

NO-Oslo: accommodation, building and window cleaning services

OJ S 102/2012 31/05/2012

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Sivilombudsmannen

Postal address: Akersgt 8, Postboks 3 Sentrum, 0101.

Town: Oslo

Postal code: 0158

Country: Norway

For the attention of: Solveig Antila

Telephone: +47 22828500

Fax: +47 22828511

Internet address(es):

General address of the contracting authority: www.sivilombudsmannen.no/

Address of the buyer profile: http://www.doffin.no/search/Search_AuthProfile.aspx?ID=AA29112

Additional information can be obtained from:

Official name: Sivilombudsmannen

Postal address: Akersgt 8, Postboks 3 Sentrum, 0101.

Town: Oslo

Postal code: 0158

Country: Norway

For the attention of: Solveig Torgersen

Telephone: +47 22828500

Fax: +47 22828511

Internet address: www.sivilombudsmannen.no/

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address

I.2. Type of the contracting authority

Other: The Parliamentary Ombudsman

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1.

Title attributed to the contract by the contracting authority

Contest for cleaning services.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 14: Building-cleaning services and property management services

Main site or place of performance: Oslo, Norway.

NUTS code

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The Parliamentary Ombudsman shall enter into an agreement for the supply of daily cleaning of the premises for a total of 1451 m² spread over five floors. Agreement will be entered into with 1 (one) supplier.

The agreement shall be for a period of 2 (two) years with a possible extension under the same conditions for a further 1 + 1 years (maximum term of four years). After the expiry of the contract period the contract continues with 1 (one) year, unless the Ombudsman notifies supplier of anything else within three months before expiry of the contractual period.

The agreement runs from 10.1.2012.

Note: To register your interest in this notice and obtain any additional information please visit the Doffin Web Site at http://www.doffin.no/Search/Search_Switch.aspx?ID=259224.

II.1.6. CPV code(s)

90911000 Accommodation, building and window cleaning services, 90919000 Office, school and office equipment cleaning services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

The Parliamentary Ombudsman shall enter into an agreement for the supply of daily cleaning of the premises for a total of 1451 m² spread over five floors.

The agreement shall be for a period of 2 (two) years with a possible extension under the same conditions for a further 1 + 1 years (maximum term of four years). After the expiry of the contract period the contract continues with 1 (one) year, unless the Ombudsman notifies supplier of anything else within three months before expiry of the contractual period.

Estimated value excluding VAT:

Range: between 1 200 000 and 1 400 000 NOK

II.2.2. Information about options

Options: yes

Description of options: The agreement shall be for a period of 2 (two) years with a possible extension under the same conditions for a further 1 + 1 years (maximum term of four years).

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 2

II.3. Duration of the contract or time limit for completion

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

See tender documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: (1) Company registration certificate.

(2) Value added tax certificate (National requirement)

(3) Company tax certificate (National requirement)

(4) Self-declaration in compliance with Appendix 2 (HSE) of the Norwegian procurement regulations (National requirement)

Supplier must be a legally established company.

Supplier shall document that all obligations relating to the payment of taxes and fees are met.

Supplier shall demonstrate that all legal requirements in Norway for health, safety and environment (HSE) have been met, or will be met by the award of contract.

III.2.2. Economic and financial ability

List and brief description of conditions: (1) Other documentation required (please state below)

Supplier shall attach a credit evaluation from a credit evaluation company, no older than 6 months.

Minimum level(s) of standards possibly required: Supplier shall be credit worthy.

III.2.3. Technical and professional ability

List and brief description of conditions:

(1) A list of the principal deliveries effected, or main services provided, by the company, in the past three years, with the values, dates and recipients (for supply and service contracts)

(2) Other documentation required (please state below)

Documentation Requirements 2: Report on existing procedures to document that the requirement is met. If the procedures are described in the company's quality or environmental management system according to ISO 14001, EMAS or other third party systems, it is

sufficient to present a valid certificate. Any license for the Swan label for cleaning services or other similar arrangements.

Minimum level(s) of standards possibly required:

1. Supplier shall have good experience from similar assignments.
 2. Supplier shall have qualifications that ensure low environmental impact in the performance of service. Supplier shall have:
 - Plan for staff training in safety, including waste management.
- Cleaning methods, use of cleaning agents and equipment.
- Written work instructions.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: yes

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

IV.3.4. Time limit for receipt of tenders or requests to participate

6.8.2012 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

until: 10.10.2012

IV.3.8. Conditions for opening of tenders

Date: 6.8.2012 - 13:00

Place:

Sivilombudsmannen, Norway.

Section VI: Complementary information

VI.1. Information about recurrence

VI.2. Information about European Union funds

VI.3. Additional information

(NT Ref:259203).

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

29.5.2012