

Norway-Trondheim: Recruitment services

OJ S 66/2021 06/04/2021

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: Norsk Helsenett SF

National registration number: 994598759

Postal address: Abels gate 9

Town: Trondheim

NUTS code: NO Norge

Postal code: 7030

Country: Norway

Contact person: Avdeling anskaffelser

E-mail: anskaffelser@nhn.no

Internet address(es):

Main address: <https://permalink.mercell.com/153161027.aspx>

Address of the buyer profile: <http://www.nhn.no/>

I.2. Information about joint procurement

The contract is awarded by a central purchasing body

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://permalink.mercell.com/153161027.aspx>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://permalink.mercell.com/153161027.aspx>

I.4. Type of the contracting authority

Ministry or any other national or federal authority, including their regional or local subdivisions

I.5. Main activity

Health

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

DPS — Recruitment services

Reference number: 21/00917

II.1.2. Main CPV code

79600000 Recruitment services

II.1.3. Type of contract

Services

II.1.4. Short description

Recruitment services

Click here <https://permalink.mercell.com/153161027.aspx>

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.3. Place of performance

NUTS code: NO Norge

II.2.4. Description of the procurement

Recruitment services — DPS (Dynamic Purchasing System)

The system must be available for agencies in the health administration (the contracting authorities) and must cover the contracting authorities' need for a good supplement in terms of capacity and competence in the event of needs for assistance for recruitment and recruitment processes for the following (non-exhaustive) areas:

- managers: senior executives, middle managers (directors, divisional directors and heads of sections) and project managers;
- staff functions, e.g. related to finances, HR, communication, archive, judicial, insurances etc.;
- senior consultants/executive officers;
- ICT development and operations.

Health professions; e.g. doctors, dental health, psychologists, pharmacists, etc. physicians, dental health, psychologists, pharmacists, etc.

The Government regulations for employment must be followed, such as the Government Employees Act with regulations, the Freedom of Information Act, the Public Administration Act with regulations, equality and anti-discrimination legislation and the Government Personnel Handbook. This also applies to the contracting authority's personnel regulations.

Our providers must be flexible and able to assist contracting authorities with all or parts of the recruitment process. The processes must be carried out in an efficient manner by competent resources with good implementation capacity.

The contracting authority wants tenderers who can present solid experience and expertise in the following (non-exhaustive) areas:

- recruitment strategy, progress plan;
- preparation of job analysis/candidates' profiles/requirements specification/environmental analysis/needs analysis;
- preparation of an effective vacant positions advertisements and media suggestions;
- publishing advertisements in marketing channels;
- application management.

Search for and contacting passive candidates/search

- selection process/selecting candidates;
- preparation of a 'longlist' from search to assessments in cooperation with the contracting authority;
- preparation of a customised interview form in co-operation with the contracting authority;
- initial interviews of candidates including candidate reports thereof;

- interview support related to additional interviews with the contracting authority, as well as process support when needed;
- testing of candidates such as personality tests, ability tests, skill tests and preference tests for relevant candidates;
- presentation and recommendation of candidates;
- reference controls and reports thereof;
- background checks;
- quality assurance for candidates;
- consultancy and project management;
- process documentation;
- process evaluation in cooperation with the contracting authority;
- follow-up new employees;
- assistance in completing the process to ensure that relevant candidates are appointed;
- follow-up and involvement of the contracting authority;
- career counselling/career adjustment for employees;
- recruitment of foreign expertise.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 60

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: no

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

II.2.14. Additional information

Section III: Legal, economic, financial and technical information

III.1. Conditions for participation

III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions:

Documented by a company registration certificate or equivalent documentation that shows that the tenderer is registered in a register of business enterprises, a trade register, a professional register or a register of commerce in their home country.

III.1.2. Economic and financial standing

List and brief description of selection criteria:

The economic and financial standing must be documented by the following information:

Approved annual financial statements with the board's annual report and the auditor's report for the last fiscal year as well as any newer information of relevance.

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Restricted procedure

IV.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 06/04/2026 Local time: 12:00

IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted

Norwegian

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: Oslo Tingrett

Town: Oslo

Country: Norway

VI.5. Date of dispatch of this notice

01/04/2021