

**United Kingdom-London: Lift-maintenance services**  
**OJ S 94/2015 16/05/2015**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Kings College London

Postal address: Capital House, 2nd Floor, Purchasing Services, 42 Weston Street

Town: London

Postal code: SE1 3QD

Country: United Kingdom

For the attention of: Howard Wilson

E-mail: [howard.wilson@kcl.ac.uk](mailto:howard.wilson@kcl.ac.uk)

Telephone: +44 2078488293

Fax: +44 2078486008

**Internet address(es):**

General address of the contracting authority: <http://www.kcl.ac.uk/about/structure/admin/purchasing/supply/>

**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address

**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

Education

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

KCL-00000727 Lift Maintenance Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 1: Maintenance and repair services

NUTS code UKI12 Inner London - East

**II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

#### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

This tender is for provision of comprehensive maintenance contract for a six year period. The initial period will be two years followed by four years, subject to performance, at the Employer's discretion for circa 120 lifts of various types within the University's estate as per appendix 1.

The scope of works shall be principally as follows:

- (a) Fully comprehensive maintenance with regular servicing of the lift equipment to the specified schedules. The University will undertake a financial review during year two of the contract with an option to change the contract to semi-comprehensive after year two.
- (b) Specified response times to emergency call outs, both during and outside of normal working hours, which may require repairs or other urgent attention.
- (c) Servicing must be carried out to the whole of the equipment as detailed in the specification.
- (d) Replacement of parts at no additional cost unless specifically excluded as stated
- (e) Maintain a reasonable stock of replacement parts and equipment within each Service Engineers vehicle. The Employer may also be able to facilitate limited storage at or more sites.
- (f) The Contractor shall include for annual SAFed LG1 examinations.
- (g) The Contractor shall include for attendance to monthly progress meetings at the Employer's premises, to discuss as a minimum performance, payment and health & safety.

#### **II.1.6. CPV code(s)**

50750000 Lift-maintenance services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

### **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

The contract is to service the lifts across the University's estate. The estate is constantly undergoing change and the contract will be subject to new additions from time to time and disposals.

Estimated value excluding VAT:

Range: between 1 500 000 and 2 000 000 GBP

#### **II.2.2. Information about options**

Options: no

#### **II.2.3. Information about renewals**

#### **II.3. Duration of the contract or time limit for completion**

Duration in months: 72 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

### **III.1.1. Deposits and guarantees required**

Deposits and guarantees may be required and if applicable a Parent Company Guarantees.

### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Payments will be made in accordance with the form of contract incorporating any amendments.

### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Joint and Several Liability.

### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

## **III.2. Conditions for participation**

### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: As stated in Pre-Qualification Questionnaire and supporting documentation.

### **III.2.2. Economic and financial ability**

List and brief description of conditions: As stated in Pre-Qualification Questionnaire and supporting documentation.

Minimum level(s) of standards possibly required: Minimum Turnover 1 000 000 GBP per annum

Public Liability Insurance 10 000 000 GBP

Employer Liability Insurance 10 000 000 GBP

Product Liability Insurance 5 000 000 GBP

Professional Indemnity Insurance 2 000 000 GBP.

### **III.2.3. Technical and professional ability**

List and brief description of conditions:

As stated in Pre-Qualification Questionnaire and supporting documentation.

### **III.2.4. Information about reserved contracts**

## **III.3. Conditions specific to services contracts**

### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: The objective of the qualification process is to assess the responses to the PQQ and select Potential Providers to proceed to the next stage of the procurement. The Authority will select the top 5 scoring companies subject to them meeting the minimum criteria.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

KCL-00000727

##### **IV.3.2. Previous publication concerning this procedure**

no

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents: 12.6.2015

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

12.6.2015 - 16:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

25.6.2015

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

##### **IV.3.8. Conditions for opening of tenders**

Date: 23.7.2015 - 12:00

Place:

Capital House, Weston Street, London

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Director of Estates and Facilities Procurement.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: no

## **VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

## **VI.3. Additional information**

Suppliers are required to register and express interest via the University's electronic tendering site at the following URL: <https://in-tendhost.co.uk/kcl/>

The College reserves the right to cancel the tender process at any stage. The College does not accept any liability for any cost incurred in tendering. Please note all submissions must be made electronically unless otherwise expressed in the tender documents. All submissions will be subject to the College's conditions of electronic submission found at the following URL:

<http://www.kcl.ac.uk/aboutkings/orgstructure/ps/purchasing/suppliers/etender.aspx>

All tenders must be priced in sterling and payments under the Contract will be made in sterling.

## **VI.4. Procedures for review**

### **VI.4.1. Review body**

Official name: King's College London

Postal address: Strand

Town: London

Postal code: WC2R 2LS

E-mail: [howard.wilson@kcl.ac.uk](mailto:howard.wilson@kcl.ac.uk)

### **VI.4.2. Review procedure**

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10-calendar-day standstill period at the point information on the award of the contract is communicated to tenders. This period allows unsuccessful tenderers to seek such information as included in the Public Contracts Regulations 2006 (as amended). If an appeal regarding the award of this contract cannot be resolved, the regulations provide for aggrieved parties to take action in the High Court. Any such action must be taken promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the awards decision. If a contract has been entered into, the Court may only award damages.

### **VI.4.3. Service from which information about the review procedure may be obtained**

## **VI.5. Date of dispatch of this notice**

13.5.2015