

**Belgium-Brussels: Audio-Photo-Video-Multimedia Laboratory Services and Related Supplies**

OJ S 69/2021 09/04/2021

**Contract notice  
Services****Legal Basis:**

Regulation (EU, Euratom) No 2018/1046

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: European Commission, COMM — Communication, COMM.A.4 — Audiovisual Service

Postal address: Rue de la Loi 200 — BERL 04/267

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: BE-1049

Country: Belgium

Contact person: Íñigo Moretón Sanz

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: [https://ec.europa.eu/info/departments/communication\\_en](https://ec.europa.eu/info/departments/communication_en)

Address of the buyer profile: <https://audiovisual.ec.europa.eu/en/>

**I.1. Name and addresses**

Official name: EP - European Parliament

Postal address: Rue Wiertz/Wiertzstraat 60

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1047

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: <https://multimedia.europarl.europa.eu/en/home>

**I.1. Name and addresses**

Official name: EMA — European Medicines Agency

Postal address: Domenico Scarlattilaan 6

Town: Amsterdam

NUTS code: NL Nederland

Postal code: 1083 HS

Country: Netherlands

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: <https://www.ema.europa.eu/en/medicines>

**I.1. Name and addresses**

Official name: REA — Research Executive Agency

Postal address: Covent Garden (COV2), Place Charles Rogier 16

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1210

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: [https://ec.europa.eu/info/departments/research-executive-agency\\_en](https://ec.europa.eu/info/departments/research-executive-agency_en)

#### **I.1. Name and addresses**

Official name: EEAS — European External Action Service

Postal address: EEAS Building, 9A Rond Point Schuman

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1046

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: [https://eeas.europa.eu/headquarters/headquarters-homepage/area/press\\_en](https://eeas.europa.eu/headquarters/headquarters-homepage/area/press_en)

#### **I.1. Name and addresses**

Official name: Consilium — Council of the European Union

Postal address: Rue de la Loi/Wetstraat, 175

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: 1048

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: <https://newsroom.consilium.europa.eu/>

#### **I.1. Name and addresses**

Official name: BEREC Office — Agency for Support for BEREC (BEREC Office)

Postal address: Z.A. Meierovica Bulvaris 14, BEREC Office

Town: RIGA

NUTS code: LV Latvija

Postal code: LV-1050

Country: Latvia

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: <https://berec.europa.eu/>

#### **I.1. Name and addresses**

Official name: EASME — Executive Agency for Small and Medium-sized Enterprises

Postal address: Covent Garden (COV2), Place Charles Rogier 16

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Postal code: BE-1210

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

**Internet address(es):**

Main address: <https://ec.europa.eu/easme/>

#### **I.1.**

## **Name and addresses**

Official name: ISMEA — European Innovation Council and SMEs Executive Agency

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

### **Internet address(es):**

Main address: [https://ec.europa.eu/info/departments\\_en](https://ec.europa.eu/info/departments_en)

### **I.1. Name and addresses**

Official name: HaDEA — European Health and Digital Executive Agency

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

### **Internet address(es):**

Main address: [https://ec.europa.eu/info/departments\\_en](https://ec.europa.eu/info/departments_en)

### **I.1. Name and addresses**

Official name: CINEA — European Climate, Infrastructure and Environment Executive Agency

Town: Brussels

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest

Country: Belgium

E-mail: [COMM-AO-AVP@ec.europa.eu](mailto:COMM-AO-AVP@ec.europa.eu)

### **Internet address(es):**

Main address: [https://ec.europa.eu/info/departments\\_en](https://ec.europa.eu/info/departments_en)

### **I.2. Information about joint procurement**

The contract involves joint procurement

### **I.3. Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7644>

Additional information can be obtained from the abovementioned address

Tenders or requests to participate must be submitted electronically via: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=7644>

### **I.4. Type of the contracting authority**

European institution/agency or international organisation

### **I.5. Main activity**

General public services

## **Section II: Object**

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### **II.1. Scope of the procurement**

#### **II.1.1. Title**

Audio-Photo-Video-Multimedia Laboratory Services and Related Supplies

Reference number: COMM/2021/OP/0001

#### **II.1.2. Main CPV code**

92000000 Recreational, cultural and sporting services

### **II.1.3. Type of contract**

Services

### **II.1.4. Short description**

The purpose of this interinstitutional framework contract is to provide to the participating EU institutions, bodies and agencies professional services and supplies which are necessary for the long term preservation of audiovisual productions according to professional standards, their digitisation, their inventory and their distribution to interested parties.

### **II.1.5. Estimated total value**

Value excluding VAT: 7 243 000,00 EUR

### **II.1.6. Information about lots**

This contract is divided into lots: yes  
Tenders may be submitted for all lots

## **II.2. Description**

### **II.2.1. Title**

Audio, Video and Multimedia Laboratory Services  
Lot No: 1

### **II.2.2. Additional CPV code(s)**

92100000 Motion picture and video services, 92512000 Archive services

### **II.2.3. Place of performance**

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest  
Main site or place of performance: — the contractor's premises; — the locations indicated in the tender specifications — Part 1 administrative specifications.

### **II.2.4. Description of the procurement**

Audio, video and multimedia laboratory services:  
— transfer/duplication of existing programmes onto digital media;  
— remastering and digitisation of existing programmes including restoration and simple editing;  
— inventory of audiovisual documents;  
— supply of sundry consumables (labels, covers, boxes for all forms of media, envelopes in various formats and any other consumables and recording media used in day-to-day management of audio and video archives);  
— related services: printing of covers and identification labels, packaging and distribution.

### **II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6. Estimated value**

Value excluding VAT: 3 977 000,00 EUR

### **II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The Contracting authority reserves the right, at its discretion, to extend the term for a period or periods of up to twelve (12) months with a maximum of three (3) such extension or extensions

on the same terms and conditions, subject to the Contracting authority's obligations at law. The Term will not exceed four (4) years in aggregate.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

See internet address provided in section I.3).

**II.2. Description**

**II.2.1. Title**

Photo Laboratory Services  
Lot No: 2

**II.2.2. Additional CPV code(s)**

79960000 Photographic and ancillary services, 79995100 Archiving services

**II.2.3. Place of performance**

NUTS code: BE10 Région de Bruxelles-Capitale/ Brussels Hoofdstedelijk Gewest  
Main site or place of performance: — the contractor's premises; — the locations indicated in the tender specifications — Part 1 administrative specifications.

**II.2.4. Description of the procurement**

Photo laboratory services:  
— printing in various formats using files supplied by the requesting institution/body/agency;  
— montage and retouching work;  
— enlarging/framing of pictures;  
— digitising work;  
— inventory of photographic documents;  
— supply of sundry consumables (files for storage of photos, reinforced envelopes, cardboard cylinders, ink cartridges, recording media and any other consumables used in day-to-day management of photo archives);  
— related services: packaging and distribution.

**II.2.5. Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6. Estimated value**

Value excluding VAT: 3 266 000,00 EUR

**II.2.7. Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12  
This contract is subject to renewal: yes  
Description of renewals:

The Contracting authority reserves the right, at its discretion, to extend the term for a period or periods of up to twelve (12) months with a maximum of three (3) such extension or extensions on the same terms and conditions, subject to the Contracting authority's obligations at law. The term will not exceed four (4) years in aggregate.

**II.2.10. Information about variants**

Variants will be accepted: no

**II.2.11. Information about options**

Options: no

**II.2.13. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**II.2.14. Additional information**

See internet address provided in section I.3).

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**Section III: Legal, economic, financial and technical information**

**III.1. Conditions for participation**

**III.1.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

See internet address provided in section I.3).

**III.1.2. Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3. Technical and professional ability**

Selection criteria as stated in the procurement documents

**III.2. Conditions related to the contract**

**III.2.2. Contract performance conditions**

See internet address provided in section I.3).

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**Section IV: Procedure**

**IV.1. Description**

**IV.1.1. Type of procedure**

Open procedure

**IV.1.3. Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

**IV.1.8. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

**IV.2. Administrative information**

**IV.2.2.**

## **Time limit for receipt of tenders or requests to participate**

Date: 25/05/2021 Local time: 16:00

### **IV.2.3. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

### **IV.2.4. Languages in which tenders or requests to participate may be submitted**

Bulgarian, Czech, Danish, German, Greek, English, Spanish, Estonian, Finnish, French, Irish, Croatian, Hungarian, Italian, Lithuanian, Latvian, Maltese, Dutch, Polish, Portuguese, Romanian, Slovak, Slovenian, Swedish

### **IV.2.6. Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 9 (from the date stated for receipt of tender)

### **IV.2.7. Conditions for opening of tenders**

Date: 27/05/2021 Local time: 11:00

Place:

European Commission, Directorate-General Communication, Berlaymont building, rue de la Loi 200, B-1049 Brussels.

In the current circumstances related to the Covid-19 pandemic, the contracting authority reserves the right to hold the opening session online, in which case tender's representatives will attend the opening session via video conference.

Information about authorised persons and opening procedure: Maximum two representatives per tender. For organisational and security reasons the tenderer must provide the full name, date of birth, nationality and ID or passport number, as well as the expiry date of the nationality and ID or passport number of the representatives at least two working days in advance to the email address reported under Section I.

## **Section VI: Complementary information**

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### **VI.1. Information about recurrence**

This is a recurrent procurement: yes

### **VI.2. Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3. Additional information**

Any additional information will be published on the TED eTendering website. See Internet address provided in Section I.3).

The website will be updated regularly and it is the economic operator's responsibility to check for updates and modifications during the submission period.

### **VI.4. Procedures for review**

#### **VI.4.1. Review body**

Official name: General Court of the European Union

Postal address: rue du Fort Niedergrünwald

Town: Luxembourg

Postal code: LU-2925

Country: Luxembourg

E-mail: [GC.Registry@curia.europa.eu](mailto:GC.Registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: <https://curia.europa.eu>

**VI.4.3. Review procedure**

Precise information on deadline(s) for review procedures:  
See internet address provided in section I.3).

**VI.5. Date of dispatch of this notice**

29/03/2021