

United Kingdom-London: Health services

OJ S 97/2016 21/05/2016

Contract notice

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1. Name and addresses

Official name: University of Westminster

Postal address: Cavendish House, 101 New Cavendish Street

Town: London

NUTS code: UKI London

Postal code: W1W 6XH

Country: United Kingdom

Contact person: Mitch Dalglish

E-mail: m.dalglish@westminster.ac.uk

Internet address(es):

Main address: <https://www.westminster.ac.uk/>

Address of the buyer profile: <http://www.westminster.ac.uk/business/information-for-suppliers>

I.3. Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at: <http://www.westminster.ac.uk/business/information-for-suppliers>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted to the abovementioned address

I.4. Type of the contracting authority

Body governed by public law

I.5. Main activity

Education

Section II: Object

II.1. Scope of the procurement

II.1.1. Title

Student Health Services.

Reference number: 16 / 13

II.1.2. Main CPV code

85100000 Health services

II.1.3. Type of contract

Services

II.1.4. Short description

The University of Westminster is reviewing the health and well-being services that will be offered to students for the next 3 academic years.

II.1.5. Estimated total value

II.1.6. Information about lots

This contract is divided into lots: no

II.2. Description

II.2.2. Additional CPV code(s)

85100000 Health services

II.2.3. Place of performance

NUTS code: UKI London

Main site or place of performance: London, UK.

II.2.4. Description of the procurement

The University of Westminster is reviewing the health and well-being services that will be offered to students for the next 3 academic years.

Requirements: Provision of a nurse based on the Harrow site and a specialist mental health nurse (or alternative) based in the West End (Term-time only).

i. Attendance. The 'Harrow' nurse will be expected on-site for 5 hours per day during term time. The mental health specialist nurse will be expected to work across sites for an equal number amount of time over term-time. For this role there may be some out of hours activity required.

ii. Services offered (Harrow Nurse).

- Nurses will be expected to offer daily appointments during in term time;
- Proactive campaigns and support to those attending the service;
- Support for on-campus first aiders in the event of an emergency;
- Regular campaigns on health awareness issues such as Chlamydia, drugs, alcohol; smoking, healthy eating etc.;
- Offering a travel health advice and vaccination service (this will incur vaccination costs to the student);
- Advice and support on mental health issues of students;
- Links with Community Mental Health Teams;
- Assist with registering students with their local GP's.

iii. Services Offered (Mental Health Nurse/Practitioner);

- Take referrals across sites to see students with mental health issues;
- Liaising with the Disability Learning Support team on medical issues arising;
- Liaise with academic and administrative staff.

iv. Integration into the university. Nurses will be expected to devote some time to understand how the university operates and participate in appropriate training and on university groups relating to the health and well being of students. They will work closely with the university counselling service and the Disability Learning Support team. They will also link with the University Safety and Well Being Team as required. The mental health nurse/practitioner will be required to liaise particularly with staff academic and other staff on helping students with mental health issues.

v. Reporting. The university will expect a termly report on the numbers of students seen and activities undertaken to go to the Head of Student Services (or designated manager).

vi. Line management. The staff will be managed by the contractor. The contractor will provide the university with termly statistics on activities undertaken. A formal annual review meeting will be held at the end of each spring term to review the contract.

II.2.5. Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6. Estimated value

II.2.7. Duration of the contract, framework agreement or dynamic purchasing system

Duration in months: 36

This contract is subject to renewal: no

II.2.10. Information about variants

Variants will be accepted: yes

II.2.11. Information about options

Options: no

II.2.13. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14. Additional information

Section IV: Procedure

IV.1. Description

IV.1.1. Type of procedure

Open procedureAccelerated procedureJustification:

The University is re-tendering for the provision of Student Health Services. Because of the critical nature of the service, the University has decided to bring forward the tender award well in advance of the expiry of the current contract. The Procurement Section is very risk averse and cannot risk the possibility of a Health Services to students not being fully bedded-in for the next student influx. The above approach will therefore allow a much longer hand-over period after award and will remove any risk that an effective and good value Health Service for the students will not be fully in place. The University also wants to open up competition as wide as possible, hence the use of the open procedure. The accelerated open procedure will ensure a broad and effective competitive process and will ensure that the University's needs are met. It should be noted that these are exceptional circumstances and the accelerated procedures are rarely, if ever, used by the University.

IV.1.3. Information about a framework agreement or a dynamic purchasing system

IV.1.8. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: no

IV.2. Administrative information

IV.2.2. Time limit for receipt of tenders or requests to participate

Date: 08/06/2016 Local time: 12:00

IV.2.3.

Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.2.4. Languages in which tenders or requests to participate may be submitted
English

IV.2.6. Minimum time frame during which the tenderer must maintain the tender
Tender must be valid until: 01/08/2016

IV.2.7. Conditions for opening of tenders

Date: 08/06/2016 Local time: 12:00

Place:

University of Westminster.

Information about authorised persons and opening procedure: Overseen by Head of Procurement.

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

Official name: To be advised

Town: To be advised

Country: United Kingdom

VI.5. Date of dispatch of this notice

18/05/2016