

**United Kingdom-Exeter: Financial and insurance services**  
**OJ S 98/2014 22/05/2014**  
**Contract notice**  
**Services**

**Directive 2004/18/EC**

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Devon & Somerset Fire & Rescue Service

Postal address: The Knowle, Clyst St George

Town: Exeter

Postal code: EX3 0NW

Country: United Kingdom

For the attention of: Mr Luke Malton

E-mail: [lmalton@dsfire.gov.uk](mailto:lmalton@dsfire.gov.uk)

**Internet address(es):**

General address of the contracting authority: [www.dsfire.gov.uk](http://www.dsfire.gov.uk)

Address of the buyer profile: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)

**Additional information can be obtained from:**

Official name: Devon and Somerset Fire and Resue Service

Country: United Kingdom

Internet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

Official name: Devon and Somerset Fire and Rescue Service

Country: United Kingdom

Internet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)

**Tenders or requests to participate must be submitted:** Official name: Devon and Somerset Fire and Rescue Service

Country: United Kingdom

Internet address: [www.bluelight.gov.uk](http://www.bluelight.gov.uk)

**I.2. Type of the contracting authority**

Body governed by public law

**I.3. Main activity**

Public order and safety

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: yes

**Section II: Object of the contract**

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**II.1. Description**

**II.1.1. Title attributed to the contract by the contracting authority**

DS118-13 Discretionary Mutual Management Services.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 6: Financial services a) Insurances services b) Banking and investment services

Main site or place of performance: UK.

NUTS code

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

### **II.1.5. Short description of the contract or purchase(s)**

Provision of Hybrid Discretionary Mutual Management Services to the Fire and Rescue Insurance Consortium including but not limited to;

- Executive Management,
- Establishment of a Hybrid Discretionary Mutual,
- Programme Optimisation,
- Underwriting & Operations,
- Protection Programme (Excess & Aggregate Insurances. NB: Excludes procurement of insurance),
- Claims,
- Finance,
- IT (enabling & supporting the other Service Components),
- Governance, Legal, Regulatory & Compliance,
- Operational Actuarial,
- Independent Actuarial,
- Marketing (Mutual Membership),
- Risk Management,
- Resilience & Business Continuity,
- Pool Risk Register.

### **II.1.6. CPV code(s)**

66000000 Financial and insurance services

### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

### **II.1.8. Lots**

This contract is divided into lots: no

### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

### **II.2.1. Total quantity or scope**

The Fire and Rescue Insurance Consortium (FRIC) is seeking to appoint a hybrid discretionary mutual management services provider for the fire and rescue authorities within the FRIC through a shared solution and has appointed Devon and Somerset Fire and Rescue Authority to lead in the procurement process. For the purposes of the Public Contracts Regulations 2006 (as amended), Devon and Somerset Fire and Rescue Authority will be acting on behalf of all FRIC Members and will be the Contracting Authority.

Following the award of Contract and once the discretionary mutual has been established, it is

the intention to novate the Contract from Devon and Somerset Fire and Rescue Authority to the discretionary mutual entity (likely to be called the Fire and Rescue Insurance Consortium Limited).

It is the intention that the resultant Contract will be available to all Fire and Rescue Services in England and Wales upon joining the discretionary mutual entity.

The Protection Programme Insurances (the Hybrid element of the discretionary mutual) which are likely to incorporate Excess and Aggregate Insurances are out of scope of this procurement.

Estimated value based on total contract period and takes account of the fact that more Fire and Rescue Services could join the discretionary mutual throughout the life of the contract.

Estimated value excluding VAT:

Range: between 2 000 000 and 20 000 000 GBP

## **II.2.2. Information about options**

Options: yes

Description of options: The Contract will include an option to extend for up to twenty-four (24) months (2years) by means of two twelve (12) month extension periods. The option to extend will be at the discretion of FRIC and will be exercised during the final one (1) year of the initial term of the Contract.

## **II.2.3. Information about renewals**

### **II.3. Duration of the contract or time limit for completion**

Duration in months: 67 (from the award of the contract)

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

Minimum Insurance levels:

Employers liability (min cover for each and every claim or series of claims arising from any one event) - 5 000 000 GBP.

Public liability (min cover for each and every claim or series of claims arising from any one event) - 5 000 000 GBP.

Products liability (min cover for each and every claim or series of claims arising from any one event and in the aggregate) - 5 000 000 GBP.

Professional Indemnity (min cover) - 10 000 000 GBP for each and every claim or 15 000 000 GBP aggregate and one reinstatement.

Crime Cover (min cover) - 5 000 000 GBP aggregate

Performance Bond / Parent Company Guarantee may be required at the discretion of FRIC

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

Details will be provided in the contract documents.

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

Organisations wishing to bid as either a consortium or subcontracting arrangement will not be precluded from submitting a response to the PQQ.

Organisations bidding as a consortium will be regarded as partners. If successful and awarded the Contract, the partners will be jointly and severally liable under the Contract terms. For

organisations bidding with a subcontracting arrangement, the lead organisation will be liable under the contract terms for the actions of the Subcontractors.

In either a consortium or subcontracting arrangement a Lead Bid Partner/organisation will need to be identified and all correspondence in relation to this procurement will be sent to the Lead Bid Partner/organisation only.

A consortium will be required to indicate in its response to the PQQ whether the partnership will take the form of:

- a) a new or existing legal entity which will sign the Contract with the members of the FRIC in case of award; or
- b) a group of partners not constituting a new legal entity, who via a power of attorney, signed by an authorised representative of each partner (except the Lead Bid Partner), designate one of the partners as Lead Bid Partner, and mandate him as lead contractor to sign the Contract with the members of the FRIC in case of award.

The composition and constitution of the consortium and the allocation of the scope of tasks amongst the members (as set out in the Potential Providers' response) shall not be altered without the prior written consent of the members of the FRIC which consent may be withheld at their discretion.

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: In accordance with Regulation 23 of the Public Contracts Regulations 2006 and as set out in the Pre-Qualifying Questionnaire (PQQ).

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: In accordance with Regulation 24 of the Public Contracts Regulations 2006 and as set out in the Pre-Qualifying Questionnaire (PQQ).

Potential Providers should be able to demonstrate financial stability and an acceptable level of risk.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

In accordance with Regulation 25 of the Public Contracts Regulations 2006 and as set out in the Pre-Qualifying Questionnaire (PQQ).

Minimum level(s) of standards possibly required:

As set out in the Pre-Qualifying Questionnaire (PQQ).

#### **III.2.4. Information about reserved contracts**

### **III.3. Conditions specific to services contracts**

#### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

#### **III.3.2. Information about staff responsible for the performance of the contract**

## **Section IV: Procedure**

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### **IV.1. Type of procedure**

#### **IV.1.1. Type of procedure**

Restricted

#### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 5

Objective criteria for choosing the limited number of candidates: As indicated in the PQQ documentation. Potential Providers will be limited by reference to the Pass/Fail criteria and responses to the PQQ.

#### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **IV.2.2. Information about electronic auction**

An electronic auction will be used: no

#### **IV.3. Administrative information**

##### **IV.3.1. File reference number attributed by the contracting authority**

DS118-13

##### **IV.3.2. Previous publication concerning this procedure**

Prior information notice

Notice number in the OJ S: [2013/S 249-436032](#) of 24.12.2013

##### **IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

##### **IV.3.4. Time limit for receipt of tenders or requests to participate**

27.6.2014 - 12:00

##### **IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

19.5.2014

##### **IV.3.6. Languages in which tenders or requests to participate may be submitted**

English.

##### **IV.3.7. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

##### **IV.3.8. Conditions for opening of tenders**

Persons authorised to be present at the opening of tenders: yes

Information about authorised persons and opening procedure: Tenders will be opened by Devon and Somerset Fire and Rescue Authority employees, care of the Democratic Services Department, located at DSFRS Headquarters, Exeter, Devon.

#### **Section VI: Complementary information**

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**VI.1. Information about recurrence**

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information**

**VI.4. Procedures for review**

**VI.4.1. Review body**

Official name: High Court of England and Wales

Postal address: Royal Courts of Justice, Strand London

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Telephone: +44 2079476000

**VI.4.2. Review procedure**

**VI.4.3. Service from which information about the review procedure may be obtained**

**VI.5. Date of dispatch of this notice**

19.5.2014