProfile.aspx?ID=AA25027](http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA25027)Electronic access to information: <https://www.hightail.com/download/bXBZdFdUayttUUUxWjhUQw>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Housing and community amenities

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Provision of specific insurance covers excluding broker services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: Belfast, Northern Ireland.

NUTS code UK United Kingdom

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

**II.1.4. Information about framework agreement**

**II.1.5. Short description of the contract or purchase(s)**

Tender for supply of insurance programme/ insurance related services excluding broker services.

**II.1.6. CPV code(s)**

66515200 Property insurance services, 66516400 General liability insurance services

**II.1.7. Information about the Government Procurement Agreement (GPA)**

**II.1.8. Lots**

This contract is divided into lots: no

**II.1.9. Information about variants**

Variants will be accepted: no

**II.2. Scope of the procurement**

**II.2.1. Total quantity or scope**

Supply of all lots as described in the tender documents.

Estimated value excluding VAT:

Range: between 200 000 and 2 000 000 GBP

**II.2.2. Information about options**

Options: yes

Description of options: Long Term Agreement options for 24 or 36 Months.

**II.2.3. Information about renewals**

This contract is subject to renewal: no

**II.3. Duration of the contract or time limit for completion**

Duration in months: 12 (from the award of the contract)

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions related to the contract**

**III.1.1. Deposits and guarantees required**

**III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

**III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

**III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As stated in Tender Form.

Tenders invited from Insurance Companies, Underwriting Agencies and Lloyds underwriters — these contracts are not open to insurance brokers.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: As stated in Tender Form.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As stated in Tender Form.

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: yes

Reference to the relevant law, regulation or administrative provision: Financial Services and Markets Act (2000), Insurance Companies Act (1982) and other statutory modifications thereof.

#### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Open

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

### **IV.2. Award criteria**

#### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

### **IV.3. Administrative information**

#### **IV.3.1. File reference number attributed by the contracting authority**

#### **IV.3.2. Previous publication concerning this procedure**

#### **IV.3.3.**

**Conditions for obtaining specifications and additional documents or descriptive document**

**IV.3.4. Time limit for receipt of tenders or requests to participate**

17.6.2015 - 17:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

until: 29.7.2015

**IV.3.8. Conditions for opening of tenders**

Date: 18.6.2015 - 9:00

Place:

Arthur J Gallagher, Metropolitan Building, 29/31 Alfred Street, Belfast BT2 8ED.

**Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

**VI.3. Additional information**

(MT Ref:153532).

**VI.4. Procedures for review**

**VI.4.1. Review body**

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

13.5.2015