

United Kingdom-Ross-shire: Legal services
OJ S 72/2019 11/04/2019
Contract award notice
Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Albyn Housing Society Ltd
Postal address: 98-104 High Street, Invergordon
Town: Ross-shire
NUTS code: UKM6 Highlands and Islands
Postal code: IV18 0DL
Country: United Kingdom
Contact person: Graeme Hamilton
E-mail: graeme.hamilton@albyn-enterprises.co.uk
Telephone: +44 1349852978

Internet address(es):

Main address: www.albynhousing.org.uk
Address of the buyer profile: https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA18062

I.4. Type of the contracting authority

Other type: Housing Association

I.5. Main activity

Housing and community amenities

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Provision of Legal Services — Tenancy Management
Reference number: AHS/INN/000388

II.1.2. Main CPV code

79100000 Legal services

II.1.3. Type of contract

Services

II.1.4. Short description

Albyn would like to procure a legal services provider to provide expert advice and support to its customer services teams in relation to all aspects of tenancy management and enforcement action. In particular, this provider will support Albyn in the recovery of rent, service charge and factoring arrears and in responding to anti-social behaviour. The anticipated length of contract is 4 years with the option for a 1-year extension.

II.1.6. Information about lots

This contract is divided into lots: no

II.1.7. Total value of the procurement

Value excluding VAT: 100 000,00 GBP

II.2. Description

II.2.2. Additional CPV code(s)

79100000 Legal services, 79110000 Legal advisory and representation services, 79112000 Legal representation services, 79130000 Legal documentation and certification services, 79140000 Legal advisory and information services

II.2.3. Place of performance

NUTS code: UKM6 Highlands and Islands
Main site or place of performance: Highland

II.2.4. Description of the procurement

Services will include, but are not limited to:

- working in partnership with, and on the instruction of, Albyn's customer services teams to represent Albyn's interests in situations where tenancy enforcement action is required,
- debt recovery action on behalf of Highland Residential's factoring service,
- issuing legal action warning letters,
- raising court proceedings,
- representation in court,
- management and monitoring of cases in the court system,
- providing specialist advice on all areas of housing law, including social and private housing,
- providing briefings as required to Albyn's board, senior management and staff on relevant case law and changes in legislation.

II.2.5. Award criteria

Quality criterion - Name: Sector Knowledge and Experience / Weighting: 25

Quality criterion - Name: Proposed team / Weighting: 20

Quality criterion - Name: Client focus / Weighting: 25

Quality criterion - Name: Delivery of results / Weighting: 20

Quality criterion - Name: Sustainability and community benefit / Weighting: 10

Cost criterion - Name: Price / Weighting: 30

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.1. Previous publication concerning this procedure

Notice number in the OJ S: [2018/S 154-353396](#)

IV.2.8. Information about termination of dynamic purchasing system

IV.2.9. Information about termination of call for competition in the form of a prior information notice

Section V: Award of contract

Contract No: AHS/INN/000388

A contract/lot is awarded: yes

V.2. Award of contract

V.2.1. Date of conclusion of the contract

01/11/2018

V.2.2. Information about tenders

Number of tenders received: 7

Number of tenders received from SMEs: 5

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: no

V.2.3. Name and address of the contractor

Official name: Harper Macleod LLP

Postal address: The Ca'd'oro, 45 Gordon Street

Town: Glasgow

NUTS code: UKM Scotland

Postal code: G1 3PE

Country: United Kingdom

Telephone: +44 1412279369

The contractor is an SME: no

V.2.4. Information on value of the contract/lot

Initial estimated total value of the contract/lot: 100 000,00 GBP

Total value of the contract/lot: 100 000,00 GBP

V.2.5. Information about subcontracting

Section VI: Complementary information

VI.3. Additional information

The contractor appointed will be an organisation that has demonstrated experience, resources and competencies in delivering services of this nature. Albyn Housing Society must be satisfied that a firm so appointed will not pose an unacceptable risk. Further information may be required from bidders to determine the extent of any potential risks posed.

Bidders may be excluded from this procurement process if they are in any of the situations referred to in regulations 8 and 9 of the Procurement (Scotland) regulations 2016.

Bidders may be excluded from the procurement procedure in cases of:

- serious misrepresentation in filling in the ESPD,
- serious misrepresentation of, or withholding, the information required for the verifications of the absence of grounds for exclusion,
- serious misrepresentation of the fulfilment of the selection criteria,
- where the bidder is unable to submit relevant supporting documents.

Bidders responses to the ESPD will be assessed on the basis of:

2A.1 - 2D1.1: information only;

3A - 4C.8.2: pass/fail;

4C.10: information only;

4D.1 - 4D2.2: pass/fail.

(SC Ref:580098).

VI.4. Procedures for review

VI.4.1. Review body

Official name: Albyn Housing Society Ltd

Postal address: 98-104 High Street, Invergordon

Town: Ross-shire

Postal code: IV18 0DL

Country: United Kingdom

Telephone: +44 1349852978

Internet address: www.albynhousing.org.uk

VI.5. Date of dispatch of this notice

08/04/2019