

Norway-Vestby: Printers and plotters

OJ S 96/2016 20/05/2016

Contract notice

Supplies

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Vestby kommune (Vestby municipality)

National registration number: 943485437

Postal address: Rådhusg. 1

Town: Vestby

Postal code: 1540

Country: Norway

For the attention of: Yngvar Loen Larsen

E-mail: yngvar.loen.larsen@vestby.kommune.no

Telephone: +47 64980717

Internet address(es):Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/2630>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/144172>**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Other: municipalities

I.3. Main activity

General public services

Education

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: yes

Official name: Frogn municipality

Official name: Ås municipality

Official name: Nesodden municipality

Official name: Ski municipality

Official name: Follo Brannvesen IKS

Official name: Crisis and incest center in Follo IKS

Official name: Follo Kvalifiseringscenter IKS

Official name: Follo distriktsrevisjon IKS

Official name: Follo lokalmedisinske senter IKS

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

The procurement of multi-function machines and printers.

II.1.2. Type of contract and place of performance or delivery

Supplies

A combination of these

Main site or place of performance: The Follo region.

NUTS code NO Norge

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

Estimated total value of purchases for the entire duration of the framework agreement

Estimated value excluding VAT:

Range: between 10 000 000 and 20 000 000 NOK

II.1.5. Short description of the contract or purchase(s)

The Contracting Authority requests tenders for a framework agreement involving the hire and /or purchase of new printers and multi-function machines, including accessories (toners, toner cartridges, drum kits (OPC), etc.) supplementary equipment, as well as a service agreement thereof.

II.1.6. CPV code(s)

30232100 Printers and plotters

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

By November 2015, the Contracting Authority purchased approx. 425 printers/multi-function machines. 130 of these machines were purchased and 295 were leased. The estimated volume of clicks/copies in 2016, based on historical figures, is approx. 18 178 733 black and white copies and 4 321 226 coloured copies. The volume will vary from year to year. The Contracting Authority is not bound in relation to volume.

Estimated value excluding VAT:

Range: between 10 000 000 and 20 000 000 NOK

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: yes

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 048 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: The tenderer must be a legally established company. Norwegian tenderers:

— Company Registration Certificate.

Foreign tenderers:

— Confirmation that the tenderer is registered in a trade register or company register in accordance with the law in the country where the tenderer is established.

III.2.2. Economic and financial ability

List and brief description of conditions: Tenderers shall have sufficient financial strength to comply with the contractual obligations.

Credit rating from a certified credit institution. This must show a minimum of 'credit worthy' to be approved.

The Contracting Authority reserves the right to carry out a credit assessment from the credit rating company Proff Forvalt. Financial strength is evaluated in relation to turnover, operating profit margin, solidity and liquidity.

The tenderer may choose to rely on other companies' capacity to fulfil the requirement for the tenderer's economic and financial position.

The tenderer must, in such an event, document the resources of the companies on which he will rely and prove that he will have the requisite resources from these companies at his disposal during the contract period, for example by presenting a commitment statement, guarantee, co-operation agreement or similar.

This applies regardless of the legal nature of the connection between the companies, i.e. that the supporting companies can either be the tenderer's parent company, another company in the same group, a co-operation partner etc.

III.2.3. Technical and professional ability

List and brief description of conditions:

The tenderer must have adequate implementation ability.

A short, general description of the company shall be given, including:

- An account of the company's business concept and core competencies related to the scope of the delivery;
- An overview of the company's history, organisation and ownership, as well as a description of the current business activities;
- Description of how the service provider is organised for the execution of this contract;
- A concise description of the overall quality assurance system that the supplier will apply in carrying out this contract must be given.

The tenderer may choose to rely on other companies' capacity to meet the technical and professional qualification requirements.

The tenderer must, in such an event, document the resources of the companies on which he will rely and prove that he will have the requisite resources from these companies at his disposal during the contract period, for example by presenting a commitment statement, guarantee, co-operation agreement or similar.

This applies regardless of the legal nature of the connection between the companies, i.e. that the supporting companies can either be the tenderer's parent company, another company in the same group, a co-operation partner etc.

The tenderer shall have good experience from equivalent assignments.

Certificates from 3 similar contracts in the last 3 years. The certificates should be signed or confirmed in writing by the Contracting Authority for the different deliveries, and as a minimum shall include:

- A brief description of the delivery;
- Time of execution;
- Scope of delivery in monetary amount;
- Name, and telephone number of the reference person at the Contracting Authority.

If it is not possible to acquire signed or verified attestations, the tenderer shall provide a list of all relevant assignments with descriptions according to the above points.

The Contracting Authority must have the possibility to contact the contact persons who are listed.

Tenderers are required to have a proper system for handling packaging in an environmentally responsible way.

All Norwegian tenderers shall, at the latest by the time the contract is signed, present documentation confirming that the supplier is a member of a recycling scheme or meets this obligation through own recycling with own scheme for final processing where any packaging is dealt with in an environmentally-friendly manner (Grønt Punkt Norge AS or equivalent recycling scheme). The minimum requirement for submitting a tender is that a copy of the started work is enclosed.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

16/02140

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

23.6.2016 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

Duration in days: 090 (from the date stated for receipt of tender)

IV.3.8. Conditions for opening of tenders

Date: 15.8.2016 - 0:00

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

18.5.2016