

UK-Walton-on-Thames: Repair and maintenance services

OJ S 101/2013 28/05/2013

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Richmond Upon Thames Churches Housing Trust & Elmbridge Housing Trust
are part of the Paragon Group

Postal address: 85-89 Case House

Town: Walton-on-Thames

Postal code: KT12 1DZ

Country: United Kingdom

For the attention of: David Evans

E-mail: devans@paragonchg.co.uk**Internet address(es):**General address of the contracting authority: www.paragonchg.co.ukAddress of the buyer profile: www.hamcltd.com(Tenders/Paragon/GasContract)Electronic access to information: www.hamcltd.com**Additional information can be obtained from:**

the abovementioned address

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

the abovementioned address

Tenders or requests to participate must be submitted: the abovementioned address**I.2. Type of the contracting authority**

Body governed by public law

I.3. Main activity

Housing and community amenities

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description**II.1.1. Title attributed to the contract by the contracting authority**

Gas servicing, repairs and maintenance to Commercial installations.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 1: Maintenance and repair services

Main site or place of performance: Surrey, London and surrounding areas.

NUTS code UKI London, UKJ South East (England)

II.1.3. Information about a framework agreement or a dynamic purchasing system

The notice involves a public contract

II.1.4. Information about framework agreement

II.1.5. Short description of the contract or purchase(s)

The following operations:

Provision of repairs, servicing, breakdown (including out of hours) and maintenance to communal gas fired boilers and associated plant, fittings and systems.

II.1.6. CPV code(s)

50000000 Repair and maintenance services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

Any figures and values are indicative only and make no representation as to future values.

Estimated value excluding VAT:

Range: between 110 000 and 150 000 GBP

II.2.2. Information about options

Options: yes

Description of options: One extension, subject to performance.

Provisional timetable for recourse to these options:

in months: 36 (from the award of the contract)

II.2.3. Information about renewals

This contract is subject to renewal: yes

Number of possible renewals: 1

In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months: 24 (from the award of the contract)

II.3. Duration of the contract or time limit for completion

Duration in months: 36 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

Bond or Parent Company Guarantee may be required.

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

Terms of financing and payment arrangements will be set out in the Contract Documents.

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

Groupings of economic operators may be required to form a legal entity.

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: All tenderers will be asked to confirm in a pre-qualification questionnaire that none of the Conditions set down in Article 45 of Directive 2004/18/EC apply to their organisation or expression of interest. A pre qualification questionnaire setting out information to be provided will be made available to all applicant firms that respond to this notice. Applicant firms will be required to complete and return the questionnaire together with supporting documentation by the closing date stipulated on the questionnaire. This will be evaluated for inclusion on the select tender list on the basis of the submission.

III.2.2. Economic and financial ability

List and brief description of conditions: Information and formalities necessary for evaluating if requirements are met: Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

III.2.3. Technical and professional ability

List and brief description of conditions:

Applicants will be required to complete a pre-qualification questionnaire consistent with the provisions of Directive 2004/18/EC. The questionnaire is available from the correspondence address in I above and must be returned to that address by the date stipulated in IV.3.4.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: yes
Reference to the relevant law, regulation or administrative provision: Personnel deployed on this contract shall be suitably qualified and hold Gas Safe registration.

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Restricted

IV.1.2. Information about the limits on the number of candidates to be invited

Envisaged minimum number 5: and Maximum number 6
Objective criteria for choosing the limited number of candidates: These are set out in the PQQ.

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents: 4.7.2013 - 12:00
Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

4.7.2013 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

English.

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

VI.3. Additional information

The TUPE Regulations may apply. Applicants must seek their own legal advice on the implications of this. The PQQ is ONLY available electronically via the web address provided under the Buyer profile, shown on this Contract Notice. Requestes for alternative methods will be declined.

VI.4. Procedures for review

VI.4.1. Review body

Official name: Royal Courts of Justice

Postal address: Strand

Town: London

Postal code: WC2A 2LL

Country: United Kingdom

Body responsible for mediation procedures

Official name: As above

VI.4.2. Review procedure

Precise information on deadline(s) for review procedures: The contracting authority will incorporate a minimum 10 calendar day standstill period at the point information on the award of the contract is communicated to tenderers. This period allows unsuccessful tenderers to seek further debriefing from the contracting authority before the contract is entered into.

Additional information should be required from the address in part I.1. If an appeal regarding the award of a contract has not been successfully resolved the Public Contracts Regulations 2009 provide for aggrieved parties who have been harmed or are at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland). Any such action must be brought promptly (generally within 3 months). Where a contract has not been entered into the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages.

VI.4.3. Service from which information about the review procedure may be obtained

Official name: Available from The Cabinet Office Efficiency & Reform Group noted in Section VI.4.3

VI.5. Date of dispatch of this notice

24.5.2013