

**United Kingdom-Newcastle upon Tyne: Provision of services to the community**

OJ S 72/2020 10/04/2020

Contract notice

Services

**Legal Basis:**

Directive 2014/24/EU

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Association of North East Councils Ltd trading as NEPO (Central Purchasing Body)

Postal address: Guildhall, Quayside

Town: Newcastle upon Tyne

NUTS code: UKC North East (England)

Postal code: NE1 3AF

Country: United Kingdom

Contact person: Laura Kyle

E-mail: [laura.kyle@nepo.org](mailto:laura.kyle@nepo.org)

Telephone: +44 1916380040

**Internet address(es):**

Main address: [www.nepo.org](http://www.nepo.org)

Address of the buyer profile: [www.nepo.org](http://www.nepo.org)

**I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://procontract.due-north.com/Opportunities>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://procontract.due-north.com>

Tenders or requests to participate must be submitted to the abovementioned address

**I.4. Type of the contracting authority**

Regional or local authority

**I.5. Main activity**

General public services

**Section II: Object**

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**II.1. Scope of the procurement****II.1.1. Title**

NEPO512 Pseudo Dynamic Purchasing System for the Provision of Translation and Interpreting Services

Reference number: NEPO512

**II.1.2. Main CPV code**

75200000 Provision of services to the community

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The Association of North East Councils Ltd trading as NEPO is inviting tenders for organisations to participate in a maximum 60 month pseudo dynamic purchasing system for translation and interpreting services to provide a compliant route to market for both planned and unplanned requirements related to the provision of translation and interpreting services for those members of public for whom English is not their first language. The Agreement will be made available to all members and associate members of NEPO including local authorities and other contracting authorities located in the United Kingdom. A list of members of NEPO is available here <https://www.nepo.org/about> and a list of associate members is available here <https://www.nepo.org/associate-membership/list>

### **II.1.5. Estimated total value**

Value excluding VAT: 500 000,00 GBP

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Regional — Face to Face Foreign Language Interpreting  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

79530000 Translation services

### **II.2.3. Place of performance**

NUTS code: UKC North East (England)  
Main site or place of performance: North East England.

### **II.2.4. Description of the procurement**

Lot 1: Regional face to face foreign language interpreting.

Lot 1 will cover the provision of interpreting professionals required in a face to face setting within the North East Region of England. Settings may include, but will not be limited to:

- local authority offices,
- medical appointments,
- police station/courts,
- service users' homes,
- other neutral settings.

Services may be required 24 hours a day, 7 days a week and providers must ensure they can comply with this requirement.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

### **II.2.7.**

## **Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:

no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Lot 2: Regional — Telephone Foreign Language Interpreting

Lot No: 2

##### **II.2.2. Additional CPV code(s)**

79530000 Translation services

##### **II.2.3. Place of performance**

NUTS code: UKC North East (England)

Main site or place of performance: North East England.

##### **II.2.4. Description of the procurement**

Lot 2 covers the provision of interpreting professionals via telephone.

Services may be required 24 hours a day, 7 days a week and providers must ensure that they can comply with this requirement.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Lot 3: Regional — Written/Braille Translation  
Lot No: 3

##### **II.2.2. Additional CPV code(s)**

79530000 Translation services

##### **II.2.3. Place of performance**

NUTS code: UKC North East (England)  
Main site or place of performance: North East of England.

##### **II.2.4. Description of the procurement**

Lot 3 covers the provision of written and braille translation services. Transcription services will also be included within this lot.

##### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

##### **II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

##### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60  
This contract is subject to renewal: yes  
Description of renewals:  
The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Lot 4: National — Face to Face Foreign Language Interpreting  
Lot No: 4

##### **II.2.2. Additional CPV code(s)**

79530000 Translation services

### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

### **II.2.4. Description of the procurement**

Lot 1: National face to face foreign language interpreting.

Lot 4 will cover the provision of interpreting professionals required in a face to face setting nationally. Settings may include, but will not be limited to:

- local authority offices,
- medical appointments,
- police station/courts,
- service users' homes,
- other neutral settings.

Services may be required 24 hours a day, 7 days a week and providers must ensure they can comply with this requirement.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

### **II.2.10. Information about variants**

Variants will be accepted: no

### **II.2.11. Information about options**

Options: no

### **II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

### **II.2.14. Additional information**

#### **II.2. Description**

##### **II.2.1. Title**

Lot 5: National — Telephone Foreign Language

Lot No: 5

##### **II.2.2. Additional CPV code(s)**

79530000 Translation services

##### **II.2.3. Place of performance**

NUTS code: UK United Kingdom

##### **II.2.4. Description of the procurement**

Lot 2 covers the provision of interpreting professionals via telephone.

Services may be required 24 hours a day, 7 days a week and providers must ensure that they can comply with this requirement.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**II.2. Description**

**II.2.1. Title**

Lot 6: National — Written/Braille Translation

Lot No: 6

**II.2.2. Additional CPV code(s)**

79530000 Translation services

**II.2.3. Place of performance**

NUTS code: UK United Kingdom

**II.2.4. Description of the procurement**

Lot 6 covers the provision of written and braille translation services. Transcription services will also be included within this lot.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 500 000,00 GBP

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 60

This contract is subject to renewal: yes

Description of renewals:

The pseudo dynamic purchasing system will be renewed in a maximum of 5 years.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

**Section III: Legal, economic, financial and technical information**

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**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

As stated in the procurement documents.

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**Section IV: Procedure**

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**IV.1. Description**

**IV.1.1. Type of procedure**

Restricted procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the setting up of a dynamic purchasing system

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2. Time limit for receipt of tenders or requests to participate**

Date: 14/05/2020 Local time: 12:00

**IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

**IV.2.4. Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

## Section VI: Complementary information

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### VI.1. Information about recurrence

This is a recurrent procurement: yes  
Estimated timing for further notices to be published:  
48 months from publication of this notice.

### VI.2. Information about electronic workflows

Electronic ordering will be used  
Electronic invoicing will be accepted  
Electronic payment will be used

### VI.3. Additional information

NEPO is a Central Purchasing Body as defined in the Public Contract Regulations 2015 (PCR15). The agreement will be available for use by all NEPO members. A list of member organisations is available in the About section of the NEPO website at: [www.nepo.org](http://www.nepo.org)  
This agreement will also be made available to all current and future NEPO associate members. Current associate members are listed in the associate member section of the NEPO website at: [www.nepo.org/associate-membership/list](http://www.nepo.org/associate-membership/list)

NEPO intends to make the resulting agreement available for use by all contracting authorities throughout all administrative regions of the UK (as defined by the Public Contracts Regulations 2015) including but not limited to government departments and their agencies, non-departmental public bodies, central government, NHS Bodies, local authorities, emergency services, coastguard emergency services, educational establishments, registered social landlords and registered charities who have a need to purchase the above services.

Please see the following websites for further details:

<http://www.direct.gov.uk/en/DI1/Directories/Localcouncils/index.htm>

<https://www.gov.uk/government/organisations/department-for-education>

<https://www.gov.uk/check-a-university-is-officially-recognised/recognised-bodies>

<http://www.schoolswebdirectory.co.uk/localauthorities.php>

<http://www.ukschoolsdirectory.net>

<https://www.gov.uk/find-school-in-england>

<https://education.gov.scot/ParentZone>

<http://hwb.wales.gov.uk/>

<https://www.education-ni.gov.uk/>

<https://www.gov.uk/government/publications/open-academies-and-academy-projects-in-development>

<http://unistats.direct.gov.uk/institutions/>

<http://www.hefce.ac.uk/workprovide/unicoll/heis/>

<http://www.hefce.ac.uk/workprovide/unicoll/fecs/>

<http://www.nhs.uk/ServiceDirectories/Pages/AcuteTrustListing.aspx>

<http://www.wales.nhs.uk/nhswalesaboutus/structure>

<http://www.scottishambulance.com/TheService/organised.aspx>

<http://www.hscni.net/index.php?link=trusts>

<http://www.scottishambulance.com/AboutUs/HowWeOrganised.aspx>

<http://www.direct.gov.uk/en/DI1/Directories/A-ZOfCentralGovernment/index.htm>

<https://www.gov.uk/government/organisations>

<http://www.northernireland.gov.uk/gov.htm>

<http://www.nidirect.gov.uk/local-councils-in-northern-ireland>

<http://www.scotland.gov.uk/Publications/2012/02/2421/1>

<https://www.communities-ni.gov.uk/contact>  
<https://www.finance-ni.gov.uk/articles/list-public-bodies-which-ni-public-procurement-policy-applies>  
<https://www.ons.gov.uk/>  
<https://www.police.uk/forces/>  
<http://www.police-information.co.uk/index.html>  
<http://www.psnl.police.uk/index.htm>  
<http://www.scotland.police.uk/>  
<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency> <http://www.fireservice.co.uk/information/ukfrs>  
<http://www.gov.scot/Topics/archive/law-order/Police/PoliceServiceofScotland>  
<http://www.fire.org.uk/fire-brigades.html>  
<http://www.nifrs.org/areas-districts/>  
<http://www.firescotland.gov.uk/your-area.aspx>  
<https://www.gov.uk/government/publications/current-registered-providers-of-social-housing>  
<http://directory.scottishhousingregulator.gov.uk/pages/default.aspx>  
<https://gov.wales/topics/housing-and-regeneration/publications/registered-social-landlords-in-wales/?lang=en>  
<https://www.nidirect.gov.uk/contacts/housing-associations>  
[http://www.charity-commission.gov.uk/About\\_us/Regulation/Registering\\_charities\\_index.aspx](http://www.charity-commission.gov.uk/About_us/Regulation/Registering_charities_index.aspx)  
<http://www.oscr.org.uk/>  
<https://idea.org.uk/> <http://apps.charitycommission.gov.uk/Showcharity/RegisterOfCharities/registerhomepage.aspx>  
[http://www.sell2wales.gov.uk/Search/search\\_Auth.aspx](http://www.sell2wales.gov.uk/Search/search_Auth.aspx)  
<http://www.communities.gov.uk/newsroom/factsandfigures/housingplanning1/facts/socialhousing/?id=1822644>

A complete list of permissible users is shown on the NEPO website below:

<https://www.nepo.org/associate-membership/permissible-users>

Organisations wishing to access the NEPO agreement will be required to register as a NEPO associate member in the first instance.

Further information can be found at: [www.nepo.org](http://www.nepo.org)

#### **VI.4. Procedures for review**

##### **VI.4.1. Review body**

Official name: NEPO

Postal address: Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: [laura.kyle@nepo.org](mailto:laura.kyle@nepo.org)

Internet address: [www.nepo.org](http://www.nepo.org)

##### **VI.4.2. Body responsible for mediation procedures**

Official name: NEPO

Postal address: Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: [laura.kyle@nepo.org](mailto:laura.kyle@nepo.org)

Internet address: [www.nepo.org](http://www.nepo.org)

#### **VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:

Precise information on deadline(s) for review procedures:

The Public Contracts Regulations 2015 ('Regulations') provide for aggrieved parties who have been harmed or at risk of harm by a breach of the rules to take action in the High Court (England, Wales and Northern Ireland).

Any such action must be brought promptly and within the time limits as defined in the above regulations. Where an agreement has not been entered into the Court may order the setting aside of the award decision or order the contracting authority to amend any document and may award damages. If the DPS has been entered into the Court has the options to award damages and/or to shorten or order the DPS ineffective.

#### **VI.4.4. Service from which information about the review procedure may be obtained**

Official name: NEPO

Postal address: Guildhall, Quayside

Town: Newcastle upon Tyne

Postal code: NE1 3AF

Country: United Kingdom

E-mail: [laura.kyle@nepo.org](mailto:laura.kyle@nepo.org)

Internet address: [www.nepo.org](http://www.nepo.org)

#### **VI.5. Date of dispatch of this notice**

07/04/2020