

172094-2026 - Competition

Italy – Data management services – Affidamento del servizio integrato di data entry on site dei verbali, gestione delle notifiche, front office e noleggio di kit mobili – PROCEDURA APERTA SOPRASOGLIA

OJ S 50/2026 12/03/2026

Contract or concession notice – standard regime

Services

1. Buyer

1.1. Buyer

Official name: COMUNE DI REGGIO NELL'EMILIA

Email: comune.reggioemilia@pec.municipio.re.it

Legal type of the buyer: Local authority

Activity of the contracting authority: General public services

2. Procedure

2.1. Procedure

Title: Affidamento del servizio integrato di data entry on site dei verbali, gestione delle notifiche, front office e noleggio di kit mobili – PROCEDURA APERTA SOPRASOGLIA

Description: Affidamento del servizio integrato di data entry on site dei verbali, gestione delle notifiche, front office e noleggio di kit mobili – PROCEDURA APERTA SOPRASOGLIA

Procedure identifier: 7fd08301-56d1-41f1-8d14-c32aab28cc46

Type of procedure: Open

The procedure is accelerated: no

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72322000 Data management services

2.1.2. Place of performance

Country subdivision (NUTS): Reggio nell'Emilia (ITH53)

Country: Italy

Additional information: Informazioni supplementari

2.1.3. Value

Estimated value excluding VAT: 3 829 821,67 EUR

2.1.4. General information

Legal basis:

Directive 2014/24/EU

2.1.6. Grounds for exclusion

Sources of grounds for exclusion: European Single Procurement Document (ESPD)

5. Lot

5.1. Lot: LOT-0001

Title: Affidamento del servizio integrato di data entry on site dei verbali, gestione delle notifiche, front office e noleggio di kit mobili

Description: Affidamento del servizio integrato di data entry on site dei verbali, gestione delle notifiche, front office e noleggio di kit mobili

Internal identifier: 1

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 72322000 Data management services

5.1.2. Place of performance

Country subdivision (NUTS): Reggio nell'Emilia (ITH53)

Country: Italy

5.1.3. Estimated duration

Duration: 1 095 Days

5.1.5. Value

Estimated value excluding VAT: 3 829 821,67 EUR

5.1.6. General information

Reserved participation:

Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

5.1.7. Strategic procurement

Green Procurement Criteria: No Green Public Procurement criteria

Social objective promoted: Other

5.1.9. Selection criteria

Sources of selection criteria: Notice

Criterion: Other economic or financial requirements

Description of selection criterion: Altri requisiti economici o finanziari

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Offerta economicamente più vantaggiosa

5.1.11. Procurement documents

Deadline for requesting additional information: 07/04/2026 09:00:00 (UTC+01:00) Central European Time, Western European Summer Time

Address of the procurement documents: http://intercenter.regione.emilia-romagna.it/search_bandi?getId=BANDO_GARA_PORTALE@13108048

5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://sater.regione.emilia-romagna.it>

Languages in which tenders or requests to participate may be submitted: Italian

Electronic catalogue: Required

Advanced or qualified electronic signature or seal (as defined in Regulation (EU) No 910/2014) is required

Deadline for receipt of tenders: 14/04/2026 09:00:00 (UTC+01:00) Central European Time,
Western European Summer Time

Duration during which the tender must remain valid: 270 Days

Terms of contract:

The execution of the contract must be performed within the framework of sheltered
employment programmes: No

Conditions relating to the performance of the contract: Prestazioni

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

5.1.15. Techniques

Framework agreement:

No framework agreement

Information about the dynamic purchasing system:

No dynamic purchase system

5.1.16. Further information, mediation and review

Review organisation: TAR Emilia Romagna - Parma

Information about review deadlines: Vedi capitolato

Procurement service provider: ANAC AUTORITA NAZIONALE ANTICORRUZIONE

8. Organisations

8.1. ORG-0001

Official name: COMUNE DI REGGIO NELL'EMILIA

Registration number: 00145920351

Town: Reggio nell'Emilia

Postcode: 42100

Country subdivision (NUTS): Reggio nell'Emilia (ITH53)

Country: Italy

Contact point: Susanna Luisa Molteni

Email: comune.reggioemilia@pec.municipio.re.it

Telephone: 0522456194

Fax: 0522456263

Buyer profile: www.comune.re.it

Roles of this organisation:

Buyer

8.1. ORG-0002

Official name: TAR Emilia Romagna - Parma

Registration number: 92157480341

Town: Parma

Postcode: 43121

Country subdivision (NUTS): Parma (ITH52)

Country: Italy

Contact point: TAR Emilia Romagna - Parma

Email: tarpr-segrprotocolloamm@ga-cert.it

Telephone: 0521286095

Roles of this organisation:

Review organisation

8.1. ORG-0003

Official name: ANAC AUTORITA NAZIONALE ANTICORRUZIONE

Registration number: 97584460584

Town: Roma

Postcode: 00187

Country subdivision (NUTS): Roma (ITI43)

Country: Italy

Contact point: ANAC AUTORITA NAZIONALE ANTICORRUZIONE

Email: protocollo@pec.anticorruzione.it

Telephone: 06367231

Roles of this organisation:

Procurement service provider

Notice information

Notice identifier/version: 7fd08301-56d1-41f1-8d14-c32aab28cc46 - 02

Form type: Competition

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