

Denmark-Gentofte: Printers and plotters
OJ S 87/2017 05/05/2017
Contract notice – utilities
Services

Legal Basis:

Directive 2014/25/EU

Section I: Contracting entity

I.1. Name and addresses

Official name: DONG Energy Oil and Gas A/S

National registration number: DK27446485

Postal address: Nesa Allé 1

Town: Gentofte

NUTS code: DK0 Danmark

Postal code: 2820

Country: Denmark

Contact person: Christian Sonnemann

E-mail: csonn@dongenergy.dk

Internet address(es):

Main address: <http://www.dongenergy.com>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://dongenergy.scanmarket.com/SupplierRegistration/NewSupplier?eventId=206268&ccsum=25882eab317b83d062c33d238ea40903>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://dongenergy.scanmarket.com/SupplierRegistration/NewSupplier?eventId=206268&ccsum=25882eab317b83d062c33d238ea40903>

I.6. Main activity

Electricity

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Service, maintenance and supply of multi function printers.

II.1.2. Main CPV code

30232100 Printers and plotters

II.1.3. Type of contract

Services

II.1.4. Short description

DONG Energy Group is one of the leading energy groups in Northern Europe. DONG Energy Group's business is based on procuring, producing, distributing and trading a broad spectrum

of commodities across the entire energy supply chain in Northern Europe. DONG Energy Oil and Gas A/S is a part of DONG Energy Group and intend to enter into an agreement on support and maintenance services for multi function printers and therefore publish this Contract Notice in order to select the suppliers invited to participate in the tender. The current fleet consists of 406 MFPs, with 323 being placed at our Danish locations. DONG Energy's estimation is that approx. 5 % of those need to be replaced in the coming 2 years. DONG Energy wants to enter into an agreement for 2 (two) years with the option to extend for another year.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: DK Danmark

NUTS code: DE Deutschland

NUTS code: NL Nederland

NUTS code: UK United Kingdom

NUTS code: PL Polska

NUTS code: SE Sverige

NUTS code: NO Norge

Main site or place of performance: All DONG Energy locations worldwide.

II.2.4. Description of the procurement

Maintenance, service, and hardware replacement for MFPs for a period of 2 (two) years with an option to extend for a period up to a further 1 (one) year.

Interested parties should have demonstrated capability and experience in the specialist areas to meet the requirements and the service level that are associated with these services/ requirements.

Summary of requirements:

— Service and Maintenance for MFPs;

— Supply of new MFPs and Follow-me System in case old ones need to be replaced;

— Note: The current Follow-Me system Equipment is entirely Safe Q based. Any additional equipment will be expected to clearly demonstrate full interoperability between the current infrastructure and any proposed new equipment.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 24

This contract is subject to renewal: yes

Description of renewals:

1 x 12 months.

II.2.9.

Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 5
Objective criteria for choosing the limited number of candidates:

Maximum 5 Candidates will be pre-qualified for the tender procedure.

If the number of Candidates applying for pre-qualification exceeds 5, the Contracting Entity will perform the pre-qualification on the basis of an evaluation of each Candidate's respective economic and financial standing as well as technical ability/professional ability. The 5 best Candidates will be pre-qualified.

The assessment regarding the Candidate's economic and financial standing will be based upon the below criteria:

- Equity;
- Solvency ratio;
- EBIT margin (if annual accounts are available);
- Liquidity ratio.

The Candidate is encouraged to have the financially strongest possible parent or associated company include a document (Letter of Support) stating that they will issue a Parent Company Guarantee / Performance Guarantee at a later stage.

If such a Letter of Support is included, the Contracting Entity will base its economic and financial assessment of the Candidate on the supporting entity as well. The assessment will be based only on the information included in the application.

The assessment regarding the Candidate's technical ability/professional ability will be based upon the submitted references.

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: yes

Description of options:

Option to extend the agreement: 1 x 12 months.

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.2. Economic and financial standing

List and brief description of selection criteria:

Candidates must submit the following information and formalities necessary for evaluating if the requirements are met:

- A. Candidate's financial and economic capacity in the form of overall turnover for the past 2 years, plus equity, liabilities and pre-tax profits for the most recent available accounting years.
- B. A Candidate shall submit the most recent audited annual accounts.

Note: the latest Annual Accounts containing the previous year will also be accepted. If the Candidate is a newly established entity and therefore cannot provide 2 years of Annual Accounts the Candidate will have to submit its latest Annual Accounts or Opening Balance.

C. Information about the Candidate: The Candidate shall submit a description of ownership and corporate structure. If the Candidate is a subsidiary, the Candidate shall submit the name of the highest possible group parent — being an entity directly or indirectly controlling more than 50 % of the Candidate.

If a Candidate wishes to improve its economic and financial assessment by submitting a Letter of Support, an authorized signatory from the supporting legal entity will have to sign the Letter of Support. If a Letter of Support is submitted, the assessment of the economic and financial standing of the Candidate will be based on the information about both entities. In such case, the annual accounts of the other legal entity for the previous 2 years must be submitted. If the other legal entity is a parent company to the Candidate it is possible to submit consolidated accounts instead of annual accounts.

Note: A 'Letter of Support' template can be requested from the Contracting Entity.

If a consortium applies for pre-qualification, the information above must be submitted for each member of the consortium.

Minimum level(s) of standards possibly required:

- Minimum turnover of 100 000 000 DKK in the last fiscal year.
- A liquidity ratio above 0.9 in last fiscal year.

DONG Energy will reject all applications from Candidates that do not reach the minimum levels of standards, i.e. such Candidates will not be pre-qualified and will not be invited to submit their tender.

III.1.3. Technical and professional ability

List and brief description of selection criteria:

Candidates must submit the following information and formalities necessary for evaluating, if the minimum requirements are met:

- Detailed reference list of significant completed or on-going relevant deliveries made by the Candidate within the last 3 years similar to the goods and services covered by this tender. The reference list should include the customer name and contact information, location, sector, scope and detailed information (period of delivery, contact information, etc.). The list shall include up to 3 (three) references. DONG Energy reserves the right to contact the submitted references in order to check whether the provided information is correct.

The pre-qualification selection will be based on an overall assessment of the submitted references documenting the Candidate's technical capacity within delivery of network equipment and services by use of the following selection criteria:

- Similar complexity and size in delivery of goods and services as DONG Energy is requesting.

III.1.4. Objective rules and criteria for participation

List and brief description of rules and criteria:

Please remember to submit the information for participation in the European Single

Procurement Document (ESPD), which will be available with the other Tender documents.

Please note that Part III: Exclusion Grounds A and B in the ESPD do not apply to this contract notice.

III.1.8. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Participants in a Consortium will have joint and several liability. A contact person for the Consortium should be pointed out.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 05/06/2017 Local time: 13:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

Maximum five (5) Candidates will be pre-qualified for the tender procedure based on the results of the pre-qualification.

If the number of Candidates applying for pre-qualification exceeds 5 (five), the Contracting Entity will perform the pre-qualification on the basis of an evaluation of each Candidate's respective economic and financial standing as well as technical ability/professional ability. Based on such evaluation, the 5 (five) best Candidates will be pre-qualified.

The contracting entity reserves the right — subject to the principles of equal treatment and transparency — to request a Candidate to submit missing or insufficient information according to section III.2.1), III.2.2) and III.2.3) or, if applicable, to use information already in the Contracting entity's possession; or obtain such information provided it is publicly available. However, the contracting entity is not obliged to do so.

The applicant must submit a completed European Single Procurement Document (ESPD) to apply for pre-qualification for this tender procedure. The ESPD for this tender can be found in the pre-qualification material via DONG Energy's tender system (ScanMarket).

To complete the ESPD, please:

- Save the XML file onto your own computer;
- Open the link <https://ec.europa.eu/growth/tools-databases/espd/welcome>;
- Choose the preferred language;
- Choose 'I am an economic operator';

- Choose 'Import ESPD';
- Upload the XML file of the ESPD;
- Choose the country of your companies origin;
- Fill out and complete the ESPD with the information required in this contract notice;
- When finished filling out the ESPD, save it as an xml-file on your computer;
- Upload the xml file to ScanMarket as your/a part of your request for pre-qualification.

Please note the following:

— An applicant participating on its own, but relying on the capacities of 1 or more other entities, must ensure that the application includes the applicants own ESPD together with a separate ESPD from each of the entities it relies on with a completed part II: 'Information concerning the economic operator' and part III: 'Exclusion grounds' of the ESPD as well as the relevant information regarding part IV: 'Selection criteria' and part V: 'Reduction of the number of qualified candidates'. The ESPD from each of the entities should be duly filled and signed by the entities concerned.

Further Where an applicant wants to rely on the capacities of other entities, it shall prove to the contracting authority that it will have at its disposal the resources necessary, for example, by producing a commitment by those entities to that effect, which must be submitted as part of the final documentation.

— Where groups of economic operators, including temporary associations, participate together in the procurement procedure, a complete separate ESPD for each the participating economic operators must be submitted.

Further the final documentation must include a signed declaration by all parties of the group of economic operators (joint venture, consortium or other) stating that all economic operators assume joint and several liabilities towards the Contracting Authority for the performance of the contract as a whole.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Klagenævnet for Udbud
 Postal address: Nævnenes Hus, Toldboden 2
 Town: Viborg
 Postal code: 8800
 Country: Denmark
 E-mail: klfu@erst.dk
 Telephone: +45 35291095
 Internet address: www.klfu.dk

VI.4.4. Service from which information about the review procedure may be obtained

Official name: Konkurrence- og Forbrugerstyrelsen
 Postal address: Carl Jacobsens Vej 35
 Town: Valby
 Postal code: 2500
 Country: Denmark
 E-mail: kfst@kfs.dk

VI.5. Date of dispatch of this notice

04/05/2017