

Norway-Stavanger: Travel agency and similar services

OJ S 99/2014 23/05/2014

Contract notice

Services

Directive 2004/18/EC

Section I: Contracting authority

I.1. Name and addresses

Official name: Fylkesmannen i Rogaland

Postal address: Lagårdsveien 44

Town: Stavanger

Postal code: 4010

Country: Norway

For the attention of: Inger Johanne Gjerstad

E-mail: fmrojg@fylkesmannen.no

Telephone: +47 51568825

Additional information can be obtained from:

Official name: Merzell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

For the attention of: Merzell Support

E-mail: support@mercell.com

Telephone: +47 21018860

Fax: +47 21018801

Internet address: <http://permalink.mercell.com/44964484.aspx>

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:

Official name: Merzell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

For the attention of: Merzell Support

E-mail: support@mercell.com

Telephone: +47 21018860

Fax: +47 21018801

Internet address: <http://permalink.mercell.com/44964484.aspx>

Tenders or requests to participate must be submitted: Official name: Merzell Norge AS

Postal address: Karihaugveien 89

Town: Oslo

Postal code: 1086

Country: Norway

For the attention of: Merzell Support

E-mail: support@mercell.com

Telephone: +47 21018860

Fax: +47 21018801

Internet address: <http://permalink.mercell.com/44964484.aspx>

I.2. Type of the contracting authority

National or federal agency/office

I.3. Main activity

General public services

I.4. Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1. Description

II.1.1. Title attributed to the contract by the contracting authority

02/2014 Travel agency services for the County Governor in Rogaland.

II.1.2. Type of contract and place of performance or delivery

Services

Service category No 20: Supporting and auxiliary transport services

Main site or place of performance: Stavanger, Norway.

NUTS code NO04 Agder og Rogaland

II.1.3. Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

II.1.4. Information about framework agreement

Framework agreement with a single operator

Duration of the framework agreement

Duration in years: 4

II.1.5. Short description of the contract or purchase(s)

The County Governor in Rogaland would like to enter into a framework agreement for travel agency services for a period of 2 years with a 1+1 year option. The assignment will start in mid August 2014. For a more detailed description of the contract see the specifications.

The County Governor in Rogaland has 190 employees and is located at Statens hus, Lagårdsveien 44 in Stavanger. Information on the contracting authority is available at www.fylkesmannen.no/rogaland

The Contracting Authority uses Merccell Sourcing Service. To express your interest and gain access to any documents, please click on the link below or copy and paste the link into your browser. [<http://permalink.mercell.com/44964484.aspx>]. Then follow the instructions on the website.

II.1.6. CPV code(s)

63510000 Travel agency and similar services, 63500000 Travel agency, tour operator and tourist assistance services, 63511000 Organisation of package tours, 63512000 Sale of travel tickets and package tours services, 63515000 Travel services, 79997000 Business travel services

II.1.7. Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: yes

II.1.8. Lots

This contract is divided into lots: no

II.1.9. Information about variants

Variants will be accepted: no

II.2. Scope of the procurement

II.2.1. Total quantity or scope

II.2.2. Information about options

Options: no

II.2.3. Information about renewals

This contract is subject to renewal: no

II.3. Duration of the contract or time limit for completion

Start 1.8.2014. Completion 31.7.2018

Section III: Legal, economic, financial and technical information

III.1. Conditions related to the contract

III.1.1. Deposits and guarantees required

III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded

III.1.4. Contract performance conditions

The performance of the contract is subject to particular conditions: no

III.2. Conditions for participation

III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions: Company Registration Certificate.

Requirement to submit Tax Certificate for VAT (National requirement).

Requirement to submit Tax Certificate for tax (National requirement).

Requirement to submit declaration in accordance with Regulations attachment 2 on HSE (National requirement).

III.2.2. Economic and financial ability

List and brief description of conditions: Submission of the company's annual financial statement or extracts thereof.

Statement of the company's turnover for the last few years, with relevance to this contract.

III.2.3. Technical and professional ability

List and brief description of conditions:

Account of work strength/organisation.

Quality assurance system/control system.

Account of environmental competence.

Wage and work terms, self-declaration.

III.2.4. Information about reserved contracts

III.3. Conditions specific to services contracts

III.3.1. Information about a particular profession

Execution of the service is reserved to a particular profession: no

III.3.2. Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

Section IV: Procedure

IV.1. Type of procedure

IV.1.1. Type of procedure

Open

IV.1.2. Information about the limits on the number of candidates to be invited

IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue

IV.2. Award criteria

IV.2.1. Award criteria

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

IV.2.2. Information about electronic auction

An electronic auction will be used: no

IV.3. Administrative information

IV.3.1. File reference number attributed by the contracting authority

14/5371

IV.3.2. Previous publication concerning this procedure

no

IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document

Payable documents: no

IV.3.4. Time limit for receipt of tenders or requests to participate

24.6.2014 - 12:00

IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates

IV.3.6. Languages in which tenders or requests to participate may be submitted

Other: Norwegian

IV.3.7. Minimum time frame during which the tenderer must maintain the tender

IV.3.8. Conditions for opening of tenders

Persons authorised to be present at the opening of tenders: no

Section VI: Complementary information

VI.1. Information about recurrence

This is a recurrent procurement: no

VI.2. Information about European Union funds

The procurement is related to a project and/or programme financed by European Union funds:
no

VI.3. Additional information

VI.4. Procedures for review

VI.4.1. Review body

VI.4.2. Review procedure

VI.4.3. Service from which information about the review procedure may be obtained

VI.5. Date of dispatch of this notice

20.5.2014