

**Norway-Oslo: Maintenance of information technology software**

OJ S 96/2015 20/05/2015

Contract notice

Services

Directive 2004/18/EC

**Section I: Contracting authority**

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**I.1. Name and addresses**

Official name: Arbeids- og velferdsdirektoratet, Økonomiavdelingen, Anskaffelsesseksjonen

National registration number: 889640782

Postal address: Postboks 5, St Olavs plass

Town: Oslo

Postal code: 0130

Country: Norway

For the attention of: Gunnar Helge Wiik

E-mail: [gunnar.helge.wiik@nav.no](mailto:gunnar.helge.wiik@nav.no)

Telephone: +47 21071000

Fax: +47 21071010

**Internet address(es):**Address of the buyer profile: <https://kgv.doffin.no/ctm/Supplier/CompanyInformation/Index/1002>Electronic access to information: <https://kgv.doffin.no/ctm/Supplier/Documents/Folder/131962>**Additional information can be obtained from:**

the abovementioned address

**Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from:**

the abovementioned address

**Tenders or requests to participate must be submitted:** the abovementioned address**I.2. Type of the contracting authority**

Ministry or any other national or federal authority, including their regional or local subdivisions

**I.3. Main activity**

General public services

**I.4. Contract award on behalf of other contracting authorities**

The contracting authority is purchasing on behalf of other contracting authorities: no

**Section II: Object of the contract**

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**II.1. Description****II.1.1. Title attributed to the contract by the contracting authority**

Maintenance and further development of the document management system.

**II.1.2. Type of contract and place of performance or delivery**

Services

Service category No 7: Computer and related services

Main site or place of performance: Oslo, Norway.

NUTS code NO Norge

### **II.1.3. Information about a framework agreement or a dynamic purchasing system**

The notice involves a public contract

### **II.1.4. Information about framework agreement**

#### **II.1.5. Short description of the contract or purchase(s)**

The objective of the procurement is to establish contracts with a provider who shall maintain and further develop the Document management system. See qualification documents for further information.

#### **II.1.6. CPV code(s)**

72267100 Maintenance of information technology software, 72000000 IT services: consulting, software development, Internet and support, 72230000 Custom software development services

#### **II.1.7. Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: yes

#### **II.1.8. Lots**

This contract is divided into lots: no

#### **II.1.9. Information about variants**

Variants will be accepted: no

## **II.2. Scope of the procurement**

#### **II.2.1. Total quantity or scope**

Estimated value excluding VAT:

Range: between 96 000 000 and 152 000 000 NOK

#### **II.2.2. Information about options**

Options: yes

Description of options: The contract period is four years from contract signing. Option for the Contracting Authority (the Customer) to prolong the agreement twice with up to one year at a time.

#### **II.2.3. Information about renewals**

This contract is subject to renewal: yes

Number of possible renewals: 2

## **II.3. Duration of the contract or time limit for completion**

Start 18.12.2015. Completion 17.12.2019

## **Section III: Legal, economic, financial and technical information**

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### **III.1. Conditions related to the contract**

#### **III.1.1. Deposits and guarantees required**

#### **III.1.2. Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them**

#### **III.1.3. Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

#### **III.1.4. Contract performance conditions**

The performance of the contract is subject to particular conditions: no

### **III.2. Conditions for participation**

#### **III.2.1. Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions: Documentation requirement:

- Tax and VAT certificate (National requirement),
- HSE self-declaration.

Requirement:

The tenderer is required to be a legally established company.

Documentation requirement:

- Norwegian tenderers: Company registration certificate from the Brønnøysund Register Centre,
- foreign tenderers: Certificate for registration in the company register as prescribed in the legislation of the country in which the tenderer is established.

#### **III.2.2. Economic and financial ability**

List and brief description of conditions: — the contracting authority will obtain a credit rating carried out by Experian; see [www.Experian.no](http://www.Experian.no)

If the tenderer feels that the credit rating will not provide an accurate picture, please send supplementary information together with the qualification application.

Minimum level(s) of standards possibly required: The tenderer is required to have good financial solidity. A “good creditworthiness” or better credit rating satisfies this requirement.

#### **III.2.3. Technical and professional ability**

List and brief description of conditions:

- Description of the tenderer's implementation ability that includes,
- A description of relevant units at the Provider,
- Number of relevant resources in accordance with the nature and extent of the procurement, within
  - i) business/system architecture
  - ii) design/development
  - iii) test and
  - iv) project management/maintenance management.

The template in annex 2 applies for other line points. The personnel proposed to the assignment should not be specified, and CVs should not be submitted.

Regarding the above mentioned description, the Tenderer must take into consideration the requirements in point 1.4 and 1.5 in the qualification documents.

- Description of the provider's four most relevant contracts in the last three years. Description for each delivery shall include,
  - recipient/contracting authority,
  - duration,
  - activity area/-process,
  - Value (if the value cannot be specified due to confidentiality requirements, the provider is asked to specify the number of man-labour years for the provider's input),
  - The service provider's function/area of responsibility,
  - Use of flexible implementation model,
  - technology used.

The template in annex 3 shall be used for this point.

Name and contact details for the reference client's contact person who can confirm this

information must be provided on request.

— A brief description of the Tenderer's general methods and processes that are relevant in ensuring the quality of the service. There should be no sales text, product descriptions or descriptions of experience. The following areas shall be included:

— business/system architecture,

— design/development,

— Project management,

— tests,

— maintenance,

— An account of the company's quality assurance system and any certificates issued by independent bodies.

Minimum level(s) of standards possibly required:

1. Excellent execution ability is required;

2. Significant experience from similar assignments is required;

3. The Tenderer is required to have good and suitable quality assurance methods.

#### **III.2.4. Information about reserved contracts**

#### **III.3. Conditions specific to services contracts**

##### **III.3.1. Information about a particular profession**

Execution of the service is reserved to a particular profession: no

##### **III.3.2. Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract: no

### **Section IV: Procedure**

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#### **IV.1. Type of procedure**

##### **IV.1.1. Type of procedure**

Negotiated

Some candidates have already been selected (if appropriate under certain types of negotiated procedures) no

##### **IV.1.2. Information about the limits on the number of candidates to be invited**

Envisaged minimum number 3: and Maximum number 6

Objective criteria for choosing the limited number of candidates: — Ability to deliver 35 %,

— Experience 50 %,

— Quality assurance 15 %.

##### **IV.1.3. Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated yes

#### **IV.2. Award criteria**

##### **IV.2.1. Award criteria**

The most economically advantageous tender in terms of Price is not the only award criterion and all criteria are stated only in the procurement documents

**IV.2.2. Information about electronic auction**

An electronic auction will be used: no

**IV.3. Administrative information****IV.3.1. File reference number attributed by the contracting authority**

15/2571

**IV.3.2. Previous publication concerning this procedure**

no

**IV.3.3. Conditions for obtaining specifications and additional documents or descriptive document**

Payable documents: no

**IV.3.4. Time limit for receipt of tenders or requests to participate**

18.6.2015 - 12:00

**IV.3.5. Estimated date of dispatch of invitations to tender or to participate to selected candidates**

25.6.2015

**IV.3.6. Languages in which tenders or requests to participate may be submitted**

Other: Norwegian.

**IV.3.7. Minimum time frame during which the tenderer must maintain the tender****IV.3.8. Conditions for opening of tenders****Section VI: Complementary information**

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**VI.1. Information about recurrence**

This is a recurrent procurement: no

**VI.2. Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds:  
no

**VI.3. Additional information****VI.4. Procedures for review****VI.4.1. Review body****VI.4.2. Review procedure****VI.4.3. Service from which information about the review procedure may be obtained****VI.5. Date of dispatch of this notice**

15.5.2015